

**MINUTES**

**PUBLIC SESSION**

**THE BOARD OF GOVERNORS OF EXHIBITION PLACE**

**Friday, April 30, 2004**

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**THE BOARD OF GOVERNORS OF EXHIBITION PLACE**  
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**MINUTES**  
**THE BOARD OF GOVERNORS OF EXHIBITION PLACE**  
**Fountain Dining Room- Queen Elizabeth Building - Exhibition Place**  
**Friday, April 30, 2004 – 8:30 a.m.**

The Board of Governors of Exhibition Place met in the Fountain Dining Room, Queen Elizabeth Building on Friday, April 30, 2004.

**PRESENT:** Joe Pantalone, Chair  
Adam Giambrone, Mark Grimes, Gloria Lindsay Luby, Bob MacWilliam,  
Sam Sniderman, Sylvia Watson, Sean Webster, Debbie Woodman

**APOLOGIES:** Fernando Do Rio, Knox Henry, Doug Holyday

**ATTENDING:** Dianne Young, General Manager & CEO/Exhibition Place  
Fatima Scagnol, Corporate Secretary  
Paul Egli, Director of Finance  
Kathryn Reed-Garrett, Director/Business Development  
Sandy Douglas, Director of Human Resources  
Leo Lauro, Interim Director of Operations  
David Bednar, General Manager/CNE  
Danny Chui, Manager/Capital Works  
Sito Mungcal, Executive Assistant/General Manager & CEO  
Ron Taylor, O&Y/SMG Canada  
Arlene Campbell, O&Y/SMG Canada/General Manager/NTC  
Hardat Persaud, Director of Finance/NTC  
Ward Earle, Solicitor/City of Toronto  
Lynda MacDonald/City of Toronto/Planning

Joe Pantalone presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:35 a.m.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. None were declared.

1. **MINUTES OF PREVIOUS MEETING**

On motion duly made by Gloria Lindsay Luby, seconded by Mark Grimes, and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on April 2, 2004, be **VERIFIED** in the form distributed to the members.

**CONSIDERATION OF REPORTS**

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda. The Board concurred with the following proposal.

2. **ACCOUNTS PAYABLE – MARCH 2004**

Upon the question of the adoption of Report No. 4 dated April 19, 2004 from the General Manager & CEO entitled “Accounts Payable – March 2004”, it was received for INFORMATION.

3. **2004 CAPITAL WORKS PROGRAM – COUNCIL APPROVED**

Upon the question of the adoption of Report No. 5 dated April 23, 2004 from the General Manager & CEO entitled “2004 Capital Works Program – Council Approved”, it was received for INFORMATION.

4. **2004 CAPITAL WORKS PROGRAM – APRIL PROGRESS REPORT**

Upon the question of the adoption of Report No. 6 dated April 14, 2004 from the General Manager & CEO entitled "2004 Capital Works Program – April Progress Report", it was received for INFORMATION.

5. **TENDER FOR AUTOMOTIVE BUILDING – REPLACE BUS DUCT**

Upon the question of the adoption of Report No. 7 dated April 19, 2004 from the General Manager & CEO entitled “Tender for Automotive Building – Replace Existing Commercial Power-Fed Bus Duct”, it was APPROVED.

6. **TENDER FOR AUTOMOTIVE BUILDING – FIRE ALARM SYSTEM**

Upon the question of the adoption of Report No. 8 dated April 19, 2004 from the General Manager & CEO entitled “Tender for Automotive Building – Replace Fire Alarm System and Retrofit Emergency Lighting”, it was APPROVED.

7. **TENDER FOR QUEEN ELIZABETH BUILDING**

Upon the question of the adoption of Report No. 9 dated April 19, 2004 from the General Manager & CEO entitled “Tender for Queen Elizabeth Building – Replace Fire Alarm System with Two Stage & Voice Evacuation”, it was APPROVED.

8. **2003 CONSOLIDATED FINANCIAL STATEMENTS FOR EXHIBITION PLACE**

Upon the question of the adoption of Report No. 10 dated April 20, 2004 from the Finance & Audit Committee entitled “2003 Consolidated Financial Statements for Exhibition Place”, it was APPROVED.

9. **NTC MANAGEMENT REPORT MARCH 2004**

Upon the question of the adoption of Report No. 12 dated March 31, 2004 from the General Manager/NTC entitled "NTC Management Report for March 2004", it was received INFORMATION.

10. **PROCON DEVELOPMENT LTD. – CNEA AGREEMENT**

Upon the question of the adoption of Report No. 13 dated April 15, 2004 from the General Manager & CEO entitled "**Procon Development Ltd. Agreement**", it was **APPROVED**.

11. **RCM TECHNOLOGIES CANADA CORPORATION**

Upon the question of the adoption of Report No. 14 dated April 13, 2004 from the General Manager & CEO entitled "**RCM Technologies Canada Corporation**", it was **APPROVED**.

12. **RCM TECHNOLOGIES – AGREEMENT WITH THE CNEA**

Upon the question of the adoption of Report No. 15 dated April 19, 2004 from the General Manager & CEO entitled "**RCM Technologies – Safety Engineering Agreement with the CNEA**", it was received for **INFORMATION**.

13. **REVISION TO LOBBYING DISCLOSURE POLICY FOR CERTAIN REQUESTS FOR PROPOSALS AND TENDER/QUOTATION CALLS**

Upon the question of the adoption of Report No. 16 dated April 5, 2004 from the General Manager entitled "**Revision to Lobbying Disclosure Policy for Certain Requests for Proposals and Tender/Quotation Calls**", it was **APPROVED**.

14. **POLICY TO EXCLUDE BIDS FROM EXTERNAL PARTIES INVOLVED IN THE PREPARATION OR DEVELOPMENT OF A SPECIFIC CALL/REQUEST**

Upon the question of the adoption of Report No. 17 dated April 14, 2004 from the General Manager entitled "**Policy to Exclude Bids from External Parties Involved in the Preparation or Development of a Specific Call/Request**", it was **APPROVED**.

15. **CHIN PICNIC 2004**

Upon the question of the adoption of Report No. 20 dated April 19, 2004 from the General Manager & CEO entitled "**CHIN Picnic 2004**", it was **APPROVED**.

The Chair acknowledged and introduced Messrs. Bill Signal and John O'Grady representing the UA Local 46 Toronto who gave a presentation with respect to Contracting Out versus In-House Supply of Maintenance Services – Plumbing & HVAC at Exhibition Place, a copy of which was distributed to the members and appended to the minutes of this meeting.

On behalf of the Board, the Chair thanked Messrs. Signal and O'Grady for their presentation and extended appreciation their assistance in working with Exhibition Place.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with the following proposal.

16. **REVIEW OF 1998 PROGRAM DEVELOPMENT & CONCEPT PLAN**

On motion duly made by Adam Giambrone, seconded by Mark Grimes, and **CARRIED**, it was **RESOLVED** that the Development Concept Plan for Exhibition Place, as appended to Report No. 1 dated April 19, 2004 from the Business Development Committee, be **APPROVED**; and **FURTHER** that, staff team (Dianne Young, David Bednar, Arlene Campbell, Kathryn Reed-Garrett, Donna Hinde, Lynda MacDonald and Jayne Naiman) be applauded and commended for a job well done.

17. **REVIEW OF 1998 PROGRAM DEVELOPMENT  
& CONCEPT PLAN – Communication from CNEA Board**

On motion duly made by Bob MacWilliam, seconded by Debbie Woodman, and **CARRIED**, it was **RESOLVED** that Report No. 2 dated April 20, 2004 from the President of the CNEA with respect to the CNEA Board's amendments to the Concept Development Plan be received for **INFORMATION**; and be appended to the Board's transmittal report when the Concept Plan is submitted to City Council.

18. **AUDIT RESULTS FOR THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR EXHIBITION PLACE – FOR THE YEAR ENDED DECEMBER 31, 2003**

On motion duly made by Sean Webster, seconded by Sylvia Watson, and **CARRIED**, it was **RESOLVED** that the Audit Results for the Consolidated Financial Statements for Exhibition Place for the year ended December 31, 2003, as appended to Report No. 11 dated April 20, 2004 from the General Manager & CEO, be received for **INFORMATION**; and **FURTHER** that, Dianne Young, and the Finance Staff of Exhibition Place and the NTC be applauded and commended for an excellent job in raising the financial standards and procedures.

19. **2004 BLUESFEST FESTIVAL**

On motion duly made by Sam Sniderman, seconded by Mark Grimes, and **CARRIED**, it was **RESOLVED** that Report No. 18 dated April 19, 2004 from the General Manager & CEO, be **APPROVED**, thereby authorizing a one-year license agreement with BluesFest, as outlined in subject report for the purpose of staging a first-class music festival at Exhibition Place in 2004; and **FURTHER** that, BluesFest organizers be encouraged to involve local amateur Canadian talent and presentation awards during their event.

20. **2004 CARIBANA PARADE & EVENTS**

On motion duly made by Sean Webster, seconded by Mark Grimes, and **CARRIED**, it was **RESOLVED** that Replacement Report No. 19 dated April 29, 2004 from the General Manager & CEO, which was distributed at the meeting, be **APPROVED**, thereby authorizing a one-year license agreement with the Caribbean Cultural Committee for the 2004 Parade and Events on the terms and conditions outlined in subject report and on the condition that the 2003 Caribbean Cultural Committee accounts is paid in full from the 2004 City grant.

21. **ENERGY RETROFIT REPORT**

The Chair reported that subject report, which was distributed at the meeting, was moved to the Closed Session Agenda.

22. **DATE OF NEXT MEETING**

The next meeting of the Board is scheduled for **Friday, June 4, 2004 at 8:30 a.m.**

23. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Bob MacWilliam, seconded by Sean Webster, and **CARRIED**, it was **RESOLVED** that Fernando Do Rio, Doug Holyday and Knox Henry having notified the Corporate Secretary of their unavailability to attend this meeting of the Board, be **EXCUSED**.

24. **CANADIAN MILITARY SUPPORT FOR AIR SHOWS**

On motion duly made by Bob MacWilliam, seconded by Mark Grimes, and **CARRIED**, it was **RESOLVED** that Report No. 24 dated April 26, 2004 from the General Manager & CEO, which was distributed at the meeting, be **APPROVED**, thereby endorsing the motion of the CNEA Board respecting continued support from the Canadian Government of the Snowbirds and Canadian Air Shows; and **FURTHER** that subject report and motion be forwarded to City Council for its endorsement.

25. **RESOLUTION RE CLOSED SESSION**

On motion duly made by Gloria Lindsay Luby, seconded by Debbie Woodman, and **CARRIED**, it was **RESOLVED** that the Board go into Closed Session for the purposes of dealing with items of a proprietary, personnel and of a contractual nature.

The Board members (Joe Pantalone/Chair, Adam Giambrone, Mark Grimes, Gloria Lindsay Luby, Bob MacWilliam, Sam Sniderman, Sylvia Watson, Sean Webster and Debbie Woodman) reconvened in public session at 9:55 a.m. and concurred with the following.

26. **RFP ENERGY EFFICIENT PROJECT**

On motion duly made by Gloria Lindsay Luby, seconded by Mark Grimes, and **CARRIED with Sean Webster abstaining**, it was **RESOLVED** that in In-Camera Report No. 33 dated April 29, 2004 from the General Manager & CEO, which was distributed at the meeting, be **APPROVED**, thereby authorizing the recommendations outlined in subject report with respect to the RFP Energy Efficient Project.



27. **CNEA ACCOUNTS RECEIVABLES--MARCH 2004**

On motion duly made by Adam Giambrone, seconded by Bob MacWilliam, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 26 dated April 14, 2004 from the General Manager & CEO with respect to the CNEA Accounts Receivables for the March 2004, be received for **INFORMATION**.

28. **DELTA CHELSEA HOTEL – CNEA SPONSORSHIP AGREEMENT**

On motion duly made by Sean Webster, seconded by Sam Sniderman, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 27 dated April 14, 2004 from the General Manager & CEO be **APPROVED**, thereby authorizing a three-year sponsorship agreement between the CNEA and Delta Chelsea Hotel, based on the terms and conditions outlined in subject report.

29. **NTC ACCOUNTS RECEIVABLES – MARCH 2004**

On motion duly made by Mark Grimes, seconded by Sam Sniderman, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 28 dated April 13, 2004 from the General Manager/NTC with respect to the NTC Accounts Receivables for March 2004, be received for **INFORMATION**.

30. **ALTERNATIVE SERVICE DELIVERY FOR HVAC & PLUMBING SERVICES**

On motion duly made by Mark Grimes, seconded by Sean Webster, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 29 dated April 19, 2004 from the General Manager & CEO with respect to Alternative Service Delivery for HVAC & Plumbing Services, be received for **INFORMATION**.

31. **EXHIBITION PLACE ACCOUNTS RECEIVABLES – MARCH 2004**

On motion duly made by Mark Grimes, seconded by Sean Webster, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 30 dated April 15, 2004 from the General Manager & CEO with respect to the Exhibition Place Accounts Receivables for March 2004, be received for **INFORMATION**.

32. **RICOH COLISEUM UPDATE**

On motion duly made by Adam Giambrone, seconded by Sam Sniderman, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 31 dated April 19, 2004 from the General Manager & CEO with respect to an update on the Ricoh Coliseum, be received for **INFORMATION**.

33. MARKET RATE ADJUSTMENT FOR 2004

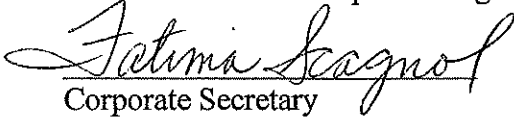
(a) On motion duly made by Adam Giambrone, seconded by Gloria Lindsay Luby, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 32 (a) dated April 22, 2004 from the General Manager & CEO, be **APPROVED**, thereby authorizing the recommendation outlined in subject report with respect to the 2004 Market Rate Adjustment for Exhibition Place employees.

(b) On motion duly made by Adam Giambrone, seconded by Gloria Lindsay Luby, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 32 (b) dated April 29, 2004 from the General Manager & CEO, which was distributed at the meeting, be **APPROVED**, thereby authorizing the recommendation outlined in subject report with respect to the 2004 Market Rate Adjustment for O&Y/SMG employees.

**ADJOURNMENT**

There being no further business, the Chair adjourned the meeting at 10:00 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

  
Corporate Secretary

\_\_\_\_\_  
Chair

**VERIFIED** at a meeting of the Board of Governors of Exhibition Place held on the \_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
Chair