

**Item No. 1**

**MINUTES  
THE BOARD OF GOVERNORS OF EXHIBITION PLACE  
Allstream Centre – Room 206-D – Exhibition Place  
Friday, February 6, 2015 – 8:30 a.m.**

The Board of Governors of Exhibition Place met in Allstream Centre – Room 206-D – Exhibition Place on Friday, February 6, 2015 at 8:30 a.m.

**PRESENT:** Mark Grimes, Chair  
Wayne Copeland, Justin Di Ciano, Jim Karygiannis, Mike Layton

**APOLOGIES:** Connie Dejak, Hugh Mansfield, Giorgio Mammoliti

**STAFF:** Dianne Young, Chief Executive Officer  
Fatima Scagnol, Corporate Secretary  
Alison Fowles, Solicitor, City Legal  
Arlene Campbell, General Manager/Sales & Event Management  
Hardat Persaud, Chief Financial Officer  
Mark Goss, General Manager/Operations  
Martin Kenneally, Director, Event Management Services  
Frank Martindale, Director, Operations  
Danny Chui, Capital Works Manager

**GUESTS:**  
Wakeham & Associates Marketing Inc.      Hugh Wakeham, President

Mark Grimes presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:45 a.m.

The Chair welcomed and congratulated and welcomed the two new Councillors to the Board – Justin Di Ciano and Jim Karygiannis. In order for the new Councillors to meet the staff and understand their roles, he requested each staff member to introduce himself/herself and provide a brief overview of their role.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. No interests were declared.

**COMMUNICATIONS**

**a) City Clerk**

Upon the question of the adoption of Communication C (a) dated December 8, 2014 from the City Clerk with respect to the Members of Council appointed to the Board for a term of office until December 31, 2016, it was **RECEIVED**.

**MEMBER MOTIONS**

**a) Gloria Lindsay Luby**

Upon the question of the adoption of Member Motion (a) with respect to thanking and applauding Gloria Lindsay Luby for her many years of excellent service and dedication as a Member of the Board, it was **RECEIVED**.

**b) Gord Perks**

Upon the question of the adoption of Member Motion (b) with respect to thanking and applauding Gord Perks for his many years of excellent service and dedication as a Member of the Board, it was **RECEIVED**.

**c) Doralice Lopez**

Upon the question of the adoption of Member Motion (c) with respect to acknowledging Doralice Lopez as the 2014 Corporate Social Responsibility Employee of the Year, it was **RECEIVED**.

**d) Eric Keung**

Upon the question of the adoption of Member Motion (d) with respect to acknowledging Eric Keung as the 2014 Employee of the Year, it was **RECEIVED**.

**e) Debbie Sanderson**

Upon the question of the adoption of Member Motion (e) with respect to acknowledging Debbie Sanderson for her dedication and hard work related to the 2014 Unity Way Toronto Campaign, it

**1. ELECTION OF VICE-CHAIR TO THE BOARD**

The Chair noted that the procedures for the election of Vice-Chair were noted on the agenda page of this meeting.

The Chair called for nominations for the election of Vice-Chair to the Board of Governors.

It was duly moved by Justin Di Ciano, seconded and **CARRIED** that Connie Dejak be nominated for Vice-Chair of the Board.

The Chair called for further nominations, and none were offered.

On motion duly made by Michael Layton, seconded and **CARRIED**, it was **RESOLVED** that nominations for the office of Vice-Chair be **CLOSED**.

The Chair thereupon declared Connie Dejak duly elected as Vice-Chair of the Board of Governors of Exhibition Place to hold office for a term expiring on December 31, 2016, or until her successor is duly elected.

The Chair also advised that Connie Dejak had previously accepted the intent of Justin Di Ciano to nominate her, but unfortunately could not be in attendance at today's meeting given she was out of the country.

**2. MINUTES OF PREVIOUS MEETING**

On motion duly made by Michael Layton, seconded and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on Monday, December 1, 2014, be **VERIFIED**, in the form distributed to the members.

**CONSIDERATION OF REPORTS**

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak. The Board then proceeded with the adoption of the remaining reports and then gave consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda. The Board concurred with the following.

**3. 2014 CAPITAL WORKS PROGRAM – YEAR END REPORT**

Upon the question of the adoption of Report No. 3 dated January 29, 2015 from the Chief Executive Officer with respect to the 2014 Capital Works Program – Year End Report, it was received for **INFORMATION**.

**4. 2015 CAPITAL WORKS PROGRAM – JANUARY PROGRESS REPORT**

Upon the question of the adoption of Report No. 4 dated January 26, 2015 from the Chief Executive Officer with respect to the 2014 Capital Works Program – January Progress Report, it was received for **INFORMATION**.

**5. AMENDED 2015 CAPITAL WORKS BUDGET AS PART OF THE TEN-YEAR (2015 TO 2024) PROGRAM CITY SUBMISSION**

Upon the question of the adoption of Report No. 5 dated January 27, 2015 from the Chief Executive Officer with respect to the Amended 2015 Capital Works Budget as part of the Ten-Year Program City Submission, it was received for **INFORMATION**.

**6. EXHIBITION PLACE MANAGEMENT REPORT – DECEMBER 31, 2014**

Upon the question of the adoption of Report No. 6 dated December 31, 2014 from the Chief Executive Officer and the General Manager, Sales & Event Management with respect to the Exhibition Place Management Report for December 31, 2014, it was received for **INFORMATION**.

**7. OCCUPATIONAL HEALTH & SAFETY REPORT – 4<sup>TH</sup> QUARTER 2014**

Upon the question of the adoption of Report No. 8 dated January 19, 2015 from the Chief Executive Officer with respect to the Occupational Health & Safety Report – 4<sup>th</sup> Quarter 2014, it was received for **INFORMATION**.

**8. PUBLICATION OF SENIOR STAFF EXPENSES - 2014**

Upon the question of the adoption of Report No. 9 dated January 25, 2015 from the Chief Executive Officer with respect to the Publication of Senior Staff Expenses for 2014, it was received for **INFORMATION**.

**9. ROYAL AGRICULTURAL WINTER FAIR ASSOCIATION APPOINTMENT FOR 2015**

Upon the question of the adoption of Report No. 11 dated January 5, 2015 from the Chair with respect to appointing Connie Dejak to the Royal Agricultural Winter Fair for 2015 representing the Board, it was **APPROVED**.

**10. 2015 STANDING COMMITTEES OF THE BOARD**

Upon the question of the adoption of Report No. 12 dated January 23, 2015 from the Chair with respect the 2015 Standing Committees of the Board, it was **APPROVED**.

**11. AGREEMENT FOR DIGITAL SIGN & BANNER PRINTING & RELATED SIGN SERVICES**

Upon the question of the adoption of Report No. 14 dated January 16, 2015 from the Chief Executive Officer with respect to an Agreement for Digital Sign and Banner Printing and Related Sign Services, it was **APPROVED**.

**12. MOBILE CHARGING STATIONS – SPONSORSHIP AGREEMENT**

Upon the question of the adoption of Report No. 15 dated December 15, 2014 and the Confidential Attachment 1 to subject report from the Chief Executive Officer with respect to a Sponsorship Agreement for Mobile Charging Stations, it was **APPROVED**.

### **13. MOUNTED POLICE HEAD QUARTERS LEASE RENEWAL – HORSE PALACE**

Upon the question of the adoption of Report No. 16 dated January 19, 2015 from the Chief Executive Officer with respect to the Mounted Police Head Quarters Lease Renewal for the Horse Palace, it was **APPROVED**.

### **14. 2014 CAPITAL WORKS PROGRAM – SPLASH PAD IN CENTENNIAL SQUARE – SUPPLEMENTARY REPORT**

Upon the question of the adoption of Report No. 17 dated January 23, 2015 from the Chief Executive Officer with respect to the 2014 Capital Works Program – Splash Pad in Centennial Square – Supplementary Report, it was **APPROVED**; and **FURTHER** that, Mark Grimes, Connie Dejak and staff be acknowledged and applauded for their efforts related to this project.

### **15. ACCOUNTS RECEIVABLES – DIRECT ENERGY CENTRE, ALLSTREAM CENTRE & EXHIBITION PLACE AS AT DECEMBER 31, 2014**

Upon the question of the adoption of Report No. 18 dated January 22, 2015 and the Confidential Attachment 1 to subject report, from the Chief Executive Officer with respect to the Accounts Receivables for Direct Energy Centre, Allstream Centre and Exhibition Place as at December, 2014, it was **APPROVED**.

The Chair proposed that the Board give consideration to the reports held of discussion at the request of the members.

### **16. COMPLAINTS SUMMARY AS AT DECEMBER 31, 2014**

On motion duly made by Michael Layton, seconded and **CARRIED**, it was **RESOLVED** that Report No. 7 dated January 5, 2015 from the Chief Executive Officer with respect to the Complaints Summary as at December 31, 2014, be received for **INFORMATION**.

### **17. AMENDMENT TO FORMER MUNICIPALITY OF METROPOLITAN TORONTO BY-LAW “RESPECTING THE MANAGEMENT OF EXHIBITION PLACE”**

On motion duly made by Mike Layton, seconded and **CARRIED** it was **RESOLVED** that Amendment Motion submitted by Mike Layton with respect to the Board requesting City Council to authorize the General Manager of the City’s Parks, Forestry & Recreation Division to negotiate and enter into an agreement with the CNEA for the strip of land south of Lake Shore Boulevard as required to stage the annual CNE Fair at no rental fee to the CNEA, be **APPROVED**; and **FURTHER** that Report No. 13 dated January 27, 2015 from the Chief Executive Officer with respect to an amendment to the Former Municipality of Metropolitan Toronto By-law “Respecting the Management of Exhibition Place”, be **APPROVED** as **AMENDED**.

### **18. BOARD OF GOVERNORS MEETING SCHEDULE FOR 2015**

Jim Karygiannis noted that someone driving from great distances, an 8:30 a.m. meeting is doable, however when you reach Yonge Street, the traffic is jammed and is not sure what the difference is between a meeting being held at 8:30 a.m. versus 9:30 a.m.

Mark Grimes noted that the timing of 8:30 a.m. meetings was implemented to allow the Citizen members of the Board to reach their work of employment.

Wayne Copeland noted that 8:30 a.m. meetings is doable for him given some meetings run two hours and he at least spends half the day at his work of employment.

Michael Layton noted he is open for a change in Board meeting times.

Justin Di Ciano suggested Board meetings commence at 9 a.m.

Jim Karygiannis suggested that the Board meetings be moved to the City Hall wherein Mark Grimes noted that moving the meetings to City Hall may be cumbersome given the number of staff and guests that need to attend.

On motion duly made by Michael Layton, seconded and **CARRIED**, it was **RESOLVED** that the letter from Giorgio Mammoliti dated February 5, 2015 with respect to the meeting times of the Board, be received for **INFORMATION**; and **FURTHER** that Report No. 10 dated December 12, 2014 from the Chief Executive Officer be **REFERRED** back to Exhibition Place staff to conduct a poll of all Board members to see the preference of a meeting start time of 8:30 am, 9:00 am or 9:30 a.m.

## **19. AMENDMENT TO AGREEMENT FOR FOOD & BEVERAGE SERVICES**

On a question from Jim Karygiannis on the status of the Mobile Vending Program and its relation to Ovations.

Dianne Young responded that in an effort to assist the four long-standing Mobile Vendors located on the grounds in the spring/ summer months, a suggestion was made to Ovations to work with them and possibly have them stationed inside Direct Energy Centre during events, however, discussions have taken place with the Mobile Vendors and they prefer to continue with the status quo and Exhibition Place will be entering into license agreements for 2015 with the four mobile vendors.

On a question from Jim Karygiannis with respect to the commission rate that the Mobile Vendors would be required to remit to Ovations, Hardat Persaud responded that generally, Ovations receives on average a commission of 20% from its subcontractors within the Direct Energy Centre and the Board shares in this commission.

Dianne Young noted that Ovations were not concerned if the Mobile Vendors were not interested in being a subcontractor to Ovations and that Report No. 19 is not related to the Exhibition Place seasonal Mobile Vending Program.

On motion duly made by Jim Karygiannis, seconded and **CARRIED**, it was **RESOLVED** that Report No. 19 dated January 27, 2015 and the Confidential Attachment 1 to subject report from the Chief Executive Officer with respect to an Amendment to an Agreement for Food and Beverage Services, be **APPROVED**.

## **20. DATE OF NEXT MEETING**

The next meeting of the Board is scheduled to be held on **Friday, March 6, 2015**, however Members will be advised of the meeting time given the poll of timing of meetings will be undertaken.

Jim Karygiannis noted that he was submitting his regrets for the March 6, 2015 meeting of the Board given he will be attending a funeral overseas.

**21. RESOLUTION RE ABSENTEEISM**

On motion duly made by Wayne Copeland, seconded and **CARRIED**, it was **RESOLVED** that Connie Dejak, Hugh Mansfield and Giorgio Mammoliti having notified the Corporate Secretary of their unavailability to attend this meeting of the Board, be **EXCUSED**.

**ADJOURNMENT**

There being no further business, the Chair adjourned the meeting at 9:15 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

\_\_\_\_\_  
Corporate Secretary

\_\_\_\_\_  
Chair

**VERIFIED** at a meeting of the Board of Governors of Exhibition Place held on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chair