



## Board of Governors of Exhibition Place

<b>Meeting No.</b>	1	<b>Contact</b>	Carol Kaustinen, Committee Administrator
<b>Meeting Date</b>	Friday, January 20, 2017	<b>Phone</b>	416-338-5089
<b>Start Time</b>	9:30 AM	<b>E-mail</b>	carol.kaustinen@toronto.ca
<b>Location</b>	Exhibition Place, Allstream Centre, Room 205 A/B, 100 Princes' Blvd.	<b>Chair</b>	Councillor Mark Grimes

### Board of Governors of Exhibition Place

Councillor Mark Grimes (Chair)  
 Councillor Christin Carmichael Greb  
 Connie Dejak  
 Councillor Justin J. Di Ciano  
 Councillor Jim Karygiannis

Councillor Mike Layton  
 Victoria Mancinelli  
 Paula Oliveria  
 Mark Teeple

**Special Assistance for Members of the Public:** City staff can arrange for special assistance with some advance notice. If you need special assistance, please call 416-338-5089, TTY 416-338-0889 or e-mail [carol.kaustinen@toronto.ca](mailto:carol.kaustinen@toronto.ca).

**Closed Meeting Requirements:** If the Board of Governors of Exhibition Place wants to meet in closed session (privately), a member of the Board must make a motion to do so and give the reason why the Board has to meet privately. (City of Toronto Act, 2006)

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**Declarations of Interest under the Municipal Conflict of Interest Act.**

**Confirmation of Minutes - December 9, 2016**

**Communications/Reports**

EP1.1	ACTION			
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**Election of Vice Chair - Board of Governors of Exhibition Place**

**Summary**

Election of the Vice Chair of the Board of Governors of Exhibition Place under Section 9.2 and 9.3 of the Governance By-law.

EP1.2	ACTION			Ward:All
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**Draft Strategic Plan 2017 - 2019**

**Origin**

(December 16, 2016) Report from the Chief Executive Officer, Exhibition Place

**Recommendations**

The Chief Executive Officer, Exhibition Place recommends that:

1. Following presentation of the Draft Strategic Plan 2017 – 2019 and any amendments / revisions directed by the Board, the Board approve the process to distribute the draft Strategic Plan 2017 – 2019 as outlined in this report and direct Exhibition Place staff to report back to the March meeting of the Board on any comments received.

**Summary**

The intent of this report is to provide the Draft Strategic Plan 2017 – 2019 proposed by the Board’s consultant HLT Advisory to the Board for discussion, comment and revisions. Attached as Appendix A to this report is the outline of the major directions of the proposed Strategic Plan that the consultant will be formerly presenting for consideration and comments of the Board at its meeting of January 20, 2017. Sufficient time has been set aside at that meeting to have a full discussion and feedback with the consultant following its presentation in order that the consultant will be able to make any amendments / revisions to the draft.

**Financial Impact**

There are no additional financial implications to this report.

**Background Information**

(December 16, 2016) Report from the Chief Executive Officer, Exhibition Place on Draft Strategic Plan 2017 - 2019  
<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99750.pdf>

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EP1.3	ACTION			Ward:All
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## Consent to Assignment of Agreement between Cieslok Media Ltd and Bell Media Inc.

### Origin

(December 15, 2016) Report from the Chief Executive Officer, Exhibition Place

### Recommendations

The Chief Executive Officer, Exhibition Place recommends that:

1. The Board approve of the Consent to the Assignment of the Billboard Agreement from Cieslok to Bell Media in accordance with the terms and conditions set out in this report and such other terms and conditions as acceptable to the City Solicitor and the Chief Executive Officer.

### Summary

This report recommends that the Board consent to an assignment to Bell Media Inc. (Bell Media) of the existing agreement between that of Cieslok Media Ltd (“Cieslok”) and the Board dated July 1, 2010 (the “Billboard Agreement”) for the existing Strachan Outdoor Billboard Sign. As set out in the Billboard Agreement such assignment requires the written consent of the Board. The proposed transaction between the purchaser Bell Media and Cieslok is expected to close January 3, 2017.

### Financial Impact

Approval of the assignment to Bell Media has no financial implications.

### Background Information

(December 15, 2016) Report from the Chief Executive Officer, Exhibition Place on Consent to Assignment of Agreement between Cieslok Media Ltd and Bell Media Inc.

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99752.pdf>

EP1.4	ACTION			Ward:19
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## Accounts Receivables - Enercare Centre, Allstream Centre and Exhibition Place as at November 30, 2016

### Confidential Attachment - Security of the property of the Board and litigation or potential litigation that affects the Board

### Origin

(December 15, 2016) Report from the Chief Executive Officer, Exhibition Place

### Recommendations

The Chief Executive Officer, Exhibition Place recommends that:

1. The Board receive the Accounts Receivables for Enercare Centre, Allstream Centre and Exhibition Place as at November 30, 2016.

- The Board direct that the confidential report contained in Attachment 1 to this report remain confidential in its entirety and not be released publicly as it pertains to the security of the property of the Board or relates to litigation or potential litigation that affects the Board.

### Summary

This report provides information with respect to the accounts receivables for Enercare Centre, Allstream Centre, and Exhibition Place as at November 30, 2016.

### Financial Impact

There are no financial implications resulting from this report.

### Background Information

(December 15, 2016) Report from the Chief Executive Officer, Exhibition Place on Accounts Receivables - Enercare Centre, Allstream Centre and Exhibition Place as at November 30, 2016

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99753.pdf>

(December 15, 2016) Attachment 1 - Confidential Information - Accounts Receivables - Enercare Centre, Allstream Centre and Exhibition Place as at November 30, 2016

EP1.5	ACTION			Ward:All
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## Business Travel - International Association of Venue Managers - Venue Management School

### Origin

(December 13, 2016) Report from the Chief Executive Officer, Exhibition Place

### Recommendations

The Chief Executive Officer, Exhibition Place recommends that:

- The Board authorize travel expenses for John Koperwas and Frank Martindale to attend the International Association of Venue Managers in Wheeling, West Virginia from June 3 to June 9, 2017, at a cost not expected to exceed \$7,700 for flights, accommodation and incidental expenses for both staff.

### Summary

This report recommends approval of travel expenses for John Koperwas, Manager I/T and Frank Martindale, Director Operations Services to attend the first year and the second year respectively of the International Association of Venue Managers (IAVM), Venue Management School.

### Financial Impact

Funding for participation in the IAVM is contained in the 2017 Operating Budget for professional development.

### Background Information

(December 13, 2016) Report from the Chief Executive Officer, Exhibition Place on Business Travel IAVM - Venue Management School

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99755.pdf>

EP1.6	ACTION			Ward:19
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## Licence Agreement for Enercare Centre

**Confidential Attachment - The security of property of the Board belonging to the City of Toronto and one of its agencies, boards or commissions**

### Origin

(December 16, 2016) Report from the Chief Executive Officer, Exhibition Place

### Recommendations

The Chief Executive Officer, Exhibition Place recommends that:

1. The Board approve the recommendations as set out in the Confidential Attachment 1, and enter into revised and additional license agreements with the Trade Show Producer to rent the Enercare Centre for 20 days or less in any one year, and for a term commencing in 2017 and expiring in 2021 on the terms and conditions of the standard license agreement for Enercare Centre, and such other terms and conditions satisfactory to the Chief Executive Officer, Exhibition Place and City Solicitor.
2. The Board direct that the confidential report contained in Attachment 1 to this report remain confidential in its entirety and not be released publicly as it relates to the security of the property belonging to the City of Toronto, and in order to protect the competitive position, future economic and legal interests of the Board.

### Summary

This report recommends a license agreement between an industry trade show producer detailed in the Confidential Attachment (hereinafter referred to as the ("Trade Show Producer") and Exhibition Place within the Enercare Centre.

### Financial Impact

The licence agreement recommended in this report provides revenue to the Board as set out in the Confidential Attachment.

### Background Information

(December 16, 2016) Report from the Chief Executive Officer, Exhibition Place on Licence Agreement for Enercare Centre

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99781.pdf>

(December 16, 2016) Attachment 1 - Confidential Information - Multi-Year Licence Agreement for Enercare Centre

EP1.7	ACTION			Ward:All
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## 2016 Capital Works Program Progress Report - November

### Origin

(December 15, 2016) Report from the Chief Executive Officer, Exhibition Place

### Recommendations

The Chief Executive Officer, Exhibition Place recommends that:

1. The Board receive this report for information.

### Summary

The intent of this report is to update the Board, for its information, on the progress of work within the 2016 Capital Works Program.

### Financial Impact

There is no financial implication arising from this report.

### Background Information

(December 15, 2016) Report from the Chief Executive Officer, Exhibition Place on 2016 Capital Works Program Progress Report - November

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99756.pdf>

(December 15, 2016) Appendix - 2016 Capital Works Program Progress Report - November

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99845.pdf>

EP1.8	ACTION			Ward:All
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## 2017 Capital Works Program Progress Report - January

### Origin

(December 14, 2016) Report from the Chief Executive Officer, Exhibition Place

### Recommendations

The Chief Executive Officer, Exhibition Place recommends that:

1. The Board receive this report for its information.

### Summary

The intent of this report is to update the Board, for its information, on the work within the 2017 Capital Works Program which Program has been approved by the Board, submitted to the City of Toronto to be considered for approval at the meeting of City Council in February 2017.

### Financial Impact

There is no financial implication arising from this report.

### Background Information

(December 14, 2016) Report from the Chief Executive Officer, Exhibition Place on 2017 Capital Works Program Progress Report - January

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99784.pdf>

(December 14, 2016) Attachment - 2017 Capital Works Program Progress Report - January

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99846.pdf>

EP1.9	Information			Ward:All
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## Exhibition Place Management Report

### Origin

(December 31, 2016) Report from the Chief Executive Officer, Exhibition Place

### Summary

The management report from the Chief Executive Officer is provided to the Board for information.

The management report provides management, financial and statistical information from January 1, 2016 to December 31, 2016. The management report is provided to share information on various key divisions and departments including the delivery of show services across the grounds and to assess its performance against the target operating budget.

### Background Information

(December 31, 2016) Report from the Chief Executive Officer, Exhibition Place on Exhibition Place Management Report

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99785.pdf>

EP1.10	ACTION			Ward:All
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## Procedures By-law Review - Board of Governors of Exhibition Place

### Origin

(January 4, 2017) Report from the Chief Executive Officer, Exhibition Place

### Recommendations

The Chief Executive Officer, Exhibition Place recommends that the Board of Governors of Exhibition Place:

1. Request the Chief Executive Officer to submit the procedures By-law, in the form or substantially in the form of the draft By-law in Appendix A, to the March 23, 2017 meeting of the Board of Governors for approval.

### Summary

As directed by the Board on December 9, 2016, the Chief Executive Officer, in consultation with the City Clerk, City Manager and City Solicitor, has conducted a review of the Board's meeting procedures. Attached to this report is a revised procedures by-law for the Board's consideration. This report also serves as notice of the proposed new by-law.

### Financial Impact

There are no financial implications arising from the adoption of this report.

### Background Information

(January 4, 2017) Report from the Chief Executive Officer, Exhibition Place on Procedures By-law Review - Board of Governors of Exhibition Place

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99786.pdf>

Appendix A - Draft Procedures By-law

<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99787.pdf>

EP1.11	ACTION			Ward:All
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## Committee Structure Review

### Origin

(January 4, 2017) Letter from Councillor Mark Grimes, Ward 6, Etobicoke-Lakesore

### Recommendations

Councillor Mark Grimes recommends that:

1. The Chief Executive Officer, in consultation with the City Clerk and the City Solicitor, review the Committee structure of the Board of Governors of Exhibition Place, and report back to the Board by the end of the second quarter 2017 on committee requirements, mandates, composition and procedures.

### Summary

City Council, at its meeting on December 13, 14 and 15, 2016, considered item ST11.1 Council Member mid-term appointments to committees. Traditionally, following appointments to the Board, a committee structure has been recommended by the Chair. With changes to the Board's meeting procedures underway, I believe it is timely to conduct a review of the committee structure utilized by the Board of Governors of Exhibition Place, prior to confirming the committees.

### Background Information

(January 4, 2017) Letter from Councillor Mark Grimes on Committee Structure Review (<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99873.pdf>)

EP1.12	ACTION			
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## Recognition of Service on Board

### Origin

(January 4, 2017) Letter from Councillor Mark Grimes, Ward 6, Etobicoke-Lakeshore

### Recommendations

Councillor Mark Grimes recommends that:

- 1, The Chair, Board of Governors of Exhibition Place, send a letter to Councillor Mammoliti conveying the Board's appreciation for his service on the Board.

### Summary

The Chair and the Members of the Board of Governors of Exhibition Place acknowledge, thank and applaud Councillor Giorgio Mammoliti, for his many years of excellent service and dedication as a Member to the Board of Governors of Exhibition Place.

A crystal clock will be engraved with Giorgio's name and years of service to the Board and delivered to him, along with a letter conveying the Board's appreciation.

Members of the Board, Management and Staff applaud Councillor Mammoliti and wish him all the best in his future endeavors.

### Background Information



(January 4, 2017) Letter from Councillor Mark Grimes on Recognition of Service on Board  
(<http://www.toronto.ca/legdocs/mmis/2017/ep/bgrd/backgroundfile-99778.pdf>)