



# Exhibition Place

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## Item No. 6

February 18, 2015

**ACTION REQUIRED**

To: The Board of Governors of Exhibition Place

From: Dianne Young,  
Chief Executive Officer

Subject: **Fire Alarm System Inspection, Testing and Maintenance Repair Services Agreement**

### Summary:

This report recommends that the Board enter into agreement with Siemens Canada Ltd., commencing April 1, 2015 for the non-exclusive supply of Fire Alarm System Inspection, Testing, Upgrade and Maintenance Repair Services to Exhibition Place.

A Request for Quotation (RFQ) process was issued through the City of Toronto, Finance Department, Purchasing and Materials Management Division (PMMD) for the non-exclusive supply of Fire Alarm System Inspection, Testing, Upgrade and Maintenance Repair Services to Exhibition Place.

### **Recommendation:**

**It is recommended that the Board enter into agreement with Siemens Canada Ltd for a period of one (1) year, commencing on April 1, 2015 with the option to extend for an additional three one-year periods on the terms and conditions outlined in this report and other such terms and conditions satisfactory to the Chief Executive Officer and the City Solicitor.**

### Financial Impact:

The projected annual expenditure for services related to fire alarm systems is \$114,343.63 and provided for in the 2015 Operating Budget. The bid submitted by Siemens Technologies Ltd. in the amount of \$137,343.63 is reduced by \$22,925.00 for the all-inclusive maintenance services to Direct Energy Centre and Ricoh Coliseum which are covered under a one year warranty as part of upgrades performed.

### Decision History:

The Exhibition Place 2004 to 2016 Strategic Plan had a Financial Goal to *effectively monitor costs and revenues* and as a strategy to support this Goal *we will seek review and revise financial and organizational systems to strengthen controls and process.*

At its meeting of March 4, 2011 the Board approved entering into agreement with Siemens Building Technologies Ltd the provision of Fire Alarm System Inspection, Testing, Upgrade and Maintenance Repair Services to Exhibition Place expiring March 31, 2015.

Issue Background:

The term of the current contract is set to expire March 31, 2015. On December 22, 2014, Exhibition Place through the services of PMMD issued a Request for Quotation to establish a new agreement for the provision of Fire Alarm System Inspection, Testing, Upgrade and Maintenance Repair Services.

Comments:

Exhibition Place uses the services of one contractor for the supply of all labour, materials and equipment necessary to provide inspections, testing, maintenance service and repairs for the fire alarm systems in the various building.

The RFQ detailed the Board's specific service requirements and was structured in a manner that required bidders to submit hourly rates for call-in repair services and lump-sum all-inclusive monthly pricing for inspection, testing and maintenance services on a per building basis, for a one-year term with optional pricing for three additional one-year terms.

The RFQ closed on January 22, 2015, with one quotation received from Siemens Canada Ltd. in the amount of \$137,343.63.

Staff have reviewed the rates quoted and consider them to be fair and reasonable. Accordingly, staff are recommending entering into an agreement with Siemens Canada Ltd.

Siemens Canada Ltd was founded in 1998, and is a division of Siemens, a multi-national company headquartered in Munich, Germany with worldwide activities in communications, automation and control, power generation, scientific research, transportation, electronics, lighting and engineering. References include Apotex Canada, Commerce Court and Simcoe Place. The City of Toronto Fair Wage and Labour Trades Office confirms that Siemens Canada Ltd. is in compliance with the Fair Wage and Labour Trades requirements for this work.

The substantial terms of the agreement will be as follows:

- (a) Term: One year commencing April 1, 2015 with the option to extend for an additional three one-year periods subject to satisfactory performance review;
- (b) Pricing: Pricing be fixed during the term of the Agreement;
- (c) Bonding: Siemens Canada Ltd shall provide a performance bond for the due and proper performance of the all-inclusive contract work, including guaranteed maintenance for a period of one year after final completion of work in the amount of 100% of the quoted price;
- (d) Assignment: The agreement between the Board and Siemens Canada Ltd shall not be assigned to Siemens Canada Ltd without the consent of the Board;
- (e) Insurance/Indemnity: Siemens Canada Ltd shall provide proof of insurance in a form and amount satisfactory to the Board and containing provisions including the Board, CNEA and the City of Toronto as additional insured with a cross liability/severability of interest clause of standard wording. Insurance shall be primary before any insurance held by the additional insured and the Board shall be entitled to thirty days notice of any intention to cancel or not to renew the policy. Siemens Canada Ltd. shall indemnify the Board, the CNEA and the City of Toronto with respect to any and all liability arising from any damage or injury as a result of the negligent acts or omissions of Siemens Canada Ltd, or its employees or any other person for whom it is in law responsible, in the supply and quality of the equipment;
- (f) Union Obligations: Siemens Canada Ltd shall comply with all agreements in force between the Board and any union or association with respect to Exhibition Place; and

- (g) Such other terms and conditions as contained in the Request for Quotations or as required by the General Manager/Operations, Chief Executive Officer, and the City Solicitor.

Contact

Mark Goss

Director of Operations

Tel: (416) 263-3660

Fax: (416) 263-3681

Email: [MGoss@explace.on.ca](mailto:MGoss@explace.on.ca)