



Exhibition Place

FOR INFORMATION

Item No. 7

May 7, 2012

To: The Board of Governors of Exhibition Place

From: Dianne Young, Chief Executive Officer

Subject: **Publication of Senior Staff Expenses**

Summary:

This report provides a summary of expenses for the period of January 1 to April 30, 2012 for Senior Staff, wherein the publishing of this information will enhance the accountability and transparency of Exhibition Place.

Financial Implications:

There are no financial implications to this report.

Decision History:

At its meeting of January 27, 2012, the Board approved a policy entitled “Publication of Senior Staff Expenses”, wherein expenses for the Chief Executive Officer, Corporate Secretary, Chief Financial Officer, General Manager/Operations, General Manager/Sales & Event Management, and General Manager/CNEA are to be posted to the Exhibition Place websites on a semi-annual basis, with the first report being posted the end of June, 2012.

The Exhibition Place 2009-2012 Strategic Plan had an Organizational/Staffing Goal to *Review and revise our corporate systems* and a Strategy to support this Goal we will *complete an annual review of By-Laws, and policies and procedures of the Board of Governors and the CNEA Board of Directors*.

Issue Background:

One of the recommendations within the policy is that in advance of publishing the expense details of Senior Staff to the websites, the Board is to receive the report at its meeting prior to posting.

Comments:

The attached Appendices (“A to F”) outline the summary of expenses for the Senior Staff for the period ending April 30, 2012 which amount totals \$1,725.40 for first quarter.

Contact:

Fatima Scagnol, Corporate Secretary/Exhibition Place

Tel: 416-263-3620

Fax: 416-263-3690

E-mail: Fscagnol@explace.on.ca

Dianne Young
Chief Executive Officer

Exhibition Place Senior Staff Expenses For the year ending April 30, 2012		
		Appendix "A"
Division:	Administration	
Employee:	Dianne Young	
Job Title:	Chief Executive Officer	
Business Travel		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Jan-Apr/2012	Parking for various meetings with clients - GTA - (6)	\$73.44
	Total	\$73.44
Conferences & Training		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Apr 4/2012	Ivy 2nd Annual Women in Leadership Forum - Toronto	\$45.00
	Total	\$45.00
Hospitality & Protocol		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Jan-Apr/2012	2 business meetings with clients at restaurants - Toronto	\$171.80
	Total	\$171.80
	Total	\$290.24

Exhibition Place		
Senior Staff Expenses		
For the period ending April 30, 2012		
		Appendix "B"
Division:	Administration	
Employee:	Fatima Scagnol	
Job Title:	Corporate Secretary	
Business Travel		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
	Total	\$0.00
Conferences & Training		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
	Total	\$0.00
Hospitality & Protocol		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
	Total	\$0.00
	Total	\$0.00

Exhibition Place		
Senior Staff Expenses		
For the period ending April 30, 2012		
		Appendix "C"
Division:	Finance	
Employee:	Hardat Persaud	
Job Title:	Chief Financial Officer	
Business Travel		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
	Total	\$0.00
Conferences & Training		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
	Total	\$0.00
Hospitality & Protocol		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
	Total	\$0.00
	Total	\$0.00

Exhibition Place		
Senior Staff Expenses		
For the period ending April 30, 2012		
		Appendix "D"
Division:	Operations	
Employee:	Mark Goss	
Job Title:	General Manager	
Business Travel		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Feb-Apr/2012	Parking for various meetings with clients - GTA - (5)	\$32.96
Apr 17/2012	Mileage to Markham Town Centre re Tour of District Energy	\$15.63
	Total	\$48.59
Conferences & Training		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Mar 7/2012	BOMA Registration - Toronto	\$13.27
Mar 22/2012	ASHARE - HVAC Mechanical Seminar - Toronto	\$15.93
Mar 23/2012	ASHARE - Envelope Compliance Seminar - Toronto	\$17.70
Mar 23/2012	ASHARE - Required User Manual for Seminars	\$84.07
Apr 17/2012	BOMA Energy & Environment Forum - Toronto	\$49.00
	Total	\$179.97
Hospitality & Protocol		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
	Total	\$0.00
	Total	\$228.56

Exhibition Place Senior Staff Expenses For the period ending April 30, 2012			Appendix "E"
Division:	Sales & Events Management		
Employee:	Arlene Campbell		
Job Title:	General Manager		
Business Travel			
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)	
Jan 12/2012	Airfare (1-way) CSAE Tete a Tete - Ottawa	\$193.12	
Feb 12/2012	Accommodation re CSAE Tete a Tete - Ottawa (1 evening)	\$231.20	
Feb 12/2012	Airport Taxis in Ottawa re Tete a Tete (2)	\$68.14	
Feb 13/2012	Mileage from Ottawa to Toronto re CSAE Tete e Tete	\$185.12	
Mar-Apr/2012	Taxis for business meetings (4)	\$46.90	
	Total	\$724.48	
Conferences & Training			
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)	
Jan 4/2012	AODA Seminar - Toronto	\$110.00	
Mar 16/2012	Ivy 2nd Annual Women in Leadership Forum - Toronto	\$35.00	
	Total	\$145.00	
Hospitality & Protocol			
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)	
Feb-Mar/2012	3 business meetings with clients at restaurants - Toronto	\$143.39	
	Total	\$143.39	
	Total	\$1,012.87	

Exhibition Place		
Senior Staff Expenses		
For the year ending April 30, 2012		
		Appendix "F"
Division:	Canadian National Exhibition Association	
Employee:	David Bednar	
Job Title:	General Manager	
Business Travel		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Mar 20/2012	Taxis re meetings with government representatives - Toronto	\$40.25
Mar 30/2012	Parking for meeting with Association (Festivals & Major Events)-TO	\$5.50
	Total	\$45.75
Conferences & Training		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Feb 16-18/2012	Ontario Agricultural Association Conference	\$90.00
	Total	\$90.00
Hospitality & Protocol		
Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Mar 20-2012	1 business meeting with CNEA President at restaurant - Toronto	\$57.98
	Total	\$57.98
	Total	\$193.73