

**BOARD MINUTES
THE BOARD OF GOVERNORS
OF EXHIBITION PLACE**

Meeting Date: Friday, December 9, 2016
Start Time: 12 noon
Location: Allstream Centre – Room 200 A/B – Exhibition Place

PRESENT: Mark Grimes, Chair
Jim Karygiannis, Mike Layton, Victoria Mancinelli, Paula Oliveira, Mark Teeple

REGRETS: Connie Dejak, Justin Di Ciano, Giorgio Mammoliti

STAFF: Dianne Young, Chief Executive Officer
Fatima Scagnol, Corporate Secretary
Alison Fowles, Solicitor, City Legal
Jack Payne, Solicitor, City Legal
Hardat Persaud, Chief Financial Officer
Arlene Campbell, General Manager/Sales & Event Management
Gilles Bouchard, Director, Event Management Services
Tony Porter, Director, Parking & Security Services
Laura Purdy, Director, Sales & Marketing
Frank Martindale, Director, Operations Services

GUESTS: Jayne Allan, Manager/City Employee and Labour Relations
Peter Notaro, Executive Director, Strategic and Corporate Policy, CMO
Fiona Murray, Director, Strategic and Corporate Policy, CMO
Kevin Lee, Senior Consultant, Strategic and Corporate Policy, CMO
Carol Kaustinen, City Clerks Department
Janice Dicks, City Clerks Department

Mark Grimes presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 12:05 p.m.

COMMUNICATIONS

a) Future Plans for Infrastructure Improvements on Exhibition Place Site

Board Decision

The Board on December 9, 2016 adopted the following motion:

The Board receive the Communication related to the Future Plans for Infrastructure Improvements on Exhibition Place Site.

Background Information

[http://www.explace.on.ca/database/rte/files/Communication%20\(a\)-Future%20Plans%20for%20EP.pdf](http://www.explace.on.ca/database/rte/files/Communication%20(a)-Future%20Plans%20for%20EP.pdf)

Motion to Adopt Item (Carried)

MEMBER MOTIONS

a) Employee Motion of the Year

The Board on December 9, 2016 adopted the following motion:

The Board approve the Member Motion related to the Employee of the Year.

Background Information

[http://www.explace.on.ca/database/rte/files/MM%20\(a\)-Motion-Excellence%20Action-Employee.pdf](http://www.explace.on.ca/database/rte/files/MM%20(a)-Motion-Excellence%20Action-Employee.pdf)

Motion to Adopt Item (Carried)

b) 2016 Corporate Social Responsibility Employee of the Year

The Board on December 9, 2016 adopted the following motion:

The Board approve the Member Motion related to the 2016 Corporate Social Responsibility Employee of the Year.

Background Information

[http://www.explace.on.ca/database/rte/files/MM%20\(b\)-Motion-CSR-Sanderson.pdf](http://www.explace.on.ca/database/rte/files/MM%20(b)-Motion-CSR-Sanderson.pdf)

Motion to Adopt Item (Carried)

c) 2016 United Way Toronto Campaign

The Board on December 9, 2016 adopted the following motion:

The Board approve the Member Motion related to the 2016 United Way Toronto Campaign.

Background Information

[http://www.explace.on.ca/database/rte/files/MM%20\(c\)-Motion-UW-Sanderson\(1\).pdf](http://www.explace.on.ca/database/rte/files/MM%20(c)-Motion-UW-Sanderson(1).pdf)

Motion to Adopt Item (Carried)

d) Congratulations Motion

The Board on December 9, 2016 adopted the following motion:

The Board approve the Member Motion related to Fatima Scagnol, Corporate Secretary.

Background Information

[http://www.explace.on.ca/database/rte/files/MM%20\(d\)-Motion-Congratulations%20Employee.pdf](http://www.explace.on.ca/database/rte/files/MM%20(d)-Motion-Congratulations%20Employee.pdf)

Motion to Adopt Item (Carried)

e) Procedural By-law Review

The Board on December 9, 2016 adopted the following motion:

The Board approve the Member Motion related to the Procedural By-law Review.

Background Information

[http://www.explace.on.ca/database/rte/files/MM%20\(e\)-Procedure%20By-law.pdf](http://www.explace.on.ca/database/rte/files/MM%20(e)-Procedure%20By-law.pdf)

Motion to Adopt Item (Carried)

1. CONFIRMATION OF MINUTES – SEPTEMBER 30, 2016

Board Decision

The Board of Governors confirmed the Minutes of the Board from the regular meeting held on September 30, 2016, in the form supplied to the Members.

Background Information

[http://www.explace.on.ca/database/rte/files/Item%201-Minutes-Sept%2030-16\(2\).pdf](http://www.explace.on.ca/database/rte/files/Item%201-Minutes-Sept%2030-16(2).pdf)

Motion to Adopt Minutes, moved by Jim Karygiannis (Carried)

CONSIDERATION OF REPORTS

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak. The Board then proceeded with the adoption of the remaining reports and then gave consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda. The Board concurred with the following.

2. AMENDMENTS TO THE MASTER AGREEMENT WITH THE CANADIAN NATIONAL EXHIBITION ASSOCIATION AND THE CITY OF TORONTO

Board Decision

The Board on December 9, 2016 adopted the following motion:

The Board approve the Amendments to the Master Agreement with the Canadian National Exhibition Association and the City of Toronto.

Background Information

(November 30, 2016) Report No. 3 from the Chief Executive Officer on the Amendments to the Master Agreement with the Canadian National Exhibition Association and the City of Toronto

<http://www.explace.on.ca/database/rte/files/Item%203-CNEA%20Master%20Agreement%20Amendments.pdf>

Motion to Adopt Item (Carried)

3. 2016 CAPITAL WORKS PROGRAM PROGRESS REPORT – OCTOBER

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the 2016 Capital Works Program Progress Report – October.

Background Information

(November 10, 2016) Report No. 4 from the Chief Executive Officer on the 2016 Capital Works Program Progress Report – October

<http://www.explace.on.ca/database/rte/files/Item%204-2016%20Capital%20Progress%20Cover.pdf>

Attachments

[http://www.explace.on.ca/database/rte/files/Item%204-2016%20Capital\(REV4_09NOV16\).pdf](http://www.explace.on.ca/database/rte/files/Item%204-2016%20Capital(REV4_09NOV16).pdf)

[http://www.explace.on.ca/database/rte/files/Item%204-2016%20Capital\(REV5_09NOV16\).pdf](http://www.explace.on.ca/database/rte/files/Item%204-2016%20Capital(REV5_09NOV16).pdf)

Motion to Adopt Item (Carried)

4. EXHIBITION PLACE MANAGEMENT REPORT – OCTOBER 2016

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the Exhibition Place Management Report – October 31, 2016.

Background Information

(October 31, 2016) Report No. 5 from the Chief Executive Officer and the General Manager, Sales & Events Management on the Exhibition Place Management Report – October 31, 2016

<http://www.explace.on.ca/database/rte/files/Item%205-EP%20Management-Oct.pdf>

Motion to Adopt Item (Carried)

5. ACCOUNTS RECEIVABLES – ENERCARE CENTRE, ALLSTREAM CENTRE AND EXHIBITION PLACE AS AT OCTOBER 31, 2016

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the Accounts Receivable for the Enercare Centre, Allstream Centre and Exhibition Place as at October 31, 2016.

Background Information

(November 17, 2016) Report No. 6 from the Chief Executive Officer on the Accounts Receivable for Enercare Centre, Allstream Centre and Exhibition Place as at October 31, 2016

<http://www.explace.on.ca/database/rte/files/Item%206-AR%20Report-October.pdf> Confidential

Attachment – pertaining to the competitive position, and future economic and legal interests of the Board and the City

Motion to Adopt Item (Carried)

6. DELEGATION SCHEDULE PURSUANT TO BY-LAW NO. 2-13

Board Decision

The Board on December 9,, 2016 adopted the following:

The Board receive the Delegation Schedule Pursuant to By-law No. 2-13.

Background Information

(November 16, 2016) Report No. 7 from the Chief Executive Officer on the Delegation Schedule Pursuant to By-law No. 2-13

<http://www.explace.on.ca/database/rte/files/Item%207-Delegation%20Schedule-2016.pdf>

Motion to Adopt Item (Carried)

7. OCCUPATIONAL HEALTH & SAFETY REPORT – 3RD QUARTER

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the Occupational Health & Safety Report – 3rd Quarter.

Background Information

(October 20, 2016) Report No. 8 from the Chief Executive Officer on the Occupational Health & Safety Report – 3rd Quarter

<http://www.explace.on.ca/database/rte/files/Item%207-Delegation%20Schedule-2016.pdf>

Motion to Adopt Item (Carried)

8. SUMMARY OF TENANT PRESENTATION - 2016

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the Summary of Tenant Presentation - 2016.

Background Information

(November 10, 2016) Report No. 10 from the Chief Executive Officer on the Summary of Tenant Presentation – 2016

<http://www.explace.on.ca/database/rte/files/Item%2010-Tenant%20Summary.pdf>

Motion to Adopt Item (Carried)

9. AUDIT OF PARKING CONTROLS & PARKING REVENUE

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the Audit of Parking Controls & Parking Revenue.

Background Information

(November 10, 2016) Report No. 11 from the Chief Executive Officer on the Audit of Parking Controls & Parking Revenue

<http://www.explace.on.ca/database/rte/files/Item%2011-2016%20Parking%20Audit-Combined-FINAL.pdf>

Motion to Adopt Item (Carried)

10. CORPORATE POLICIES – REVISED

Decision

The Board on December 9, 2016 adopted the following:

The Board approve the Corporate Policies - Revised.

Background Information

(November 14, 2016) Report No. 13 from the Chief Executive Officer on the Corporate Policies – Revised

<http://www.explace.on.ca/database/rte/files/Item%2013-Corporate%20Policies.pdf>

Attachment

<http://www.explace.on.ca/database/rte/files/Item%2013-Corp%20Policies-App%20B.pdf>

Motion to Adopt Item (Carried)

11. PROPOSED COLLECTIVE AGREEMENT WITH THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, LOCAL 353

Board Decision

The Board on December 9, 2016 adopted the following:

The Board approve the Proposed Collective Agreement with the International Brotherhood of Electrical Workers, Local 353.

Background Information

(October 31, 2016) Report No. 14 from the Chief Executive Officer on the Proposed Collective Agreement with the International Brotherhood of Electrical Workers, Local 353

<http://www.explace.on.ca/database/rte/files/Item%2014-IBEW%20Local%20353.pdf>

Jim Karygiannis declared an interest with subject report given he has family relations with Local 353, and took no part in the decision.

Motion to Adopt Item (Carried)

12. LICENSE AGREEMENT FOR ALLSTREAM CENTRE & ENERCARE CENTRE

Board Decision

The Board on December 9, 2016 adopted the following:

The Board approve the License Agreement for Allstream Centre & Enercare Centre.

Background Information

(November 30, 2016) Report No. 15 from the Chief Executive Officer on the License Agreement for Allstream Centre & Enercare Centre

<http://www.explace.on.ca/database/rte/files/Item%2015-Licence%20Agreement.pdf>

Attachment – pertaining to the competitive position, and future economic and legal interests of the Board and the City

Motion to Adopt Item (Carried)

13. ALLSTREAM CENTRE - 2015 UPDATED MARKET ANALYSIS & REVENUE PROJECTIONS

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the Allstream Centre – 2015 Updated Market Analysis and Revenue Projections.

Background Information

(November 10, 2016) Report No. 14 from the Finance & Audit Committee on the Allstream Centre - 2015 Updated Market Analysis and Revenue Projections

<http://www.explace.on.ca/database/rte/files/Item%2017-Allstream-Updated%20Market%20Analysis%20&%20Revenue%20Projections.pdf>

Motion to Adopt Item (Carried)

14. OFFICIAL PLAN AMENDMENT – ACTIONS OF THE CITY SUBCOMMITTEE

Board Decision

The Board on December 9, 2016 adopted the following:

The Board receive the Official Plan Amendment – Actions of the City Subcommittee.

Background Information

(November 30, 2016) Report No. 18 from the Chief Executive Officer on the Official Plan Amendment – Actions of the Subcommittee

<http://www.explace.on.ca/database/rte/files/Item%2018-Official%20Plan-Subcommittee.pdf>

Motion to Adopt Item (Carried)

The Chair proposed that the Board give consideration to the reports held for discussion at the request of the members.

15. HOTEL DEVELOPMENT – UPDATE ON STATUS

Board Decision

The Board on December 9, 2016 adopted the following:

The Board approve the Hotel Development – Update on Status.

Background Information

(December 1, 2016) Report No. 2 from the Chief Executive Officer on the Hotel Development – Update on Status

<http://www.explace.on.ca/database/rte/files/Item%202-Hotel%20Development.pdf>

Confidential Attachment – pertaining to the competitive position, and future economic and legal interests of the Board and the City

Motion to Adopt Item (Carried)

16. ENACTMENT OF GOVERNANCE BY-LAW 1-16 AND FINANCIAL BY-LAW 2-16

Board Decision

The Board on December 9, 2016 adopted the following:

The Board approve the Enactment of the Governance By-law 1-16 and the Financial By-law 2-16.

Background Information

(November 10, 2016) Report No. 9 from the Chief Executive Officer on the Enactment of the Governance By-law 1-16 and the Financial By-law 2-16

<http://www.explace.on.ca/database/rte/files/Item%209-By-Law-Enactment-Gov-Finance.pdf>

Motion to Adopt Item (Carried)

17. EXHIBITION PLACE – EMPLOYEE POLICIES**Board Decision**

The Board on December 9, 2016 adopted the following:
The Board approve the Exhibition Place – Employee Policies.

Background Information

(November 16, 2016) Report No. 12 from the Chief Executive Officer on the Exhibition Place – Employee Policies

<http://www.explace.on.ca/database/rte/files/Item%2012-Employee%20Policies.pdf>

Attachment

<http://www.explace.on.ca/database/rte/files/Item%2012-Employee%20Policies-App%20B.pdf>

Motion to Adopt Item (Carried)

18. FEASIBILITY OF NEW PARKING STRUCTURE IN LOT 4**Board Decision**

The Board on December 9, 2016 adopted the following:
The Board approve the Feasibility of New Parking Structure in Lot 4.

Background Information

(November 10, 2016) Report No. 16 from the Chief Executive Officer on the Feasibility of New Parking Structure in Lot 4

<http://www.explace.on.ca/database/rte/files/Item%2016-New%20Parking%20Structure%20Status%20Update.pdf>

Attachment

[http://www.explace.on.ca/database/rte/files/Item%2016-New%20Parking%20Structure%20Appendix%20A\(2\).pdf](http://www.explace.on.ca/database/rte/files/Item%2016-New%20Parking%20Structure%20Appendix%20A(2).pdf)

Motion to Adopt Item (Carried)

Board's Further Decision

The Board direct Exhibition Place staff to report back to the Board on existing and planned commercial parking facilities in Liberty Village and on a strategy to better utilize existing and planned parking facilities for use by Exhibition Place Tenants and Events.

Motion to Add Further to Item (Additional) moved by Mike Layton (Carried)

19. DATE OF NEXT MEETING

The next meeting of the Board of Governors of Exhibition Place is scheduled to be held on Friday, January 20, 2017 at 9:30 a.m.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 1:25 p.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

Chief Financial Officer &
Corporate Secretary

Chair

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the _____ day of _____, 2017.

Chair