

Item No. 1

MINUTES
THE BOARD OF GOVERNORS OF EXHIBITION PLACE
Sideroom - Fountainblu – Queen Elizabeth Building - Exhibition Place
Friday, November 22, 2013 – 8:30 a.m.

The Board of Governors of Exhibition Place met in the Fountainblu – Queen Elizabeth Building - Exhibition Place on Friday, November 22, 2013 at 8:30 a.m.

PRESENT: Mark Grimes, Chair
Connie Dejak, Michael Layton, Hugh Mansfield, Sean Webster

APOLOGIES: Wayne Copeland, Gloria Lindsay Luby, Giorgio Mammoliti, Gord Perks

STAFF: Dianne Young, Chief Executive Officer
Fatima Scagnol, Corporate Secretary
Alison Fowles/Solicitor, City Legal
Hardat Persaud, Chief Financial Officer
Arlene Campbell, General Manager/Sales & Events Management
Mark Goss, General Manager/Operations
Jeff Gay, Director/Event Services
Frank Martindale, Director/Operations
Gabe Mullan, Director/Parking & Security Services
Laura Purdy, Director/Sales & Marketing
Danny Chui, Manager/Capital Works
Peter Church, General Manager/BMO Field
Ryan Gillis, Manager/Accounting – BMO Field
Arlene Jang, IT Specialist

PRESENTORS/ Emily Reisman and Inger Jensen, Urban Strategies
DEPUTANTS: David Northcote and Mark Keliar, NORR Limited

Mark Grimes presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:30 a.m.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. No conflicts were declared.

1. **MINUTES OF PREVIOUS MEETING**

On motion duly made by Sean Webster, seconded and **CARRIED**, it was **RESOLVED** that the Minutes of the Meeting of the Board of Governors held on Friday, October 25, 2013, be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda. The Board concurred with the following.

2. **2013 CAPITAL WORKS PROGRAM – OCTOBER PROGRESS REPORT**

Upon the question of the adoption of Report No. 2 dated November 7, 2013 from the Chief Executive Officer with respect to the 2013 Capital Works Program – October Progress Report, it was received for **INFORMATION**.

3. **BMO MANAGEMENT REPORT – SEPTEMBER 2013**

Upon the question of the adoption of Report No. 3 dated September 2013 from the General Manager/BMO Field with respect to the BMO Management Report for September 2013, it was received for **INFORMATION**.

4. **EXHIBITION PLACE MANAGEMENT REPORT – OCTOBER 2013**

Upon the question of the adoption of Report No. 4 dated October 31, 2013 from the Chief Executive Officer and the General Manager/Sales & Events Management with respect to the Exhibition Place Management Report for October 2013, it was received for **INFORMATION**.

5. **DELEGATION SCHEDULES PURSUANT TO BY-LAW NO. 2-07**

Upon the question of the adoption of Report No. 6 dated November 5, 2013 from the Chief Executive Officer with respect to the Delegation Schedules Pursuant to By-Law No. 2-07, it was received for **INFORMATION**.

6. **2013 OPERATING SURPLUS & HOTEL LEASE CONSTRUCTION SOIL ISSUES**

Upon the question of the adoption of Report No. 7 dated November 11, 2013 from the Chief Executive Officer with respect to the 2013 Operating Surplus & Hotel Lease Construction Issues, it was received for **INFORMATION**.

7. **ROYAL AGRICULTURAL WINTER FAIR ASSOCIATION APPOINTMENT - 2014**

Upon the question of the adoption of Report No. 8 dated November 1, 2013 from the Chair of the Board with respect to the Royal Agricultural Winter Fair Association Appointment for 2014, it was **APPROVED**.

8. **BUSINESS TRAVEL NBA ALL STAR JAM SESSION 2014**

Upon the question of the adoption of Report No. 10 dated November 8, 2013 from the Chief Executive Officer with respect to the Business Travel NBA All Star Jam Session 2014, it was **APPROVED**.

9. **2014 MOBILE VENDING PROGRAM**

Upon the question of the adoption of Report No. 11 dated November 4, 2013 from the Chief Executive Officer with respect to the 2014 Mobile Vending Program, it was **APPROVED**.

10. **LETTERS OF UNDERSTANDING WITH CITY OF TORONTO WATER**

Upon the question of the adoption of Report No. 12 dated November 14, 2013 from the Chief Executive Officer with respect to the Letters of Understanding with the City of Toronto Water, it was **APPROVED**.

11. **CANADIAN UNION OF PUBLIC EMPLOYEES
LOCAL 2840 (PARKING) UNION AGREEMENT**

Upon the question of the adoption of Report No. 13 dated November 13, 2013 from the Chief Executive Officer with respect to the Canadian Union of Public Employees Local 2840 (Parking) Union Agreement, it was **APPROVED**.

12. **ACCOUNTS RECEIVABLES – DIRECT ENERGY CENTRE,
ALLSTREAM CENTRE & EXHIBITION PLACE AS AT OCTOBER 31, 2013**

Upon the question of the adoption of Report No. 15 dated November 7, 2013, and the Confidential Attachment 1 to subject report, from the Chief Executive Officer with respect to the Accounts Receivables for Direct Energy Centre, Allstream Centre and Exhibition Place as at October 31, 2013, it was **APPROVED**.

13. **WRITE-OFF OF UNCOLLECTIBLE RECEIVABLES**

Upon the question of the adoption of Report No. 16 dated November 7, 2013, and the Confidential Attachment 1 to subject report, from the Chief Executive Officer with respect to the Write-Off of Uncollectible Receivables, it was **APPROVED**.

14. **HOTEL DEVELOPMENT – APPROVAL OF CHANGE OF CONTROL**

Upon the question of the adoption of Report No. 19 dated November 21, 2013, which was distributed at the meeting, from the Chief Executive Officer with the Hotel Development Approval of Change of Control, it was **APPROVED**.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members.

15. **OCCUPATIONAL HEALTH & SAFETY REPORT – 3RD QUARTER 2013**

Connie Dejak acknowledged and commended Dianne Young and staff on the results of the third quarter and suggested that the statistics dealing with “Near Misses” be recognized in some way to encourage reporting. Dianne Young indicated that some form of recognition will be undertaken.

On motion duly made by Connie Dejak, seconded and **CARRIED**, it was **RESOLVED** that Report No. 5 dated November 6, 2013 from the Chief Executive Officer with respect to the Occupational Health & Safety Report for the 3rd Quarter 2013, be received for **INFORMATION**.

16. RECOGNITION FOR SERVICE/RETIREMENT POLICY – BOARD EMPLOYEES

On motion duly made by Connie Dejak, seconded and **CARRIED**, it was **RESOLVED** that Report No. 9 dated November 13, 2013 with respect to the revised Recognition for Service/Retirement Policy for Board Employees, be **APPROVED**.

17. DRAFT STRATEGIC PLAN 2014 – 2016

Emily Reisman of Urban Strategies provided a power-point presentation on the Draft Strategic Plan for 2014 to 2016. Following the presentation the Board entered into a discussion wherein the following was noted.

Dianne Young advised that:

- the draft Plan will be presented for comments at a public meeting on December 4, 2013;
- the draft Plan will be presented to a staff Lunch & Learn on December 2, 2013 for comments;
- once all comments have been received the draft document will be revised and a final Strategic Plan presented for approval of the Board at its meeting of February 14, 2014; and
- senior staff will work on specific strategies/tasks and a “report card” will be submitted to the Board every quarter based on the Plan.

Councillor Michael Layton noted that there is mention of parking, but no mention of transit. Dianne Young responded that the one item relating to transit will be expanded upon.

Connie Dejak acknowledged and applauded Dianne Young on the Plan and indicated that:

- it should expand on the public visiting Exhibition Place;
- goal six should emphasis on Exhibition Place being an employer of choice; and
- there should be some opportunity for internships for those with disabilities.

Hugh Mansfield echoed Ms. Dejak’s comments and noted that:

- would like to see linkages from the Hotel to Allstream Centre;
- would like to know updates where Ontario Place is concerned;
- although the surrounding community is included in the Plan, believes that reference to “downtown south” should also be included;
- requesting report back on details regarding our convention business – what we are going after and a comparative of local and international venues;
- think there is an opportunity to attract education institutions on site; and
- green space is very important and we should take a long term view – where would we be in 100 years from now.

In response to Mr. Mansfield’s question regarding Ontario Place, Councillor Mark Grimes provided an overview on the directions the Board has asked him to undertake, which he has fulfilled, and has been having scheduling issues for meeting dates from Province representatives.

On motion duly made by Sean Webster, seconded and **CARRIED**, it was **RESOLVED** that Report No. 14 dated November 13, 2013 from the Chief Executive Officer with respect to the Draft Strategic Plan 2014 to 2016, be **APPROVED**.

18. **HOTEL ALLSTREAM PEDESTRIAN CONNECTION**

Dianne Young provided a brief overview of the project.

David Northcote of NORR Limited provided a power-point presentation with respect to the two options for a Hotel Allstream Pedestrian Connection. Following the presentation the Board entered into a discussion wherein the following was noted.

Sean Webster noted that the project was very interesting and agreed that we need a connection from Allstream Centre to the Hotel, and if a tunnel is agreed upon, the current construction should allow for the same before concrete is poured for underground.

David Northcote indicated that if a tunnel is agreed upon, the current construction allows for it. Dianne Young added that there will be some road work given the District Energy Project.

On a question from Councillor Layton with respect to the concern of City Urban Design not agreeing with a bridge, Mr. Northcote responded that they prefer to have standalone buildings. Councillor Layton further expressed his concern with the tunnel option given the security issues, having to go up and down elevators, and prefers the bridge option.

Dianne Young suggested that the Board could proceed with undertaking a heritage impact study which wouldn't be too costly and would speed up the process.

On motion duly made by Hugh Mansfield, seconded and **CARRIED**, it was **RESOLVED** that the Chief Executive Officer undertake a Heritage Impact Study for the Hotel Allstream Pedestrian Connection and report back to the Board.

19. **OVATIONS FOOD SERVICES**

On motion duly made by Michael Layton, seconded and **CARRIED**, it was **RESOLVED** that the Chief Executive Officer report to the Board at its February 14, 2014 meeting on the issues related to the Local 506 Centerplate contract and Ovations Food Services.

20. **DATE OF NEXT MEETING**

The next regular meeting of the Board is scheduled to be held on **Friday, February 14, 2014 at 8:30 a.m.**

21. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Michael Layton, seconded and **CARRIED**, it was **RESOLVED** that Wayne Copeland, Gloria Lindsay Luby, Giorgio Mammoliti and Gord Perks having notified the Corporate Secretary of their unavailability to attend this meeting of the Board, be **EXCUSED**.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 10:00 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

Corporate Secretary

Chair

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the ____ day of _____, 2014.

Chair