

March 11, 2010

To: The Board of Governors of Exhibition Place

From: Dianne Young, Chief Executive Officer

Subject: **Rental of Various Farm/Grounds Maintenance Equipment 2010 - 2013**

Summary:

This report recommends the Board enter into an agreement with Halton Turf & Tractors, commencing April 1, 2010, for the supply of farm equipment, i.e. tractors, loaders, etc., necessary for grounds maintenance and material handling at Exhibition Place.

Exhibition Place, through the City of Toronto Finance Department, Purchasing and Materials Management Division, issued a Request for Quotation (RFQ), intending to establish an agreement for the provision of various types of farm tractors, loaders and accessories, on a rental basis, as required, suiting the needs of the Board.

**Recommendations:**

**It is recommended that the Board enter into agreement with Halton Turf & Tractors (“Halton”) for the provision of various types of material handling and grounds maintenance equipment on a rental basis to Exhibition Place on such terms and conditions as contained in this report, the Request for Quotations or as required by the Chief Executive Officer and the City Solicitor.**

Financial Impact:

The projected annual expenditure for the rental of various farm equipment (grounds maintenance equipment) is \$81, 000.00 and is provided for in the 2010 operating budget.

Decision History:

At its meeting of April 2007, the Board approved of entering into an agreement with Green Tractors Inc. for the provision of grounds maintenance equipment.

Issue Background:

The agreement with Green Tractors Inc. for the provision of various types of grounds maintenance equipment, on a rental basis, was for a term of three years, ending March 31, 2010.

Comments:

In January 2010, Exhibition Place, through the City of Toronto Finance Department, Purchasing and Materials Management Division, issued an RFQ for the rental of various types of farm/grounds maintenance equipment for Exhibition Place.

The RFQ listed various types of farm equipment including loaders, tractors and snow removal equipment with accessories. Rental requirements were detailed to reflect short term and seasonal

requirements, and the price schedule was structured in a manner that required bidders to submit firm monthly rental fees.

The RFQ closed February 1, 2010, with 4 responses. The results, based on projected requirements over the three-year term of the agreement, were as follows:

Halton Turf & Tractors	\$258,250.00
B E Larkin Equipment Ltd.	\$420,732.00
B E Larkin Equipment Ltd. (Alternate bid)	\$453,060.00
Machinability Ltd.	\$535,765.00

Halton Turf & Tractor was established in February 2002 as the John Deere dealer for Commercial & Consumer Products equipment. The business formerly operated under the name of Halton Grounds Care Equipment and is a division of Green Tractors Inc. References include Arthex Landscaping, E. Kost Construction and Fenceworks.

The substantial terms of the agreement will be as follows:

- (a) Term: Three years commencing April 1, 2010 until March 31, 2013.
- (b) Prices: Rental rates be fixed during the term of the Agreement.
- (c) Union Agreements: Halton shall comply with all agreements in force between the Board and any union or association with respect to Exhibition Place.
- (d) Assignment: The agreement between the Board and Halton shall not be assigned Halton without the consent of the Board.
- (e) Insurance/Indemnity: Halton shall provide proof of insurance in a form and amount satisfactory to the Board and containing provisions including the Board and the City of Toronto as additional insured with a cross liability/severability of interest clause of standard wording. Insurance shall be primary before any insurance held by the additional insured and the Board shall be entitled to thirty days notice of any intention to cancel or not to renew the policy. Halton shall indemnify the Board and the City of Toronto with respect to any and all liability arising from any damage or injury as a result of the negligent acts or omissions of Halton, or its employees or any other person for whom it is in law responsible, in the supply and quality of the equipment.
- (f) Other Terms: Such other terms and conditions as contained in the Request for Quotations or as required by the Chief Executive Officer and the City Solicitor.

#### Contact

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