

ACTION REQUIRED

June 20, 2009

To: The Board of Governors of Exhibition Place
From: The Board of Directors of the CNEA
Subject: **Miller Mobile Offices - Provision for Mobile Trailers**

Summary:

This report seeks approval of an agreement which has an option to renew for a second year, to provide mobile office/washroom trailers for the 2009 CNE and 2010 CNE. The proposed supplier successfully replied to an RFQ which conformed to Board of Governors and City of Toronto policies, which RFQ is in the amount not to exceed \$38,000.00 exclusive of all taxes.

Recommendation:

It is recommended that the Board authorize an agreement between CNEA and Miller Mobile Offices for the 2009 CNE, with an option to renew for 2010, for the provision of rental of mobile office/washroom trailers.

Financial Impact:

Funding for the rental of these mobile office/washroom trailers in an amount not to exceed \$38,000.00 is provided for in the approved 2009 CNEA Budget and will be provided for in the 2010 CNEA Budget, therefore there are no negative budget implications.

Decision Background:

Pursuant to the CNEA by-laws, if an agreement term exceeds one year it requires approval by the Board of Governors of Exhibition Place. At its meeting of June 18, 2009, the Board of Directors of the CNEA considered and recommended this report for approval by the Board.

Issue Background:

In the early part of 2009 a RFQ was issued through the City of Toronto Purchasing Department for the provision of Mobile Office/Washroom Trailers. One bid for the provision of Mobile Office/Washroom Trailers was received. Miller Mobile Offices has been a long standing supplier of mobile office/washroom trailers to the CNE. The firm is efficient in installing these mobile office/washroom trailers and the product provided is always in excellent condition

Contact:

David Bednar
General Manager/CNEA
Tel: 416-263-3840
Fax: 416-263-3850
Email: D.Bednar@theex.com