



Exhibition Place

Item No. 9

January 25, 2015

FOR INFORMATION

To: The Board of Governors of Exhibition Place
From: Dianne Young, Chief Executive Officer
Subject: **Publication of Senior Staff Expenses - 2014**

Summary:

This report provides a summary of expenses for the period of June 1 to December 31, 2014 for Senior Staff, which publication enhances the accountability and transparency of Exhibition Place.

Financial Implications:

There are no financial implications to this report.

Decision History:

The Exhibition Place 2014 – 2016 Strategic Plan had an Organizational and Staffing Goal to *Review and revise our corporate systems* and as a Strategy to support this Goal *we will complete an annual review of By-Laws, Policies and Procedures of the Board of Governors.*

At its meeting of January 27, 2012, the Board approved a policy entitled “Publication of Senior Staff Expenses”, wherein expenses for the Chief Executive Officer, Corporate Secretary, Chief Financial Officer, General Manager/Operations, and General Manager/Sales & Event Management are to be posted to the Exhibition Place websites on a semi-annual basis, wherein the first report was posted the end of June, 2014.

Issue Background:

In accordance with the Board policy, in advance of publishing the expense details of Senior Staff to the websites, the Board is to receive the report at its meeting prior to posting.

Comments:

The attached Appendices (“A to E”) outline the summary of expenses for Senior Staff of Exhibition Place for the period of June 1 to December 31, 2014. The total amount of all expenses noted on the Appendices is \$11,351.28.

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Appendix A
Senior Management Expenses
June 1 - December 31, 2014

Department	CEO
Employee	Dianne Young
Title	Chief Executive Officer

Business Travel

Date	Purpose, Description & Location	Total Expenses (Net of HST)
06/09/2014	Parking - Client Meeting	8.85
10/07/2014	Parking - Tourism Toronto Board Meeting	7.08
10/23/2014	Parking - Client Meeting	6.63
	Sub-Total	\$22.56

Conferences & Training

Date	Purpose, Description & Location	Total Expenses (Net of HST)
12/30/2014	Law Society of Upper Canada	400.00
	Sub-Total	\$400.00

Hospitality & Protocol

Date	Purpose, Description & Location	Total Expenses (Net of HST)
	Sub-Total	\$0.00

	Employee Total	\$422.56
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Appendix B
Senior Management Expenses
June 1 - December 31, 2014

Department	Corporate Secretariat
Employee	Fatima Scagnol
Title	Corporate Secretary

Business Travel

Date	Purpose, Description & Location	Total Expenses (Net of HST)
Sub-Total		\$0.00

Conferences & Training

Date	Purpose, Description & Location	Total Expenses (Net of HST)
08/06/2014	Parking - AMCTO Annual Conference - Niagara Falls	8.85
11/06/2014	Toronto Mileage - AMCTO Annual Conference - Niagara Falls, On x 2	101.77
Sub-Total		\$110.62

Hospitality & Protocol

Date	Purpose, Description & Location	Total Expenses (Net of HST)
Sub-Total		\$0.00
Employee Total		\$110.62

Appendix C
Senior Management Expenses
June 1 - December 31, 2014

Department	Finance
Employee	Hardat Persaud
Title	Chief Financial Officer

Business Travel

Date	Purpose, Description & Location	Total Expenses (Net of HST)
29/09/2014	Parking - PanAm Meeting	7.96
21/06/2014	Airfare - CAEM Annual Conference - Edmonton, Alberta (June 21 to 24)	542.49
21/06/2014	Hotel - CAEM Annual Conference - Edmonton, Alberta (June 21 to 24)	514.38
21/06/2014	Taxi/Shuttle - CAEM Annual Conference - Edmonton, Alberta (June 21 to 24)	51.33
21/06/2014	Per Diem - CAEM Annual Conference - Edmonton, Alberta (June 21 to 24)	70.80
	Sub-Total	\$1,186.96

Conferences & Training

Date	Purpose, Description & Location	Total Expenses (Net of HST)
21/06/2014	Registration-CAEM Annual Conference-Edmonton, Alberta (June 21 to 24)	595.00
	Sub-Total	\$595.00

Hospitality & Protocol

Date	Purpose, Description & Location	Total Expenses (Net of HST)
	Sub-Total	\$0.00

Employee Total	\$1,781.96
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Appendix D
Senior Management Expenses
June 1 - December 31, 2014

Department	Sales & Event Management
Employee	Arlene Campbell
Title	General Manager

Business Travel

Date	Purpose, Description & Location	Total Expenses (Net of HST)
20/05/2014	Flight to Dallas, TX for SMG National Meeting	644.00
15/07/2014	Per Diem and Taxi Fares for SMG National Meeting	228.80
17/07/2014	Hotel in Dallas, TX for SMG National Meeting	403.67
24/06/2014	Travel costs from Huntsville to Toronto and return to attend BOG Meeting	139.34
12/05/2014	Taxi for meeting at Toronto Tourism from Exhibition Place	10.62
10/12/2014	Parking for client meeting at their offices	5.53
	Sub-Total	\$1,431.96

Conferences & Training

Date	Purpose, Description & Location	Total Expenses (Net of HST)
21/05/2014	Staff Information Session	162.98
	Sub-Total	\$162.98

Hospitality & Protocol

Date	Purpose, Description & Location	Total Expenses (Net of HST)
23/05/2014	Lunch meeting with Client	125.14
28/05/2014	Lunch meeting with Supplier Associate	94.50
04/09/2014	Lunch meeting with Client	43.27
12/09/2014	Lunch meeting with Client	53.80
07/11/2014	Lunch meeting with SMG partners	175.82
10/12/2014	One-of-a-Kind show tickets for clients and naming partners	369.47
16/12/2014	Lunch meeting with Supplier Associate	63.74
	Sub-Total	\$925.74

	Employee Total	\$2,520.68
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Appendix E
Senior Management Expenses
June 1 - December 31, 2014

Department	Operations
Employee	Mark Goss
Title	General Manager

Business Travel

Date	Purpose, Description & Location	Total Expenses (Net of HST)
30/05/2014	Oglebay VMS Mileage from Toronto to Wheeling, West Virginia x 2	512.86
	Sub-Total	\$512.86

Conferences & Training

Date	Purpose, Description & Location	Total Expenses (Net of HST)
05/06/2014	LEED Breakfast Series Session on Materials (The Quiet, Emerging Force)	50.00
24/06/2014	2012 Building Code Binder Compendium (2 Vol.Set)	214.03
23/07/2014	Measuring your organization's carbon footprint Course	1,249.00
22/09/2014	Project Management with Microsoft Project 2010 Course	1,185.00
17/10/2014	Engineers Log Books	623.85
04/11/2014	Oglebay Venue Management School 2015 Registration Fee	2,370.72
	Sub-Total	\$5,692.60

Hospitality & Protocol

Date	Purpose, Description & Location	Total Expenses (Net of HST)
31/05/2014	Per Diem - Oglebay VMS Training in Wheeling, West Virginia	65.00
01/06/2014	Per Diem - Oglebay VMS Training in Wheeling, West Virginia	50.00
02/06/2014	Per Diem - Oglebay VMS Training in Wheeling, West Virginia	50.00
03/06/2014	Per Diem - Oglebay VMS Training in Wheeling, West Virginia	40.00
04/06/2014	Per Diem - Oglebay VMS Training in Wheeling, West Virginia	40.00
06/06/2014	Per Diem - Oglebay VMS Training in Wheeling, West Virginia	65.00
	Sub-Total	\$310.00

Employee Total	\$6,515.46
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