

14

## EXHIBITION PLACE

April 13, 2004

To: The Board of Governors of Exhibition Place

From: Dianne Young  
General Manager & CEO

Subject: RCM Technologies Canada Corporation

### Recommendations:

**It is recommended that the Board of Governors of Exhibition Place enter into an three-year agreement with RCM Technologies Canada Corporation, ("RCM") for the provision of Safety Engineering Services on the terms and conditions contained in this report and such other terms and conditions satisfactory to the General Manager & CEO and City Solicitor.**

### Background:

At its meeting of February 23, 2001, the Board approved a three-year agreement for provision of safety engineering services which agreement expired March 31, 2004.

### Discussion:

On March 17, 2004, Exhibition Place issued a request for proposals (RFP) 9155-04-7110 through the City of Toronto Finance Department, Purchasing and Material Management Division for the provision of safety engineering services to Exhibition Place including the National Trade Centre and the Canadian National Exhibition. The RFP closed on April 2, 2004 with the only submission coming from RCM.

A staff evaluation committee was established representing the interests of each program area of the Board. The submission from RCM was evaluated in accordance with the RFP Evaluation Criteria and was found to be acceptable in meeting the requirements of each of these stakeholders.

Safety engineering services have been provided to Exhibition Place and the CNE on an ongoing basis since January 1987 and the NTC since 1997. Engineering services are required to ensure that the grounds and events meet all safety standards and comply with all codes in the following areas: fire safety, structural integrity, outdoor displays, structures and exhibits, amusement ride safety and protection of the public.

Established in 1971, RCM is a publicly traded U.S. Corporation with its head offices in Pennsauken, New Jersey. RCM Technologies Canada Corporation is a subsidiary of RCM Engineering Services Canada and is registered to carry on business in Canada. RCM holds a Certificate of Authorization, issued by the Professional Engineers of Ontario (PEO), licensing the firm to provide consulting engineering services to the Province of Ontario and the Professional Engineers of Ontario have designated RCM's principals as consulting engineers. Historically the cost for these services have ranged between \$35,000.00 and \$50,000.00 for Exhibition Place Operations, \$26,000.00 to \$46,000.00 for the NTC and \$110,000.00 for the CNE. All orders for services are managed by staff on an as-needed basis.

Accordingly, staff is recommending the Board enter an agreement with RCM on the following terms and conditions.

- (a) The term of the agreement is 3 years commencing April 1, 2004 and expiring March 31, 2007.
- (b) RCM will provide the Board with comprehensive Safety Engineering Services as specified in the RFP.
- (c) RCM will bill the Board for services in accordance with their proposal fee schedule, as per Schedule "A" attached to this report.
- (d) RCM will maintain comprehensive insurance as required, including public liability and property damage insurance covering all operations and liability assumed under the contract, with an insurance company satisfactory to the Board with the NTC, City of Toronto, O&Y/SMG Canada, CNEA and their respective directors, officers and employees being added as additional insured.
- (e) All other terms and conditions which are satisfactory to the General Manager and CEO of Exhibition Place and the City Solicitor.

Conclusion:

It is recommended that the Board enter into a three-year agreement ending March 31, 2007 with RCM for the provision of safety engineering services on the terms and conditions set out in this report. Both the General Manager of the CNE and the General Manager of the NTC has been consulted with respect to this report and are in agreement.

Contact:

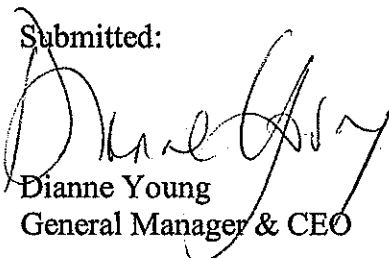
Leo Lauro, Interim Director of Operations

Tel: 416-263-3660

Fax: 416-263-3681

[llauro@explace.on.ca](mailto:llauro@explace.on.ca)

Submitted:



Dianne Young  
General Manager & CEO

Appendix A

Exhibition Place and the NTC (that are not "on-call" services), and for events at Exhibition Place such as CHIN Picnic, Caribana, Molson INDY and the CNE, the following rates will apply:

PERSONNEL	Year 1	Year 2	Year 3
Senior Consulting P.Eng.	\$119.00	\$122.50	\$125.00
Project Manager	\$88.30	\$90.00	\$91.50
Professional Engineer	\$88.30	\$90.00	\$91.50
Junior Engineer	\$69.80	\$71.20	\$72.60
Senior Ride Specialist (*)	\$108.20	\$110.50	\$112.70
Ride Inspector	\$61.50	\$62.70	\$64.00

"On Call" visits billing shall be based on a minimum of three hours or service time plus travel time whichever is greater.

Scheduled one day in advance visits are not subject to travel time.

Services conducted from RCM offices shall be subject to hourly billing with no minimum.

