

May 21, 2009

Action Required

To: The Board of Governors of Exhibition Place

From: Dianne Young
Chief Executive Officer

Subject: **CNEA Agreement – Advanced Tent Rental**

Summary:

This report seeks approval of an agreement, with an option to renew, to provide modular tent structures for the CNE. The proposed supplier successfully replied to an RFQ which conformed to Board of Governors and City of Toronto policies.

Advanced Tent Rental has supplied modular tent structures to the CNE for a decade. The firm is exceptionally efficient in providing this service which is very important to the CNE. Advanced Tent Rentals meets or exceeds all government regulations with respect to this type of tent structures.

Recommendation:

It is recommended that the attached report (“Appendix “A”) from the General Manager of the CNEA dated May 14, 2009 with respect to a one-year (2009) agreement, with an option to renew for 2010 between the CNEA and Advanced Tent Rental, be approved.

Financial Implications:

Funding for this service in an amount not to exceed \$57,000 in the first year and second is provided for in the 2009 and 2010 CNEA Budget, therefore there are no negative budget implications.

Decision History:

The attached report was considered and recommended for approval by the Board of Directors of the CNEA at its meeting of May 21, 2009.

Contact:

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Submitted by:

Dianne Young, Chief Executive Officer



May 14, 2009

To: The Executive Committees and the Board of Directors
Canadian National Exhibition Association

From: David Bednar
General Manager

Subject: **Advanced Tent Rental-Provision of Rental Modular Tent Structures**

Summary:

This report seeks approval of an agreement for one year, with an option to renew for a second year, to provide modular tent structures for the 2009 CNE. The proposed supplier successfully replied to an RFQ which conformed to Board of Governors and City of Toronto policies, which RFQ is in the amount not to exceed \$57,000.00.

Recommendation:

This report is submitted for the approval of the CNEA Executive Committee, the CNEA Board of Directors, and will then be submitted for the approval of the Board of Governors of Exhibition Place. It is recommended that the CNEA enter into an agreement with Advanced Tent Rental for the 2009 CNE, with an option to renew for 2010, for the provision of rental of modular tent structures.

Financial Impact:

Funding for the rental of these modular tent structures in an amount not to exceed \$57,000.00 in each year is provided for in the approved 2009 CNEA budget, therefore there are no negative budget implications.

Issue Background:

Pursuant to the CNEA by-laws, if an agreement term exceeds one year it requires approval by the Board of Governors of Exhibition Place.

Comments:

In the early part of 2009 a RFQ was issued through the City of Toronto Purchasing Department for the provision of Modular Tent Structures. Three bids for the provision of Modular Tent Structures were received. One of the three bids was disqualified as the company did not provide pricing for the size of modular tent structures specified in the RFQ. Advanced Tent Rentals was the next lowest bidder. Advanced Tent Rental has supplied modular tent structures to the CNE for almost ten years. The firm is efficient in erecting these modular tent structures and the product provided is always in excellent condition. Advanced Tent Rentals has in the past met all government regulations with respect to the erection of modular tent structures.

Respectfully submitted,

David Bednar
General Manager

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