

MINUTES
THE BOARD OF GOVERNORS
Fountain Dining Room - Exhibition Place
Friday, January 22, 2010 - 8:30 a.m.

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The Board of Governors of Exhibition Place met in the Fountain Dining Room, Q.E. Building at Exhibition Place on Friday, January 22, 2010.

PRESENT: Joe Pantalone, Deputy Mayor, City of Toronto/Chair, Board of Governors
Sheona Campbell, Knox Henry, Gloria Lindsay Luby, Camilla Mackenzie,
Jim McMillen, Jim Melvin, Gord Perks, John Weatherup

APOLOGIES: Brian Ashton, Maria Augimeri, Mona ElSayeh, Mark Grimes

ATTENDING: Dianne Young, Chief Executive Officer
Ward Earle, Solicitor/City Legal
Fatima Scagnol, Corporate Secretary
Hardat Persaud, Chief Financial Officer
David Bednar, General Manager/CNE
Arlene Campbell, General Manager/Events & Sales
Mark Goss, General Manager/Operations
Jeff Gay, Director/Event Services
Sandy Douglas, Director/Human Resources
Laura Purdy, Director/Sales & Marketing
Danny Chui, Manager/Capital Works
Vince Bozzo, General Manager/BMO Field
Mortimer Wilson/Manager, Accounting/BMO Field

GUESTS: Erin Hadfield, Jasmine Jackman

Deputy Mayor Joe Pantalone presided, and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:35 a.m.

The Chair acknowledged and welcomed Ms. Sheona Campbell to the Board who is filling the current vacancy, and to Ms. Jasmine Jackman, representing the CNEA, whose appointment is pending Council approval.

The Chair was delighted to advise the following:

- (a) Allstream Centre is going to be awarded the Toronto Construction Association's Best of Best Award. This is the highest award given in the construction industry and the Toronto Construction Association is extremely proud of winning. The success of the award is not only for good construction practices but also for strong partnership with the client; and
- (b) In recognition of contributions, and at the bequest of the Professional Engineers – Engineers Canada, has bestowed the designation of "Fellow of Engineers Canada" to Danny Chui Manager/Capital Works for Exhibition Place.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. None were declared.

1. **MINUTES OF PREVIOUS MEETING**

On motion duly made by Camilla Mackenzie, seconded and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on December 4, 2009, be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with the following.

2. **COMMUNICATIONS–FROM CITY OF TORONTO RE BOARD APPOINTMENT**

Upon the question of the adoption of the Communication dated December 18, 2009 from the Clerk, City of Toronto, with respect to the appointment of Ms. Sheona Campbell to the Board of Governors and the Confidential Attachment 1 to the report, be received for **INFORMATION**.

3. **INFRASTRUCTURE STIMULUS FUND PROGRAM – PROGRESS REPORT NO. 1**

Upon the question of the adoption of Report No. 4 dated January 8, 2010 from the Chief Executive Officer entitled “**Infrastructure Stimulus Fund Program – Progress Report No. 1**”, it was received for **INFORMATION**.

4. **INFRASTRUCTURE STIMULUS FUND PROGRAM - RATIFICATION OF CONSULTANT AGREEMENTS & CONTRACTS AWARDED EXPEDITED PROCESS – AWARD OF BETTER LIVING CENTRE FIRE PROTECTION**

Upon the question of the adoption of Report No. 5 dated January 8, 2010 from the Chief Executive Officer entitled “**Infrastructure Stimulus Fund Program – Ratification of Consultant Agreements & Contracts Awarded Expedited Process – Award of Better Living Centre Fire Protection System**”, it was **APPROVED**.

5. **CNEA MANAGEMENT REPORT – NOVEMBER 2009**

Upon the question of the adoption of Report No. 7 dated November 2009 from the General Manager/CNE entitled “**CNEA Management Report – November 2009**”, it was received for **INFORMATION**.

6. **BMO MANAGEMENT REPORT – NOVEMBER 2009**

Upon the question of the adoption of Report No. 8 dated November 2009 from the General Manager/BMO Field entitled “**BMO Management Report – November 2009**”, it was received for **INFORMATION**.

7. **EXHIBITION PLACE MANAGEMENT REPORT – DECEMBER 31, 2009**

Upon the question of the adoption of Report No. 9 dated December 31, 2009 from the Chief Executive Officer entitled “**Exhibition Place Management Report for December 31, 2009**”, it was received for **INFORMATION**.

8. **REVISED EXHIBITION PLACE SECURITY POLICY**

Upon the question of the adoption of Report No. 10 dated January 13, 2010 from the Chief Executive Officer entitled “**Revised Exhibition Place Security Policy**”, it was received for **INFORMATION**.

9. **2009 TO 2012 STRATEGIC PLAN**

Upon the question of the adoption of Report No. 11 dated January 11, 2010 from the Chief Executive Officer, with Gord Perks noting that it is a very thorough report, entitled “**2009 to 2012 Strategic Plan**”, it was received for **INFORMATION**.

10. **AMENDMENT TO EXISTING VACATION ENTITLEMENT POLICY**

Upon the question of the adoption of Report No. 12 dated January 11, 2010 from the Chief Executive Officer entitled “**Amendment to Existing Vacation Entitlement Policy**”, it was **APPROVED**.

11. **FAMILY DAY FOR NON-UNION EMPLOYEES**

Upon the question of the adoption of Report No. 12 dated January 11, 2010 from the Chief Executive Officer, entitled “**Family Day for Non-Union Employees**”, it was **APPROVED**.

12. **CANADIAN BUREAU FOR THE ADVANCEMENT OF MUSIC - LEASE**

Upon the question of the adoption of Report No. 14 dated January 11, 2010 from the Chief Executive Officer entitled “**Canadian Bureau for the Advancement of Music – Agreement to Lease**”, it was **APPROVED**.

13. **CANADA’S SPORTS HALL OF FAME LEASE IN STANLEY BARRACKS**

Upon the question of the adoption of Report No. 15 dated January 11, 2010 from the Chief Executive Officer entitled “**Canada’s Sports Hall of Fame Lease in Stanley Barracks**”, it was **APPROVED**.

14. **METROLINX – LIBERTY VILLAGE/KING WEST RAIL STOP**

Upon the question of the adoption of Report No. 16 dated January 7, 2010 from the Chief Executive Officer entitled “**Metrolinx – Liberty Village/King West Rail Stop**”, it was **APPROVED**.

15. **AGREEMENT WITH SYPHER & ASSOCIATES FIELD ENGINEERING**

Upon the question of the adoption of Report No. 18 dated January 18, 2010 from the Chief Executive Officer entitled “**Agreement with Sypher & Associates Field Engineering**”, it was **APPROVED**.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with the following.

16. **OCCUPATIONAL HEALTH & SAFETY REPORT – 4th QUARTER, 2009**

On a question from Jim McMillen with respect to the severity rate and the plan to reduce it, Dianne Young responded that staff are much more active in ensuring all first aid incidents are reported from a minor cut to a finger requiring a bandage to the regular incidents requiring the attention by a physician, and that the plan to reduce the severity rate is outlined in the Strategic Plan. She further added that the request made at the December 4th Board meeting wherein an analysis of the incidents relating to employee’s status will be included in the 2010 First Quarterly Report as well as an analysis related to the Loss Time Injuries.

Sandy Douglas added that the severity reporting is the standard reporting implemented by the Worker’s Compensation Board across the Province. He further added that the City of Toronto has been asked to provide a measurement report that Exhibition Place can use but will not be available until March.

On motion duly made by Jim McMillen, seconded and **CARRIED**, it was **RESOLVED** that Report No. 6 dated January 11, 2010 from the Chief Executive Officer with respect to the Occupational Health & Safety Report for the Fourth Quarter and Year End for 2009, be received for **INFORMATION**.

17. **ASTRAL MEDIA OUTDOOR, L.P. - DIGITAL DISPLAY APPLICATION**

On motion duly made by Gloria Lindsay Luby, seconded and **CARRIED**, it was **RESOLVED** that Report No. 17 dated January 11, 2010 and the Confidential Attachment 1 to the report, be **APPROVED**, thereby granting permission to Astral Outdoor Media to seek the necessary approvals from the City of Toronto to replace and convert to digital displays that portion of the existing Outdoor Billboard Sign as described in subject report.

18. **RELATIONSHIP FRAMEWORK BETWEEN THE BOARD AND CITY**

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that Appendix “1” of Report No. 19 dated January 8, 2010 from the Chief Executive Officer with respect to the Relationship Framework between the Board and City, **AMENDED**, thereby rewording clause 5.2.2 as follows:

“While some Board Members are nominated by the CNEA and the views and perspectives of the CNEA will therefore be brought to the table for discussion, all Board Members shall balance those interests with their primary duty as a member of the Board, which is fulfilling the mandate of the Board”,

and that the report, as amended, be **APPROVED**.

19. **RESOLUTION RE CLOSED SESSION**

On motion duly made by Gloria Lindsay Luby, seconded and **CARRIED**, it was **RESOLVED** that the Board go into Closed Session for the purposes of dealing with items of a proprietary, personnel and of a contractual nature.

The Board Members (Joe Pantalone, Sheona Campbell, Knox Henry, Gloria Lindsay Luby, Camilla Mackenzie, Jim McMillen, Jim Melvin, Gord Perks and John Weatherup reconvened at 9:05 am and concurred with the following proposal.

20. **ACCOUNTS RECEIVABLE–DEC & EXHIBITION PLACE– NOV. 30, 2009**

On motion duly made by Jim Melvin, seconded and **CARRIED**, it was **RESOLVED** that Report No. 3 dated January 11, 2010 and the Confidential Attachment 1 to the report from the Chief Executive Officer with respect to the Accounts Receivable for the DEC and Exhibition Place as of November 30, 2009, be received for **INFORMATION**.

21. **DATE OF NEXT MEETING**

The Chair reported that the March meeting of the Board was not deemed necessary and advised that the next regular meeting of the Board is scheduled to be held on **Friday, April 23, 2010** at 8:30 a.m.

22. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Camilla Mackenzie and **CARRIED**, it was **RESOLVED** that Brian Ashton, Maria Augimeri, Mona ElSayeh and Mark Grimes having notified the Corporate Secretary of their unavailability to attend this meeting of the Board, be **EXCUSED**.

OTHER BUSINESS

23. **HAITI RELIEF FUNDRAISER – ALLSTREAM CENTRE – FEB. 6, 2010**

On motion duly made by Knox Henry, seconded and **CARRIED**, it was **RESOLVED** that Report No. 22 dated January 21, 2010 from the Chief Executive Officer, which was distributed at the meeting, be **APPROVED**, thereby authorizing that rent be waived, any commission on food and beverage be waived, and all Board services be delivered at cost with no mark-up, for the Haiti Fundraising event being held at the Allstream Centre on February 6, 2010.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 9:10 a.m. and wished all a Happy Holiday.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

Corporate Secretary

Chair

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the _____
day of _____, 2010.

Chair