



# Exhibition Place

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## Item No. 26

November 29, 2011

To: The Board of Governors of Exhibition Place

**ACTION REQUIRED**

From: Dianne Young, Chief Executive Officer

Subject: **Agreement for Provision of Mixed Waste Sorting & Disposal Services**

### Summary:

This report recommends the Board enter into an agreement with Millennium Material Transfer Inc. (Millennium), commencing January 1, 2012, for the provision of mixed waste sorting services for Exhibition Place.

A Request for Quotation (RFQ) process was issued through the City of Toronto, Finance Department, Purchasing and Material Management Division (PMMD) for the provision of mixed waste sortation services for Exhibition Place.

### **Recommendation:**

**It is recommended that the Board approve an agreement with Millennium Material Transfer Inc. for a period of one (1) year, with the option to extend for an additional three (3) separate one (1) year periods, on the terms and conditions outlined in this report and other such terms and conditions satisfactory to the CEO and the City Solicitor.**

### Financial Impact:

The projected annual expenditure for mixed waste sorting and disposal service is \$34,104, of which more than \$30,000 is recoverable from Board clients. The remaining \$4,104 is provided for in the 2012. The recoverable and remaining amounts will be provided for in the 2013, 2014, and 2015 Operating Budgets.

### Decision History:

As part of the 2009 Strategic Plan, the Board approved an Environmental Goal to *Demonstrate environmental stewardship into all aspects of our operations* with an Outcome to *actively seek out partnerships with the public/private sector to enhance initiatives and proactively demonstrate innovative “green” technologies.*

At its meeting of November 25, 2010, the Board entered into a service agreement with Turtle Island Recycling Corp. for the provision of mixed waste sorting services and roll-off container haulage services, commencing January 1, 2011 and expiring December 31, 2011.

### Issue Background:

The term of the existing contract with Turtle Island is set to expire December 31, 2011.

Comments:

Prior to the November 2010 award, agreements for roll-off container haulage services and mixed waste sortation services were dealt with under separate contracts. With this award the intent was to create efficiencies, by combining both requirements. However, with both services combined, unforeseen difficulties with the control and verification of waste weight and recycled materials became evident. As a result of this experience, staff decided not to exercise the first year option renewal with Turtle Island Recycling Corp. and instead opted to issue two RFQ calls, once again splitting both services between two independent service providers.

On October 7, 2011, Exhibition Place through the services of PMMD issued a Request for Quotations to establish a new agreement for the provision of mixed waste sorting services commencing January 1, 2012. The RFQ included a detailed scope of work and time specific requirements for the services, as well as an enhanced event specific level of service prior to and during the Canadian National Exhibition.

Bidders were required to submit pricing per metric tonne of waste received for sorting and disposal, inclusive of all related costs, excluding HST.

The RFQ closed on October 24, 2011 with three quotations received. One of the quotations received was deemed non-compliant by PMMD and disqualified. The results based on an annual projection of 600 tonnes were as follows:

<b>Bidder</b>	<b>Price Complete January 1, 2012 to December 31, 2012</b>	<b>Price Complete Optional Year 1</b>	<b>Price Complete Optional Year 2</b>	<b>Price Complete Optional Year 3</b>
Millennium Material Transfer Inc.	\$34,104	\$34,104	\$34,786	\$35,482
Turtle Island Recycling	\$40,800	\$40,800	\$40,800	\$40,800

The Millennium quotation is the overall lowest acceptable bid received in compliance with all requirements.

The City of Toronto Fair Wage and Labour Trades Office confirms that Millennium is in compliance with the Fair Wage requirements for this work.

Millennium Material Transfer Inc. is a privately owned company established in 2000. Based in Oakville, they are an environmentally conscious company that strives to divert as much materials as possible from landfills and continually upgrade their facility and equipment to offer better options to their clients.

Millenniums list of references include Waste Reduction Group, Eden Oak Homes and Mattamy Homes.

Staff recommends the approval of an agreement with Millennium on the following terms and conditions:

- (a) Term: One year commencing January 1, 2012, on an as required basis, with the option to extend for three additional one-year periods subject to satisfactory performance review and budget availability.
- (b) Pricing: Pricing is to be fixed during the term of the Agreement in accordance with the terms of the RFQ
- (c) Assignment: The agreement shall not be assigned by Millennium without written consent of the Board.
- (d) Indemnity/Insurance: Millennium shall provide proof of insurance in a form and amount satisfactory to the Board and containing provisions including the Board, CNEA, and the City of Toronto as additional insured with a cross liability/severability of interest clause of standard wording.
- (e) Union Obligations: Millennium shall comply with all trade union/association agreements affecting work done on the grounds.
- (f) Other Commercial Terms: The agreement shall include other standard commercial terms respecting termination and other matters in a form satisfactory to the City Solicitor and the CEO.

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Submitted by:

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Chief Executive Officer