



# Exhibition Place

9

July 5, 2016

**ACTION REQUIRED**

To: The Board of Governors of Exhibition Place  
From: Dianne Young, Chief Executive Officer  
Subject: **Publication of Senior Staff Expenses - 2016**

## Summary:

This report provides a summary of expenses for the period of January 1 to June 30, 2016 for Senior Staff, which publication enhances the accountability and transparency of Exhibition Place.

## **Recommendation:**

**It is recommended that the Board receive this report for information.**

## Financial Implications:

There are no financial implications to this report.

## Decision History:

The Exhibition Place 2014 – 2016 Strategic Plan had an Organizational and Staffing Goal to *Review and revise our corporate systems* and as a Strategy to support this Goal *we will complete an annual review of By-Laws, Policies and Procedures of the Board of Governors.*

At its meeting of January 27, 2012, the Board approved a policy entitled “Publication of Senior Staff Expenses”, wherein expenses for the Chief Executive Officer, Corporate Secretary, Chief Financial Officer, General Manager/Operations, and General Manager/Sales & Event Management are to be posted to the Exhibition Place websites on a semi-annual basis, wherein the first report was posted the end of June, 2014.

[http://www.explace.on.ca/database/rte/files/Item%2013-Sr%20Exp\(1\).pdf](http://www.explace.on.ca/database/rte/files/Item%2013-Sr%20Exp(1).pdf)

## Issue Background:

In accordance with the Board’s policy, in advance of publishing the expense details of Senior Staff to the websites, the Board is to receive the report at its meeting prior to posting.

## Comments:

The attached Appendices (“A to E”) outline the summary of expenses for Senior Staff of Exhibition Place for the period of January 1 to June 30, 2016. The total amount of all expenses noted on the Appendices is \$2,485.30.

## Contact:

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Appendix A  
Senior Management Expenses  
January 1, 2016 to June 30, 2016

<b>Department</b>	CEO
<b>Employee</b>	Dianne Young
<b>Title</b>	Chief Executive Officer

**Business Travel**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
Jun 21/16	Parking - Tourism Toronto Marketing Committee Mtg	12.39
Jun 6/16	Parking - Tourism Toronto Board Meeting	14.16
Apr 4/16	Parking - Tourism Toronto Strategic Planning Session	26.55
Feb 23/16	UFI Focus Meeting Sustainable Development & Open Seminar	1,181.65
Feb 18/16	Parking - Tourism Toronto Board Meeting	7.96
Jan 11/16	Parking - Ports Toronto	8.85
	<b>Sub-Total</b>	<b>\$1,251.56</b>

**Conferences & Training**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
	<b>Sub-Total</b>	<b>\$0.00</b>

**Hospitality & Protocol**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
	<b>Sub-Total</b>	<b>\$0.00</b>
	<b>Employee Total</b>	<b>\$1,251.56</b>



Appendix C  
Senior Management Expenses  
January 1, 2016 to June 30, 2016

<b>Department</b>	Finance
<b>Employee</b>	Hardat Persaud
<b>Title</b>	Chief Financial Officer

**Business Travel**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
<b>Sub-Total</b>		<b>\$0.00</b>

**Conferences & Training**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
<b>Sub-Total</b>		<b>\$0.00</b>

**Hospitality & Protocol**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
<b>Sub-Total</b>		<b>\$0.00</b>

<b>Employee Total</b>	<b>\$0.00</b>
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Appendix D  
Senior Management Expenses  
January 1, to June 30, 2016

<b>Department</b>	Sales & Event Management
<b>Employee</b>	Arlene Campbell
<b>Title</b>	General Manager

**Business Travel**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
01/01/2016	Travel expenses related to CSAE's Tete a Tete in Ottawa, ON	363.80
	<b>Sub-Total</b>	<b>\$363.80</b>

**Conferences & Training**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
22/03/2016	Parking for meeting re Project; Under the Gardiner	10.62
	<b>Sub-Total</b>	<b>\$10.62</b>

**Hospitality & Protocol**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
05/04/2016	Tickets to One of a Kind Show for clients and sponsors	803.10
27/04/2016	Lunch with RAWF client	37.95
	<b>Sub-Total</b>	<b>\$841.05</b>
	<b>Employee Total</b>	<b>\$1,215.47</b>

Appendix E  
Senior Management Expenses  
January 1, 2016 to June 30, 2016

<b>Department</b>	Operations
<b>Employee</b>	Mark Goss
<b>Title</b>	General Manager

**Business Travel**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
	<b>Sub-Total</b>	<b>\$0.00</b>

**Conferences & Training**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
	<b>Sub-Total</b>	<b>\$0.00</b>

**Hospitality & Protocol**

Date	Purpose, Description & Location	Total Expenses (Net of HST)
	<b>Sub-Total</b>	<b>\$0.00</b>
	<b>Employee Total</b>	<b>\$0.00</b>