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October 16, 2006

EXHIBITION PLACE

To: The Board of Governors of Exhibition Place

From: Dianne Young, General Manager & CEO

Subject: **Occupational Health and Safety Report – 3rd Quarter, 2006**

Purpose:

This report is to update the Board on the Occupational Health & Safety Program at Exhibition Place.

Financial Implications and Impact Statement:

There are no financial implications to this report.

Recommendation:

It is recommended that the Board receive this report for its information.

Background

Pursuant to the *Occupational Health & Safety Act*, section 25(1) & 26(1), the Board as the employer is responsible for taking every precaution reasonable for the safety of the workers. Also, as a local board of a municipality, the Board is a Schedule II employer for the purposes of workers compensation.

Comments:

Since the beginning of 2006, Exhibition Place staff have been working diligently at improving the Exhibition Place Health & Safety program. During the 3rd quarter of 2006 the major initiatives of the Health and Safety department were young worker training for the temporary summer staff employed for the CNE, in particular the Cleaning Department. As part of the entire safety program for the CNE temporary employees the following new programs were developed:

- An Exhibition Place Orientation Safety Handbook was developed and distributed to all young workers at their Orientation session
- A focused tractor training program was developed for workers operating the CNE "People Mover Trains"
- A CNE student orientation presentation was developed
- The CNE golf kart training and testing procedure was introduced and executed

Another initiative focused on permanent employees was the Supervisor Due Diligence training which re-emphasize to all staff that have responsibility of delegating work, as to what are their legal responsibilities with respect to the *Occupational Health and Safety Act*. A total of 56 employees completed this training which translates into 224 hours of training time.

Working with LUINA Local 506 (cleaners and material handlers), Exhibition Place staff have identified synergies between our programs and Local 506 to ensure employee safety training as well as skills upgrade training for both our seniority group and "call-ins" from the union hall. We are also working with Local 506 to reconcile records and procedures for reporting incidents/accidents.

Finally, draft Workplace Hazardous Inspection procedures were developed and are presently being reviewed as an update to the existing procedures and a Monthly Safety Statistics data base and reporting system was developed to include all relevant information and identify areas of concern for required focus.

Other major initiatives accomplished to date or planned for the fourth quarter of 2006 include the following:

- Developed Health & Safety Policy Statement 2006
- Developed Supervisors Health & Safety Training Manual
- Revise the Site Inspection schedule and form for Joint Health & Safety Committee
- Developed miscellaneous site procedures for specific trades
- Developed monthly Health & Safety Statistic report
- Conduct a Site Workwell Audit and Gap Analysis
- Recommend implementing Workers Trade Committee to comply with current legislation which will support the JH&SC
- Will be updating the current Corporate Health & Safety Manual
- Developing a process to conduct weekly safety meetings
- Will be revising Month Safety Statistics report to include more particular information

As outlined previously, one of the purposes of continually monitoring and improving our Health and Safety Program is to avoid any accidents or lost time incidents. Below is a chart showing the Accident Statistics for the 3rd quarter of 2006:

July 1 st to September 30th					
Service Area	Month	# of First Aids	Month	Recordable Medical Aids	Lost Time Injuries
Exhibition Place Offices	0	0	0	0	0
Cleaners	July&Aug.	8	July	1*	1*
HVAC	0	0	0	0	0
Plumbers	0	0	0	0	0
Mechanical	0	0	0	0	0
Electrical	0	0	Jul.&Aug.	2	0
Labourers	Aug.	1	0	0	0
Carpenters	0	0	0	0	0

IATSE	Sept.	1	Aug.	1**	1**
Painters	0	0	0	0	0
Mechanic's	0	0	0	0	0
Organization	Month	# of First Aids	Month	Recordable Medical Aids	Lost Time Injuries
Security	July	1	Aug.&Sept	2	0
Parking	July&Sept.	2	0	0	0
Direct Energy Centre	0	0	0	0	0
CNE	0	0	0	0	0
TOTAL		13		4	2

As indicated above, in the 3rd quarter of 2006, there have been 13 first aid incidents which have only required attention on site by Exhibition Place staff (i.e. bandage for small cuts). There have been four recordable medical aid incidents which require attention by a physician at a hospital or doctor's office. Two of the medical aids (Notes 1* and 1**) resulted in lost time injuries, i.e.: the employee was unable to come back to work for his/her next scheduled shift.

In accordance with the Board's procedure, for every incident (first aid, medical aid, lost time) the direct supervisor must complete an Incident Report and as part of this report, management collectively determines what corrective action or procedures, if any, need to be put in place so as to prevent any future incidents of a similar nature. The education about any corrective action is communicated to all employees on the ground through their supervisors.

The First Aid occurrences were a mix of falls on stairs from not holding railings, twisting one's back while mopping, back injuries from moving loads, slips and falls, scratches, cuts, bumps and non work related seizures.

The Medical Aid occurrences involved (1) a security officer in a golf kart being struck by a CNE people mover train; (2) a cut hand and a door failure that resulted in a head injury; (3) a pinched hand and cut finger; and (4) an employee who while driving a company vehicle hit a bollard hitting his head.

Conclusion:

This report outlines the information to the Board, the Occupational Health and Safety Program at Exhibition Place. The intent is to report to the Board on a quarterly basis on OH&S matters.

Contact:

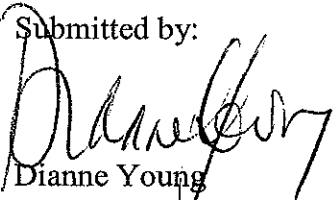
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Submitted by:

A handwritten signature in black ink, appearing to read "Dianne Young", written over the printed name.

Dianne Young
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