



Agreement for Engineering Safety Review and Assessment Services

Date: May 8, 2017

To: The Board of Governors of Exhibition Place

From: Dianne Young, CEO

Wards: All

SUMMARY

This report recommends that the Board enter into a non-exclusive agreement with 2122654 Ontario Inc. commencing from date of award to May 31, 2018 for Engineering Safety Review and Assessment Services with an option to renew for three (3) additional one year periods.

A Request for Quotation (RFQ) was issued through the City of Toronto Purchasing and Materials Management Division (PMMD) for the non-exclusive provision of these services.

RECOMMENDATIONS

The Chief Executive Officer recommends that the Board approve an agreement with 2122654 Ontario Inc. for a period commencing on June 1, 2017 with the option to renew for an additional three (3) separate one-year periods, on the terms and conditions outlined in this report and other such terms and conditions satisfactory to the CEO and City Solicitor.

FINANCIAL IMPACT

The projected annual expenditure for Engineering Safety Review Assessment Services is \$68,000.00 and is provided for in the 2017 Operating Budget and will be provided for in the 2018, 2019 and 2020 Operating Budgets as required.

DECISION HISTORY

The Exhibition Place 2014 - 2016 Strategic Plan had a Safety and Security Goal to ensure a safe and secure environment for employees, guests and protect our property

and our assets and the strategy to support that goal will be accomplished by coordinating a security and public safety program.

At its meeting of May 24, 2013 the Board approved of awarding a one-year agreement with option to renew for three additional one-year terms to 2122654 Ontario Inc. for the provision of Engineering Safety Review and Assessment Services. The final option year to renew expired on March 31, 2017.

[https://www.explace.on.ca/files/file/58beed0365fc0/Item-11-Engineering-Safety\(1\).pdf](https://www.explace.on.ca/files/file/58beed0365fc0/Item-11-Engineering-Safety(1).pdf)

COMMENTS

On April 21, 2017 Exhibition Place through the services of City PMMD issued a Request for Quotation 3907-17-5034 for the provision of Engineering Safety Review and Assessment Services to establish a new agreement commencing on June 1, 2017.

The RFQ specified the Board's requirements and service expectations and was structured in a manner that required bidders to list hourly rates for the services required. For comparison purposes, the hourly rates quoted were applied to projected annual Exhibition Place requirements resulting in calculated total lump sum prices. Firm prices were quoted for the first year of the term with hourly rates quoted for each of the three additional option years.

The RFQ closed on May 8, 2017 with one (1) quotation received. The results exclusive of HST were as follows:

Bidder	June 1, 2017 to May 31, 2018	Optional Year 1	Optional Year 2	Optional Year 3
2122654 Ontario Inc.	\$103.00 per hour	\$105.00 per hour	\$107.00 per hour	\$109.00 per hour

The 2122654 Ontario Inc. quotation is the only bid received and is in compliance with the RFQ requirements. The City of Toronto Fair Wage and Labour Trades Office confirms that 2122654 Ontario Inc. is in compliance with their requirements.

2122654 Ontario Inc. is a Professional Engineering company with a staff of 8 experienced professional engineers and in business since 1987 and has done the same work at Exhibition Place.

Staff are recommending the approval of an agreement with 2122654 Ontario Inc. on the following terms and conditions:

(a) Term - One year commencing June 1, 2017 on an as-required non-exclusive basis with the option to extend for three separate one-year periods subject to satisfactory performance review.

- (b) Pricing: Pricing is to be fixed during the term of the Agreement in accordance with the terms of the RFQ.
- (c) Assignment: The agreement shall not be assigned by 2122654 Ontario Inc. without the written consent of the Board.
- (d) Indemnity/Insurance: 2122654 Ontario Inc. shall provide proof of insurance in a form and amount satisfactory to the Board and containing provisions including the Board and the City of Toronto as additional insured with a cross liability/severability of interest clause of standard wording.
- (e) Other Commercial Terms: The agreement shall include other standard commercial terms respecting termination and other matters in a form satisfactory to the City Solicitor and the CEO.

CONTACT

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SIGNATURE

Dianne Young
CEO