



Exhibition Place

9

September 29, 2015

To: The Board of Governors of Exhibition Place

ACTION REQUIRED

From: Dianne Young
Chief Executive Officer

Subject: **E-Cigarette Use in Exhibition Place Workplaces Policy**

Summary:

As an agency of the City of Toronto, the Board is required to follow directions of City Council, hence this report recommends that the Board approve a policy with respect to the use of E-cigarettes in workplaces at Exhibition Place.

Financial Implications:

There are no financial implications resulting from the adoption of this report.

Recommendation:

It is recommended that the Board approve the E-Cigarette Use in Exhibition Place Workplaces Policy outlined in Appendix "A" attached to this report, to take effect on October 23, 2015.

Decision History:

The Exhibition Place Strategic Plan for 2014-2016 had an Organizational/Staffing Goal to *review and revise our corporate systems* and a Strategy to support this Goal *we will complete an annual review of By-Laws, and policies and procedures of the Board of Governors.*

At its meeting of August 25, 26, 27 and 28, 2014, City Council adopted a report that prohibits the use of E-cigarette in the City of Toronto workplaces and requested that it be sent to the Administrative Heads of City of Toronto Agencies and Corporations, for information and action. <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2014.HL33.1>

Issue Background:

As directed by City Council, the Board needs to adopt a policy consistent with the City's with respect to the use of E-Cigarettes in Exhibition Place workplaces.

Comments:

Following approval of City Council in 2014, a policy was drafted by the City which was adopted on February 15, 2015, as per City Council's decision based on the Medical Officer of Health's advice. The attached Exhibition Place policy is similar to the one adopted by the City.

Following Board approval of this policy, a communication will be submitted to the City's Manager's office advising that the direction of City Council has been undertaken.

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Appendix A

Policy Statement

Exhibition Place is committed to providing a safe, hazard-free environment that includes clean air. This policy sets out the restrictions on the use of E-cigarettes in Exhibition Place workplaces.

Application

This policy applies to those who work in, or otherwise occupy, Exhibition Place workplaces. However this NB. This policy does not apply to approved smoking cessation medications, such as the nicotine replacement therapy inhaler.

Definitions

“Electronic Cigarette / E-Cigarette”. An electronic cigarette (electronic smoking device, water vapor cigarette, and/or hookah/shisha pen) is a battery operated device that mimics the use and sometimes appearance and taste of a conventional cigarette but does not contain tobacco. When inhaled, an atomizer heats a cartridge which contains a liquid solution (also called the 'e- liquid') of water, flavouring and sometimes nicotine, in a base of propylene glycol and vegetable glycerine. This usually produces a vapour (or aerosol) that resembles cigarette smoke.

“Use of Electronic Smoking Devices” – use with respect to electronic cigarettes includes any of the following:

1. Inhaling vapour from an electronic cigarette.
2. Exhaling vapour from an electronic cigarette.
3. Holding an activated electronic cigarette. (“utiliser”)

“E-Cigarette Use” is also referred to as the smoking or vaping of E-Cigarettes

“Workplace” - is defined as any Exhibition Place land, premises, location or thing at, upon, in or near which a worker works.

Conditions

E-Cigarettes are not to be used while in all areas of Exhibition Place workplaces that are currently designated as smoke-free either through provincial or municipal laws.

Implementation

All Exhibition Place Staff:

1. All staff have the shared responsibility for supporting and adhering to this policy.

The Executive, Directors, Managers and Supervisors:

2. Are responsible for ensuring staff are aware of and have read the E-Cigarette Use Policy and being the first point of contact for staff to seek clarification of the E-Cigarette Use Policy.

Applicable Legislation:

Smoke-Free Ontario Act, S.O. 1994, c. 10

City of Toronto Municipal Code Chapter 709, Smoking Bylaw No. 1642-2013 Ontario Occupational Health and Safety Act, R.S.O., 1990, c.01