
MINUTES

PUBLIC SESSION

THE BOARD OF GOVERNORS OF EXHIBITION PLACE

Friday, September 19, 2008

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MINUTES
THE BOARD OF GOVERNORS OF EXHIBITION PLACE
Fountain Dining Room – Q.E. Bldg. - Exhibition Place
Friday, September 19, 2008 – 8:30 a.m.

The Board of Governors of Exhibition Place met in the Fountain Dining Room, Q.E. Building on Friday, September 19, 2008.

PRESENT: Joe Pantalone, Deputy Mayor, City of Toronto/Chair, Board of Governors
Rusty Barrese, Mona ElSayeh, Mark Grimes, Jim McMillen, Jim Melvin,
Rocco Maragna, John Weatherup

APOLOGIES: Maria Augimeri, Knox Henry, Gloria Lindsay Luby, Camilla Mackenzie,
Gord Perks

ATTENDING: Dianne Young, Chief Executive Officer
Ward Earle, Solicitor/City Legal
Fatima Scagnol, Corporate Secretary
Hardat Persaud, Chief Financial Officer
Mark Goss, General Manager/Operations
Arlene Campbell, General Manager/Events & Sales
Sandy Douglas, Director/Human Resources
Jeff Gay, Director/Event Services
Danny Chui, Manager/Capital Works
Marc Petitpas, General Manager/BMO Field
Brendan Costigan, Director of Guest Services for MLSE
Vince Bozzo, Manager/Event Operations/BMO Field
Mortimer Wilson, Manager/Accounting/BMO Field

Deputy Mayor Joe Pantalone, Chair presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:35 a.m.

Mark Grimes presented a 1929 CNE Souvenir Program that he purchased when he was visiting in Flint, New York to the President, Jim McMillen who was very appreciative and indicated it would be donated to the Archives.

The Chair acknowledged Jim McMillen's front cover story for September on "Focus on Scugog" magazine which read, "Jim is Gold" and circulated the magazine for members to review. He also applauded Jim for an excellent 2008 CNE.

The Chair acknowledged and introduced Mr. Brendan Cositan, Director of Guest Services for MLSE who was attending today's meeting.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. None were declared.

1. **MINUTES OF PREVIOUS MEETING**

On motion duly made by Mark Grimes, seconded by Jim McMillen, and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on July 18, 2008, be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda.

2. **ACCOUNTS RECEIVABLE – DEC & EXHIBITION PLACE – JULY 31, 2008**

Upon the question of the adoption of Report No. 2 and the Confidential Attachment 2 (a) dated August 29, 2008 from the Chief Executive Officer entitled “Accounts Receivable – DEC & Exhibition Place as at July 31, 2008, it was received for **INFORMATION**.

3. **2008 CAPITAL WORKS PROGRAM – AUGUST PROGRESS REPORT**

Upon the question of the adoption of Report No. 3 dated September 5, 2008 from the Chief Executive Officer entitled “**2008 Capital Works Program – August Progress Report**”, it was received for **INFORMATION**.

4. **BMO FIELD – MANAGEMENT REPORT – JUNE 2008**

Upon the question of the adoption of Report No. 4 dated June 2008 from the General Manager/BMO Field, entitled “**BMO Field – Management Report – June 2008**”, it was received for **INFORMATION**.

5. **BMO FIELD – MANAGEMENT REPORT – JULY 2008**

Upon the question of the adoption of Report No. 5 dated July 2008 from the General Manager/BMO Field, entitled “**BMO Field – Management Report – July 2008**”, it was received for **INFORMATION**.

6. **MANAGEMENT REPORT – AUGUST 31, 2008**

Upon the question of the adoption of Report No. 6 dated August 31, 2008 from the Chief Executive Officer and the General Manager/Sales & Events, entitled “**Management Report – August 31, 2008**”, it was received for **INFORMATION**.

7. **UNITED ASSOCIATION PLUMBERS & STEAMFITTERS AGREEMENT**

Upon the question of the adoption of Report No. 9 dated August 29, 2008 from the Chief Executive Officer entitled “**United Association Plumbers & Steamfitters Local 46 – Local 46 – Union Agreement**”, it was **APPROVED**.

8. **PROVISION OF INDOOR AMUSEMENT RIDES FOR HOLIDAY PARTIES**

Upon the question of the adoption of Report No. 11 dated September 3, 2008 from the Chief Executive Officer entitled "**Provision of Indoor Amusement Rides for Holiday Parties**", it was **APPROVED**.

9. **BOARD TRAVEL & EXPENSE REIMBURSEMENT POLICY**

Upon the question of the adoption of Report No. 12 dated September 11, 2008 from Chief Executive Officer entitled "**Board Travel & Expense Reimbursement Policy**", it was **APPROVED**.

10. **FREIGHT FORWARDING & CUSTOMS BROKERAGE SERVICES**

Upon the question of the adoption of Report No. 13 and the Confidential Attachment 13 (a) dated August 28, 2008 from the Chief Executive Officer entitled "**Freight Forwarding & Customs Brokerage Services**", it was **APPROVED**.

11. **SHOW DISPLAY SERVICES**

Upon the question of the adoption of Report No. 14 and the Confidential Attachment 14 (a) dated August 28, 2008 from the Chief Executive Officer entitled "**Show Display Services**", it was **APPROVED**.

12. **GRANT TO CANADA'S SPORTS HALL OF FAME FOR 2009**

Upon the question of the adoption of Report No. 16 dated September 9, 2008 from Chief Executive Officer entitled "**Grant to Canada's Sports Hall of Fame for 2009**", it was **APPROVED**, as recommended by the Finance & Audit Committee.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with the following.

13. **PROCEDURAL BY-LAW NO. 2-08**

On motion duly made by Rusty Barrese, and **CARRIED**, it was **RESOLVED** that Report No. 7 dated September 11, 2008 from the Chief Executive Officer be **APPROVED**, thereby enacting the Procedural By-Law No. 2-08; and **FURTHER** that, Section 9. (2) related to the election of the Chair and Vice-Chair being elected following the municipal election and again eighteen months thereafter, be reviewed given that municipal elections are now every 4 years (not 3 years) and City Councillor appointments are for a two-year term, and if required a notice of motion be considered by the Board.

14. **75TH UFI CONGRESS**

On motion duly made by Jim Melvin, and **CARRIED** it was **RESOLVED** that Report No. 8 dated September 4, 2008 from the Chief Executive Officer, be **APPROVED**, thereby authorizing travel expenses not to exceed \$5,000 for the Chief Executive Officer to attend the 75th UFI Congress being held in Istanbul.

15. **AGREEMENT FOR PEST CONTROL SERVICES**

On motion duly made by Mona ElSayeh, and **CARRIED**, it was **RESOLVED** that Report No. 10 dated September 2, 2008 from the Chief Executive Officer, be **APPROVED**, subject to a favourable review by staff with respect to the environmental friendliness goals being met, thereby authorizing an agreement with Steritech for a one year period, with the option to renew for two additional one year periods, on the terms and conditions outlined in subject report; and **FURTHER** that, staff report back on Steritech's environmental practices.

16. **2009 OPERATING BUDGET**

The Chief Financial Officer, Hardat Persaud, provided a detailed power-point presentation with respect to the 2009 Operating Budget wherein a hard copy is appended to the official minutes of this meeting.

Both John Weatherup, Chair of the Finance Committee and Jim Melvin were satisfied with their review of the budget and requested that staff develop a "strategy plan" before developing the 2010 Operating Budget.

On motion duly made by John Weatherup, and **CARRIED**, it was **RESOLVED** that Report No. 17 dated September 8, 2008 from the Chief Executive Officer, be **APPROVED**, thereby authorizing the 2009 Operating Budget and forwarding it to the City of Toronto Finance Department for their review and amalgamation within the City of Toronto 2009 Operating Budget; and **FURTHER** that, Dianne Young and all staff be applauded for not only reducing the level of net expenditures directed by the City, but improving it for 2009.

17. **RESOLUTION RE CLOSED SESSION**

On motion duly made by Jim Melvin and **CARRIED**, it was **RESOLVED** that the Board go into Closed Session for the purposes of dealing with items of a proprietary, personnel and of a contractual nature.

The Board members (Joe Pantalone, Rusty Barrese, Mona ElSayeh, Mark Grimes, Jim McMillen, Jim Melvin, Rocco Maragna, and John Weatherup) reconvened in public session at 9:40 am and concurred with the following proposal.

18. **AGREEMENT TO SUPPLY CARPETING – ALLSTREAM CENTRE PROJECT**

On motion duly made by Mona ElSayeh, and **CARRIED**, it was **RESOLVED** that Report No. 15 and the Confidential Attachment 15 (a) dated September 9, 2008 from the Chief Executive Officer, be **APPROVED**, thereby authorizing an agreement with Buchanan Floor Coverings Ltd. For the supply and delivery of carpet for the Allstream Centre Project; and **FURTHER** that, staff report back specifically on the installation costs.

19. **CONFERENCE CENTRE AUGUST CONTRUCTION UPDATE**

On motion duly made by Mark Grimes, and **CARRIED**, it was **RESOLVED** that Report No. 21 and the Confidential Attachment 21 (a), dated September 9, 2008 from the Chief Executive Officer with respect to the August 2008 Construction Update for the Conference Centre, be received for **INFORMATION**; and **FURTHER** that, the preliminary Marketing Plan for the Conference Centre be submitted to the November meeting of the Board.

20. **HOTEL DEVELOPMENT – SEPTEMBER UPDATE**

On motion duly made by Mark Grimes, and **CARRIED**, it was **RESOLVED** that the oral presentation of the Chief Executive Officer with respect to the Hotel Development Update and the Confidential Attachment dated September 12, 2008, be received for **INFORMATION**.

21. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Knox Henry and **CARRIED**, it was **RESOLVED** that Maria Augimeri, Knox Henry, Gloria Lindsay Luby, Camilla MacKenzie and Gord Perks having notified the Corporate Secretary of their unavailability to attend this meeting of the Board, be **EXCUSED**.

22. **DATE OF NEXT MEETING**

The next regular meeting of the Board is scheduled to be held on **Friday, November 7, 2008** at 8:30 a.m.

NEW BUSINESS

23. **TRILLIUM FOUNDATION**

Jim McMillen suggested that the Trillium Foundation be researched for possible funding of projects being undertaken by Exhibition Place and the CNE.

24. **LISTERIA ISSUE**

On a question from Mona ElSayeh with respect to the Listeria Issue and how did Exhibition Place deal with it, David Bednar responded that the CNE have their own plan in place and requires very vigorous standards as determined by City Health Inspectors. Outside the CNE period, Dianne Young responded that Centreplate is under contract with Exhibition Place to provide foodservices and Centreplate fully indemnifies the Board under the agreement, and that the Tenants would have their own plan in place and again indemnifies the Board with respect to the Tenant's operations.

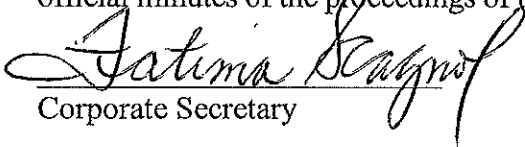
25. **2008 CANADIAN NATIONAL EXHIBITION**

On behalf of the CNEA, Jim McMillen applauded and thanked the Board of Governors and all staff for their assistance during the CNE and in particular with ensuring the Farm was fitted within the Better Living Centre.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 9:45 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)


Corporate Secretary

Chair

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the _____
day of _____, 2008.

Chair