

6

EXHIBITION PLACE

July 7, 2008

FOR INFORMATION ONLY

To: The Board of Governors of Exhibition Place

From: Dianne Young
Chief Executive Officer

Subject: **Occupational Health and Safety Report – 2nd Quarter, 2008**

Summary:

This report outlines for the information of the Board, the Occupational Health and Safety Program at Exhibition Place. As indicated in the chart below, for the months April, May and June 2008 there were 2 first aid incidents which only required on site attention by Exhibition Place staff (i.e. bandage for small cuts). There was one recordable medical aid incidents which required attention by a physician at a hospital or doctor's office and one lost time injury.

On June 2nd, staff conducted the first "Exhibition Place Safety Day" training session for all Board staff who supervise including union forepersons, union representatives and members of the Joint Occupational Health and Safety Committee. The 104 attendees were divided into two half day sessions and the focus of the programme was understanding the responsibilities of a 'supervisor' as defined under the Occupational Health & Safety Act and how to deal with an employee who refuses to work due to their perception of an unsafe working condition or work practice. Lunch was provided for all participants with a guest speaker addressing how the lack of strong communication affects employee morale, attitude and subsequently the health and safety of all workers.

Also as noted in the report, prevention of workplace accidents is a priority and many hours of training have been provided to staff at all levels aimed at accident prevention.

Financial Implications and Impact Statement:

There are no financial implications to this report.

Decision History:

Pursuant to the *Occupation Health & Safety Act*, section 25(1) and 26(1), the Board as the employer is responsible for taking every precaution reasonable for the safety of the workers. Also, as a local board of a municipality, the Board is a Schedule II employer for the purposes of workers compensation.

Issue Background:

Following on the heels of first quarter efforts, Exhibition Place staff continued to provide training and education to all staff. For this period the major initiatives included:

- WHMIS Training on new cleaning products for Cleaning Staff
- Basic workplace Safety (footwear, PPEs, needle disposal) Casual Cleaners
- CVOR certification for drivers of our commercial vehicles
- GRD training / refresher for Cleaning Department drivers on new equipment
- “Bucket Truck” training / refresher for electrical and labour department staff

Following is a chart showing the Accident Statistics through the end of June:

Organization	No. of First Aid		Recordable Medical Aids		Lost Time Injuries	
	2 nd Quarter	YTD	2 nd Quarter	YTD	2 nd Quarter	YTD
Exhibition Place Offices						
Cleaners	2	3		1		
HVAC						
Plumbers						
Mechanical						
Electrical		1		1	1	1
Labourers		1				
Carpenters						
IATSE				1		
Painters						
Mechanics						
Security		1	1	2		
Parking						1
Welding						
Bldg. Operators		1				
DEC		1				
CNE						
Total	0	8	1	5	1	2

As indicated above, to date in 2008, there have been 8 first aid incidents, 5 recordable medical aid incidents and 2 lost time injuries.

Although the Grand Prix did not occur this year, the grounds continued to be extremely busy and resulted in a total non-management work force of 114,996 working hours or 2,875 full-time equivalent staff.

In May the Board engaged, on contract, Stephen Kwok as Manager of OH&S. Mr. Kwok recently retired from the Ministry of Labour after 34 years of experience including his last

assignment as a Director in the OH&S Branch. He is focusing on three main goals in addition to his daily duties of programme review:

1. Review our work practices including training programmes for compliance and adequacy.
2. Complete a review of safety practices and procedures including Job Safety Analyses (JSAs) for our Operations staff.
3. Provide guidance and training to our new OH&S Representative Allen Mendoza who starts today.

In accordance with the Board's procedure, for every incident (first aid, medical aid, and lost time) the direct supervisor must complete an Incident Report and as part of this report, management collectively determines what corrective action or procedures, if any, need to be put in place so as to prevent any future incidents of a similar nature. The educational corrective action is communicated to all employees on the grounds through their supervisors.

Contact:

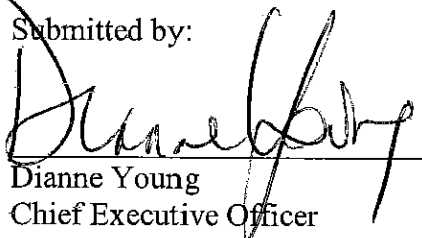
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Submitted by:



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