

December 1, 2010

**HEADS OF ADMINISTRATION, CITY OF TORONTO AGENCIES:**

**Re: Public Appointments to Boards**

I am writing to provide an update on the administration of the appointments process for the boards of City of Toronto agencies.

The City's Public Appointments Policy is currently being reviewed as we head into the new term of Council. Some changes to the current policy may be recommended as a result of the review, and could affect the process for making citizen appointments to some boards. It is anticipated that any changes to the Public Appointments Policy would be considered by City Council as early as February-March 2011.

The processes used to recruit and select public board members must wait for Council's deliberations. For those agencies that have a direct role in the public appointments process for their board, please be advised that no actions on appointment processes should be commenced or continued at this time.

Following Council's deliberations, you will be advised of the outcome of the Council decisions. At that time we expect to provide information on the timing of the processes to recruit and select public board members.

Once the recruitment process begins, the City Clerk will notify current public members on boards of City agencies. Incumbent public members remain on their respective boards until their successors are appointed, and the continued commitment of current members in this regard is very much appreciated.

In the meantime, your cooperation in bringing this information to the attention of your board is most appreciated.

Yours truly,



Joseph P. Pennachetti  
City Manager

cc: City Clerk  
Nancy Autton, Manager, Governance Structure & Corporate Performance