

MINUTES
THE BOARD OF GOVERNORS
Fountain Dining Room - Exhibition Place
Friday, April 23, 2010 - 8:30 a.m.

The Board of Governors of Exhibition Place met in the Fountain Dining Room, Queen Elizabeth Building at Exhibition Place on Friday, April 23, 2010.

PRESENT: Joe Pantalone, Deputy Mayor, City of Toronto/Chair, Board of Governors
Brian Ashton, Maria Augimeri, Sheona Campbell, Mona ElSayeh, Jasmine Jackman, Gloria Lindsay Luby, Jim McMillen, Jim Melvin, John Weatherup

APOLOGIES: Camilla Mackenzie, Mark Grimes, Gord Perks

ATTENDING: Dianne Young, Chief Executive Officer
Ward Earle, Solicitor/City Legal
Fatima Scagnol, Corporate Secretary
Hardat Persaud, Chief Financial Officer
Virginia Ludy, Acting General Manager/CNE
Arlene Campbell, General Manager/Events & Sales
Mark Goss, General Manager/Operations
Jeff Gay, Director/Event Services
Sandy Douglas, Director/Human Resources
Laura Purdy, Director/Sales & Marketing
Danny Chui, Manager/Capital Works
Vince Bozzo, General Manager/BMO Field
Mortimer Wilson/Manager, Accounting/BMO Field

GUESTS: Irene Jones, Tom Robins

Deputy Mayor Joe Pantalone presided, and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:35 a.m.

The Chair was pleased to advise that the MPI 2009 Outstanding Volunteer of the Year has been awarded to Geoff Mak of the Sales & Marketing Division.

The MPI Toronto Chapter Awards Program is designed to recognize excellence in active chapter members, for their commitment, service and involvement in the chapter, industry and community at large. This award is presented to a member who has made an outstanding voluntary effort during 2009 to the MPI Toronto Chapter. It recognizes an outstanding volunteer who has been active on one or more MPI Toronto Chapter Committees, and has demonstrated a keen commitment to volunteering for MPI. Geoff Mak has also been elected to the Toronto Chapter Board as the Director of Communications for MPI.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest.

John Weatherup declared an interest with respect to Report No. 8, 9, 10 and 11 given he has business affiliations with the Borealis Group.

1. **MINUTES OF PREVIOUS MEETING**

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on January 22, 2010, be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with the following.

2. **COMMUNICATIONS**

Upon the question of the adoption of the following Communications, they were received for **INFORMATION**:

- (a) From LACAP re Chile Earthquake dated March 18, 2010;
- (b) From Liberty Village Ex Place GO Station dated March 30, 2010;
- (c) From MMPI re Ex Place GO Station dated March 8, 2010;
- (d) UFI Operations Award 2010 dated March 18, 2010;
- (e) From City Clerks re CNEA appointments to the Board dated February 2, 2010; and
- (f) From Metrolinx sent to Steven Levy/Merchandise Mart Properties Inc. dated April 14, 2010

3. **2010 CAPITAL WORKS PROGRAM – PROGRESS REPORT 1 (MARCH)**

Upon the question of the adoption of Report No. 4 dated March 31, 2010 from the Chief Executive Officer entitled “**2010 Capital Works – Progress Report No. 1 (March)**”, it was received for **INFORMATION**.

4. **INFRASTRUCTURE STIMULUS FUND PROGRAM – PROGRESS REPORT NO. 2**

Upon the question of the adoption of Report No. 5 dated April 9, 2010 from the Chief Executive Officer entitled “**Infrastructure Stimulus Fund Program – Progress Report No. 2**”, it was received for **INFORMATION**.

5. **INFRASTRUCTURE STIMULUS FUND PROGRAM – TENDER REPORT BETTER LIVING CENTRE – NEW WASHROOM INSTALLATION**

Upon the question of the adoption of Report No. 7 dated April 13, 2010 from the Chief Executive Officer entitled “**Infrastructure Stimulus Fund Program – Tender Report for the Better Living Centre – New Washroom Installation**”, it was **APPROVED**.

6. **INFRASTRUCTURE STIMULUS FUND PROGRAM – TENDER REPORT COLISEUM COMPLEX – AIR HANDLING UNITS REPLACEMENT**

Upon the question of the adoption of Report No. 8 dated April 13, 2010 from the Chief Executive Officer entitled “**Infrastructure Stimulus Fund Program – Tender Report for the Coliseum Complex – Air Handling Units Replacement**”, it was **APPROVED**.

7. **INFRASTRUCTURE STIMULUS FUND PROGRAM – TENDER REPORT COLISEUM COMPLEX – ROOF REPLACEMENT – NORTH EXTENSION**

Upon the question of the adoption of Report No. 10 dated April 15, 2010 from the Chief Executive Officer entitled “**Infrastructure Stimulus Fund Program – Tender Report for the Coliseum Complex – Roof Replacement – North Extension**”, it was **APPROVED**.

8. **INFRASTRUCTURE STIMULUS FUND PROGRAM – TENDER REPORT COLISEUM COMPLEX - BUILDING ENVELOPE, INTERIOR RESTORATION & RETROFITS**

Upon the question of the adoption of Report No. 11 dated April 19, 2010 from the Chief Executive Officer entitled “**Infrastructure Stimulus Fund Program – Tender Report for the Coliseum Complex – Building Envelope, Interior Restoration & Retrofits**”, it was **APPROVED**.

9. **CNEA MANAGEMENT REPORT – MARCH 2010**

Upon the question of the adoption of Report No. 14 dated March 2010 from the General Manager/CNE entitled “**CNEA Management Report – March 2010**”, it was received for **INFORMATION**.

10. **BMO MANAGEMENT REPORTS – DECEMBER 2009, JANUARY 2010 & FEBRUARY 2010**

Upon the question of the adoption of Report No. 15 (a) dated December 2009, January 2010 and February 2010 from the General Manager/BMO Field entitled “**BMO Management Reports – December 2009, January 2010 and February 2010**”, they were received for **INFORMATION**.

11. **2010 STANDING COMMITTEES OF THE BOARD**

Upon the question of the adoption of Report No. 17 dated March 10, 2010 from the Chair of the Board entitled “**2010 Standing Committees of the Board**”, it was **APPROVED**.

12. **ROYAL AGRICULTURAL WINTER FAIR ASSOCIATION APPOINTMENT FOR 2010**

Upon the question of the adoption of Report No. 18 dated February 18, 2010 from the Chair of the Board entitled “**Royal Agricultural Winter Fair Association Appointment for 2010**”, it was **APPROVED**.

13. **ANNUAL HUMAN RIGHTS REPORT**

Upon the question of the adoption of Report No. 19 dated March 10, 2010 from the Chief Executive Officer entitled “**Annual Human Rights Report**”, it was received for **INFORMATION**.

14. **TORONTO EMERGENCY MEDICAL SERVICES – CNEA AGREEMENT**

Upon the question of the adoption of Report No. 23 dated March 13, 2010 from the Chief Executive Officer entitled “**Toronto Emergency Medical Services – Provision of Medical Services**” and the Confidential Attachment 1 to subject report, it was **APPROVED**.

15. **AGREEMENT WITH BENNETT EQUIPMENT SERVICES INC.**

Upon the question of the adoption of Report No. 24 dated March 11, 2010 from the Chief Executive Officer entitled “**Agreement with Bennett Equipment Services Inc.**”, it was **APPROVED**.

16. **RENTAL OF VARIOUS FARM/GROUNDS MAINTENANCE EQUIPMENT**

Upon the question of the adoption of Report No. 25 dated March 11, 2010 from the Chief Executive Officer entitled “**Rental of Various Farm/Grounds Maintenance Equipment – 2010 to 2013**”, it was **APPROVED**.

17. **PURCHASE OF CNEA CULTURAL ARTIFACTS**

Upon the question of the adoption of Report No. 26 dated March 1, 2010 from the Chief Executive Officer entitled “**Purchase of CNEA Cultural Artifacts**”, it was **APPROVED**.

18. **2010 MOBILE VENDING PROGRAM**

Upon the question of the adoption of Report No. 27 dated March, 2010 from the Chief Executive Officer entitled “**2010 MOBILE VENDING PROGRAM**”, it was **APPROVED**.

19. **AGREEMENT FOR 2010 CHIN PICNIC**

Upon the question of the adoption of Report No. 29 dated March 16, 2010 from the Chief Executive Officer entitled “**Agreement for 2010 CHIN Picnic**”, it was **APPROVED**.

20. **AGREEMENT FOR 2010 CARIBANA FESTIVAL PARADE**

Upon the question of the adoption of Report No. 30 dated April 8, 2010 from the Chief Executive Officer entitled “**Annual Rental Agreement – Festival Management Committee for the Scotiabank Caribana Festival Parade – 2010**”, it was **APPROVED**.

21. **GREEN ENERGY & GREEN ECONOMY ACT AND ONTARIO POWER AUTHORITY FEED-IN-TARIFF PROGRAM RELATED TO “CAMPUSES”**

Upon the question of the adoption of Report. No. 31 dated April 12, 2010 from the Chief Executive Officer entitled “*Green Energy & Green Economy Act and Ontario Power Authority Feed-in-Tariff Program related to “Campuses”*”, it was received for **INFORMATION**.

22. **2011 RENTAL AND SERVICE PRICE LIST**

Upon the question of the adoption of Report No. 33 dated March 25, 2010 from the Chief Executive Officer entitled “**2011 Rental and Service Price List**” and the Confidential Attachment 1 to subject report, it was **APPROVED**.

23. **TORONTO 2015 PAN AMERICAN/PARAPAN AMERICAN GAMES**

Upon the question of the adoption of Report No. 35 dated April 11, 2010 from the Chief Executive Officer entitled “**Toronto 2015 Pan American/ParaPan American Games**”, it was **APPROVED**.

24. **LEASE FOR QUEEN ELIZABETH THEATRE**

Upon the question of the adoption of Report No. 36 dated April 13, 2010 and the Confidential Attachment 1 from the Chief Executive Officer entitled “**Lease for Queen Elizabeth Theatre**” and the Confidential Attachment 1 to subject report, it was **APPROVED**.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with the following.

25. **INFRASTRUCTURE STIMULUS FUND PROGRAM TENDER REPORT - BETTER LIVING CENTRE**

On a question from Mona ElSayed with respect to two different tenders for the building windows, Dianne Young responded that based on the recommendation of the consultant and the size of this window replacement project, one contractor would not be able to supply the materials and install the windows to meet the deadlines of the ISF program.

(a) **SUPPLY OF WINDOWS & DOORS**

On motion duly made by Mona ElSayed, seconded and **CARRIED**, it was **RESOLVED** that Report No. 6 (a) dated April 14, 2010 from the Chief Executive Officer be **APPROVED**, thereby authorizing a contract with Alwind Industries Ltd. for the supply of windows and doors within the Better Living Centre.

(b) **INSTALLATION OF WINDOWS & DOORS**

On motion duly made by Mona ElSayed, seconded and **CARRIED**, it was **RESOLVED** that Report No. 6 (b) dated April 14, 2010 from the Chief Executive Officer be

APPROVED, thereby authorizing a contract with Phoenix Restoration for the installation of windows and doors within the Better Living Centre.

26. **INFRASTRUCTURE STIMULUS FUND PROGRAM – TENDER REPORT COLISEUM COMPLEX – ROOF REPLACEMENT – MID ARCH**

On a question from Mona ElSayeh with respect to more than one tender for the Coliseum roof replacement, Dianne Young responded that the consultant recommended dividing the total Coliseum roof replacement into building blocks in the tender document because of the large size of each building roof, the material required for each building roof along with the very tight timeframes for completion. Because of these factors one contractor would not be able to complete prior to Spring 2011 as required by ISF Program and therefore, the consultant recommended more than one contractor.

On motion duly made by Mona ElSayeh, seconded and **CARRIED**, it was **RESOLVED** that Report No. 9 dated April 15, 2010 from the Chief Executive Officer be **APPROVED**, thereby authorizing a contract with Eileen Roofing Inc. for the roof replacement at the Mid-Arch of the Coliseum Complex.

27. **OCCUPATIONAL HEALTH & SAFETY REPORT – 1ST QUARTER, 2010**

Mona ElSayeh noted concern with respect to the severity of an employee's minor injury wherein there was a scratch to his leg, received treatment on site and, employee returned to work, but then a few days later the employee was hospitalized. Sandy Douglas advised that as a result of a minor scratch, another health issue has surfaced which caused his hospitalization.

On motion duly made by Mona ElSayeh, seconded and **CARRIED**, it was **RESOLVED** that Report No. 13 dated April 9, 2010 from the Chief Executive Officer with respect to the Occupational Health & Safety Report for the First Quarter 2010, be received for **INFORMATION**.

28. **EXHIBITION PLACE MANAGEMENT REPORT – MARCH 31, 2010**

Mona ElSayeh acknowledged and applauded staff for their efforts thus far with respect to generating business given the current recession, however, she asked what plans are being developed on a going forward basis.

Arlene Campbell noted that staff have successfully secured the media portion of the G8/20 being held in Toronto in late June; and while corporate business is picking up, it is still booked on very short notice; and we are still finding that some major shows are shortening their event days or their space requirements.

On a question from Mona ElSayeh with respect to the higher expenses within the Allstream Centre compared to other buildings, Dianne Young responded that in fact we are finding that building operating expenses are lower than predicted but more senior level staff were hired and therefore, higher salary levels.

On a question from Gloria Lindsay Luby with respect to any impact with respect to the US market, Arlene Campbell responded that there has been some impact.

Jim McMillen noted that although Exhibition Place lost the Sportsmen Show, the recent Canada Blooms Show was a great success.

Dianne Young also noted that the Canada Blooms Show increased parking revenue and that the event is returning in 2011 and possibly increasing its space.

On motion duly made by Mona ElSayeh, seconded and **CARRIED**, it was **RESOLVED** that Report No. 16 dated March 31, 2010 with respect to the Exhibition Place Management Report for the Quarter Ending March 31, 2010, be received for **INFORMATION**.

29. **EXHIBITION PLACE ACCESSIBILITY COMMITMENT & POLICY**

On a question from Mona ElSayeh with respect to the Exhibition Place Tenants not be required to follow this policy, Dianne Young responded that legislation dictates which organizations are affected and on what date. Exhibition Place has no right either by law or contract to require Tenants to put in place Accessibility Policies now, but will share this report with the Tenants and will invite Tenants to any workshops held on the matter. Dianne further added that the Tenant Buildings are “physically” accessible.

On motion duly made by Mona ElSayeh, seconded and **CARRIED**, it was **RESOLVED** that Report No. 20 dated March 5, 2010 from the Chief Executive Officer, be **APPROVED**, thereby adopting the Exhibition Place Accessibility Commitment and Policy attached to subject report.

Maria Augimeri excused herself from the meeting at 9:15 am to attend a TTC meeting.

30. **EMPLOYMENT EQUITY POLICY**

On motion duly made by Mona ElSayeh, seconded and **CARRIED**, it was **RESOLVED** that Report No. 21 dated March 11, 2010 from the Chief Executive Officer, be **APPROVED**, thereby adopting the Employment Equity Policy attached to subject report.

31. **29D DUFFERIN BUS SERVICE REDUCTIONS**

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that Report No. 22 dated April 8, 2010 from the Chief Executive Officer with respect to the 29D Dufferin Bus Services Reductions, be received for **INFORMATION**; and **FURTHER** that, the Chief Executive Officer report annually to the Board on the issue of public transit initiatives on the grounds.

32. **2010 NOT-FOR-PROFIT BOOKING GUIDELINES**

Jim Melvin noted that one the Strategic Plan objectives was to increase rental income from events and questioned that now many groups will have their rental rates reduced under this new policy. Dianne Young responded that another competing Strategic Plan objective was to secure more Festivals and community events for the park. Dianne also indicated that this policy responds to the fact that community events are not able to cover the regular but higher costs related to labour and services at Exhibition Place. She further added that as a public park, Exhibition Place has a role to play within the City to encourage these special events which cannot be accommodated in small neighbourhood

parks. Finally, while the policy provides some discounts they only apply to buildings at the west end of the grounds; all the Board's costs are fully recovered; and Exhibition Place still earns parking revenue.

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that Report No. 28 dated April 7, 2010 from the Chief Executive Officer, be **APPROVED**, thereby authorizing the 2010 Not-For-Profit Booking Guidelines.

33. **2009 – 2012 STRATEGIC PLAN QUARTERLY UPDATE**

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that Report No. 32 dated April 11, 2010 from the Chief Executive Officer with respect to the 2009 – 2012 Strategic Plan Quarterly Update, be received for **INFORMATION**.

34. **2010 STRUCTURE PLAN**

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that Report No. 34 dated February 25, 2010 from the Chief Executive Officer, be **APPROVED**, thereby authorizing the 2010 Structure Plan.

35. **RESOLUTION RE CLOSED SESSION**

On motion duly made by Gloria Lindsay Luby, seconded and **CARRIED**, it was **RESOLVED** that the Board go into Closed Session for the purposes of dealing with items of a proprietary, personnel and of a contractual nature.

The Board members - Joe Pantalone, Brian Ashton, Sheona Campbell, Mona ElSayeh, Jasmine Jackman, Gloria Lindsay Luby, Jim McMillen, Jim Melvin and John Weatherup concurred with the following proposal.

36. **ACCOUNTS RECEIVABLE-DEC & EXHIBITION PLACE- MARCH 31, 2010**

On motion duly made by Jim McMillen, seconded and **CARRIED**, it was **RESOLVED** that Report No. 3 dated April 9, 2010 from the Chief Executive Officer and the Confidential Attachment 1 to subject report, with respect to the Accounts Receivable for the DEC and Exhibition Place as of March 31, 2010, be received for **INFORMATION**.

37. **INFRASTRUCTURE STIMULUS FUND PROGRAM – TENDER REPORT
DIRECT ENERGY CENTRE-BUILDING ENVELOPE
& INTERIOR RESTORATION AND RETROFITS**

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that Report No. 12 dated April 21, 2010 from the Chief Executive Officer with respect to the Infrastructure Stimulus Fund Program – Tender Report for the Direct Energy Centre – Building Envelope and Interior Restoration and Retrofits, be withdrawn from the agenda and **REFERRED** back to staff for further review with City Legal.

38. **DATE OF NEXT MEETING**

The next regular meeting of the Board is scheduled to be held on **Thursday, May 27, 2010** at 8:30 a.m.

39. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Jim McMillen and **CARRIED**, it was **RESOLVED** that Camilla Mackenzie, Mark Grimes and Gord Perks having notified the Corporate Secretary of their unavailability to attend this meeting of the Board, be **EXCUSED**.

OTHER BUSINESS

40. **2009 CAPITAL WORKS PROGRAM – YEAR END REPORT**

On motion duly made by Jim McMillen, seconded and **CARRIED**, it was **RESOLVED** that Report No. 39 dated March 4, 2010 from the Chief Executive Officer, which was distributed at the meeting, with respect to the 2009 Capital Works Program Year End Report, be received for **INFORMATION**.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 9:30 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

Corporate Secretary

Chair

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the _____ day of _____, 2010.

Chair