

June 24, 2009

ACTION REQUIRED

To: The Board of Governors of Exhibition Place
From: Dianne Young, Chief Executive Officer
Subject: **Staff Professional Development**

Summary:

This report seeks the Board's approval for Mark Goss, GM, Operations Department to attend a professional development opportunity at a cost of approximately \$2,800.00, each. As part of the Board's ongoing commitment to staff development, executive staff are encouraged to undertake professional development initiatives to upgrade necessary expertise. The program to be attended by Mr. Goss is offered by the International Association of Assembly Managers and is an internationally-recognized educational program directly aimed at facility and event managers and provides a certified designation at the conclusion of all parts of the program.

Recommendation:

It is recommended that approval be granted for Mr. Mark Goss, GM, Operations Department to attend in May-June 2010 an educational assembly program put on by the International Association of Assembly Managers – Public Assembly Facility Management School (PAFMS) at a cost of approximately \$2,800.00.

Financial Impact:

Funds for this travel will be budgeted in 2010 Operating Budget.

Decision History/Issue Background:

The Board's Travel and Business Expenditure Policy stipulates that any travel expense over \$2,500 per year per employee requires approval by the Board.

Comments:

Each year the International Association of Assembly Managers offers a program directly aimed at facility and event management. It is necessary to apply and be accepted into the program which application must be made in the Fall 2009 for the Spring 2010 session. It is a two year program held at the Management School in Wheeling, West Virginia.

The program being offered is a very unique program focusing on managing assembly facilities (rather than on the exhibitor/show producer perspective) and includes a wide-range of courses on all aspects of professional facility management and is attended by facility managers from around the world. The total cost of the above, including registration, travel, and accommodation, is approximately \$2,800.00.

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