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April 1, 2011

ACTION REQUIRED

To: The Board of Governors of Exhibition Place

From: Dianne Young
Chief Executive Officer

Subject: **Advanced Tent Rental – CNEA Agreement**

Summary:

This report recommends approval of a four year (2011 to 2014) agreement between the CNEA and Advanced Tent Rental for the provision of modular tent structures in the amount not to exceed \$43,885.00 in 2011; \$43,885.00 in 2012; \$46,079.25 in 2013; and \$50,687.18 in 2014. The proposed supplier successfully responded to a “Request for Quotation” (RFQ) issued through the City of Toronto Purchasing Department and conformed to Board of Governors policies.

Recommendation:

It is recommended that the Board approve an agreement between the CNEA and Advanced Tent Rental for the 2011 CNE, with an option to renew for 2012, 2013, 2014, on terms and conditions as outlined in subject report, and such other terms and conditions satisfactory to the General Manager and the CNEA Solicitor.

Financial Impact:

Funding for the rental of these modular tent structures is provided for in the 2011 CNEA Operating Budget, and will be provided for in the 2012, 2013, 2014 budgets.

Decision History:

At its meeting of March 31, 2011, the Board of Directors of the CNEA considered and recommended this report for approval by the Board.

Issue Background:

Pursuant to the CNEA by-laws, if an agreement term exceeds one year it requires approval by the Board of Governors of Exhibition Place.

Comments:

On January 28, 2011 an RFQ was issued through the City of Toronto Purchasing Department for the provision of Modular Tent Structures wherein five bids were received. Two of the five bids were disqualified by the City given the bidders failed to comply with specifications called for in the RFQ. Advanced Tent Rentals was the next lowest bidder and has supplied modular tent structures to the CNE for almost twelve years. The firm is efficient in erecting these modular tent structures and the product provided is always in excellent condition. Advanced Tent Rentals has, in the past, met all government regulations with respect to the erection of modular tent structures.

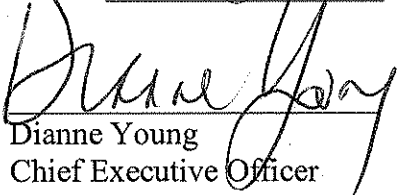
Contact:

David Bednar, General Manager/CNEA

Tel: 416-263-3840

Fax: 416-263-3850

Email: DBednar@theex.com



Dianne Young
Chief Executive Officer