

MINUTES

PUBLIC SESSION

THE BOARD OF GOVERNORS OF EXHIBITION PLACE

Friday, September 24, 2004

TABLE OF CONTENTS
MINUTES – PUBLIC SESSION
THE BOARD OF GOVERNORS OF EXHIBITION PLACE
Friday, September 24, 2004

ITEM	PAGE
1. Minutes of Previous Meetings	1
2. Accounts Payable – July 2004	2
3. Accounts Payable – August 2004	2
4. 2004 Capital Works Program – September Progress Report.....	2
5. Tender for Equipment – Access, Overhaul & Repair to Electrical System.....	2
6. CNEA Memorandum of Understanding with Exhibition Place	2
7. Plaque Commemorating the Largest & Oldest Elm Tree	2
8. P.A. Plus Productions Inc. – CNEA Agreement	3
9. Delegation Schedules Pursuant to By-Law No. 2-99	3
10. Proposed Photovoltaic Project	3
11. Renewal of License Agreement with the City for Fleet Street Parking Lot.....	3
12. Mounted Unit Head Quarters Lease Renewal Horse Palace	3
13. Police Services Lease of the Fire Hall.....	3
14. Grant to Canada’s Sports Hall of Fame	3
15. Coca Cola Bottling Ltd. – CNEA Sponsorship Agreement.....	3
16. NTC Management Report – August 31, 2004	4
17. NTC Accounts Receivable for August 31, 2004-04.....	4
18. Implementation of Trigenation Project.....	4
19. Aerophile Lease – Request for Amendment.....	4
20. THINK FOOD	4
21. 2004 Ontario Steel Design Award.....	5
22. Mid Good Perry Creativity Award	5
23. Leo Lauro	5
24. 2005 Operating Budget	6
25. Resolution Re Absenteeism	6
26. Date of Next Meeting.....	6

MINUTES
THE BOARD OF GOVERNORS OF EXHIBITION PLACE
Fountain Dining Room- Queen Elizabeth Building - Exhibition Place
Friday, September 24, 2004 – 8:30 a.m.

The Board of Governors of Exhibition Place met in the Fountain Dining Room, Queen Elizabeth Building on Friday, September 24, 2004.

PRESENT: Joe Pantalone, Chair
Fernando Do Rio Mark Grimes, Knox Henry, Doug Holyday, Gloria Lindsay Luby, Bob MacWilliam, Sam Sniderman, Sylvia Watson, Debbie Woodman

APOLOGIES: Adam Giambrone, Sean Webster

ATTENDING: Dianne Young, General Manager & CEO/Exhibition Place
Fatima Scagnol, Corporate Secretary
Paul Egli, Director of Finance
Kathryn Reed-Garrett, Director/Business Development
Sandy Douglas, Director of Human Resources
Leo Lauro, Interim Director of Operations
Virginia Ludy, Manager/CNE Operations
Danny Chui, Manager/Capital Works
Sito Mungcal, Executive Assistant/General Manager & CEO
Arlene Campbell, O&Y/SMG Canada/General Manager/NTC
Hardat Persaud, Director of Finance/NTC
Laura Purdy, Director of Marketing/NTC
Ward Earle, Solicitor/City of Toronto

Joe Pantalone presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:30 a.m.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. None were declared.

1. **MINUTES OF PREVIOUS MEETINGS**

- (a) On motion duly made by Mark Grimes, seconded by Knox Henry, and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on July 29, 2004, be **VERIFIED** in the form distributed to the members.
- (b) On motion duly made by Mark Grimes, seconded by Knox Henry, and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on August 12, 2004, be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda. The Board concurred with the following proposal.

2. **ACCOUNTS PAYABLE – JULY 2004**

Upon the question of the adoption of Report No. 3 dated September 13, 2004 from the General Manager & CEO entitled “Accounts Payable – July 2004”, it was received for INFORMATION.

3. **ACCOUNTS PAYABLE – AUGUST 2004**

Upon the question of the adoption of Report No. 4 dated September 13, 2004 from the General Manager & CEO entitled “Accounts Payable – August 2004”, it was received for INFORMATION.

4. **2004 CAPITAL WORKS PROGRAM – SEPTEMBER PROGRESS REPORT**

Upon the question of the adoption of Report No. 5 dated September 13, 2004 from the General Manager & CEO entitled "2004 Capital Works Program – September Progress Report", it was received for INFORMATION.

5. **TENDER FOR EQUIPMENT - ACCESS, OVERHAUL AND REPAIR TO ELECTRICAL SYSTEM**

Upon the question of the adoption of Report No. 6 dated September, 2004 from the General Manager & CEO entitled “Tender for Equipment - Access, Overhaul and Repair to Electrical System”, it was APPROVED.

6. **CNEA MEMORANDUM OF UNDERSTANDING WITH EXHIBITION PLACE**

Upon the question of the adoption of Report No. 8 dated August 27, 2004 from the General Manager & CEO entitled “CNEA Memorandum of Understanding with Exhibition Place”, it was APPROVED.

7. **PLAQUE COMMEMORATING THE LARGEST & OLDEST ELM TREE**

Upon the question of the adoption of Report No. 9 dated August 26, 2004 from the General Manager & CEO entitled "Plaque Commemorating the Largest & Oldest Elm Tree", it was RATIFIED.

8. **P.A. PLUS PRODUCTIONS INC. - CNEA AGREEMENT**

Upon the question of the adoption of Report No. 10 dated August 27, 2004 from the General Manager & CEO entitled "P.A. Plus Productions Inc. - CNEA Agreement", it was APPROVED.

9. **DELEGATION SCHEDULES PURSUANT TO BY-LAW #2-99**

Upon the question of the adoption of Report No. 11 dated September 13, 2004 from the General Manager & CEO entitled "Delegation Schedules Pursuant to By-Law #2-99", it was received for INFORMATION.

10. **PROPOSED PHOTOVOLTAIC PROJECT**

Upon the question of the adoption of Report No. 12 dated September 13, 2004 from the General Manager & CEO entitled "Proposed Photovoltaic Project", it was APPROVED.

11. **RENEWAL OF LICENSE AGREEMENT WITH
THE CITY FOR FLEET STREET PARKING LOT**

Upon the question of the adoption of Report No. 15 dated September 13, 2004 from the General Manager & CEO entitled "Renewal of License Agreement with the City for Fleet Street Parking Lot", it was APPROVED.

12. **MOUNTED UNIT HEAD QUARTERS LEASE RENEWAL, HORSE PALACE**

Upon the question of the adoption of Report No. 16 dated September 13, 2004 from the General Manager & CEO entitled "Mounted Unit Head Quarters Lease Renewal, Horse Palace", it was APPROVED.

13. **POLICE SERVICES LEASE OF THE FIRE HALL**

Upon the question of the adoption of Report No. 17 dated September 13, 2004 from the General Manager & CEO entitled "Police Services Lease for the Fire Hall", it was APPROVED.

14. **GRANT TO CANADA'S SPORTS HALL OF FAME**

Upon the question of the adoption of Report No. 18 dated September 9, 2004 from the General Manager & CEO entitled "Grant to Canada's Sports Hall of Fame", it was APPROVED.

15. **COCA COLA BOTTLING LTD. - CNEA SPONSORSHIP AGREEMENT**

Upon the question of the adoption of In-Camera Report No. 23 dated August 26, 2004 from the General Manager & CEO entitled "Coca Cola Bottling Ltd. - CNEA Sponsorship Agreement", it was APPROVED.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with the following.

16. **NTC MANAGEMENT REPORT - AUGUST 31, 2004**

On motion duly made by Sylvia Watson, seconded by Mark Grimes and **CARRIED**, it was **RESOLVED** that Report No. 7 dated August 31, 2004 from the General Manager/NTC with respect to the Management Report for August 31, 2004, be received for **INFORMATION**.

17. **NTC ACCOUNTS RECEIVABLE FOR THE MONTH ENDED AUGUST 31, 2004**

On motion duly made by Sylvia Watson, seconded by Mark Grimes and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 24 dated September 13, 2004 from the General Manager/NTC with respect to the NTC Accounts for the month ended August 31, 2004, be received for **INFORMATION**.

18. **IMPLEMENTATION OF TRIGENERATION PROJECT**

The General Manager & CEO indicated that the second last sentence on page 6 of subject report should read "36 months" rather than "6 to 12 months".

On motion duly made by Fernando Do Rio, seconded by Bob MacWilliam, and **CARRIED** it was **RESOLVED** that Report No. 13 dated September 3, 2004 from the General Manager & CEO, as amended, be **APPROVED**, thereby authorizing the recommendations outlined in subject report with respect to the Implementation of the Trigeneration Project.

19. **AEROPHILE LEASE - REQUEST FOR AMENDMENT**

On motion duly made by Debbie Woodman, seconded by Knox Henry, and **CARRIED**, it was **RESOLVED** that Report No. 14 dated September 13, 2004 from the General Manager & CEO with respect to a request for the Aerophile Lease, be **amended**, thereby authorizing rent relieve from Aerophile for the years 2004 and 2005 and that the lease be reviewed in 2006, and that the report, as amended, be **APPROVED**.

At 9:00 a.m. the Chair made the following announcements.

20. **THINK FOOD**

The Chair advised that the Board of Governors, as part of its continuing conservation and environmental efforts, has been collecting laser cartridges and turning them over to **THINK FOOD** for recycling. **THINK FOOD**, in turn donates a portion of its proceeds to the **DAILY BREAD FOOD BANK**. To date, the estimated value of food out of the Board's laser cartridge collection program is 958.75 lbs. The Chair encouraged the three Board of Governors Program Areas - namely; the NTC, the CNE, and Management/Operations - to continue their support of this worthwhile recycling program.

Special recognition of Arlene Jang for maintaining this program was acknowledged and the Board applauded Ms. Jang for her efforts.

21. **2004 ONTARIO STEEL DESIGN**

The Chair advised that at the Canadian Institute of Steel Construction's Annual Meeting on May 17, 2004 Danny Chui, the Capital Works Manager, was presented with a plaque that says:

**Honourable Mention
Engineering Category
Presented
To
Board of Governors of Exhibition Place
For Ricoh Coliseum**

The Chair indicated that Sito Mungcal will have the plaque mounted at the Ricoh Coliseum.

22. **MID GOOD PERRY CREATIVITY AWARD**

The Chair advised that Laura Purdy, Director of Sales & Marketing for Ricoh Coliseum and The National Trade Centre, has been named as the recipient of the 2004 *Mid Good Perry Creativity Award* by the International Association of Assembly Managers for Laura's creative trade-marketing campaign in launching the Ricoh Coliseum as a new venue. The launch included e-cards, brochures, industry advertising and a website.

The Board congratulated Ms. Purdy

23. **LEO LAURO**

The Chair highlighted the following career points regarding Leo Lauro:

- After 31 years of dedicated service at Exhibition Place, Leo Lauro has decided to seek other opportunities
- Leo started working on the grounds as Heating/Electronic Technician on March 18, 1974 – 10 years before the Board of Governors was even formed – hence, Leo has survived and experience many changes during his career at Exhibition Place
- In 1984, he was promoted to Head of Instrumentation & Controls and then, in 1987, to Assistant Manager, Maintenance Services; and in 1989, to Manager, Maintenance Service, working under Gordon Walker
- Again, after a significant organizational change that occurred on the grounds in 1996, Leo Lauro was promoted to the position of Interim Director of Operations
- During his 31 years at Exhibition Place, Leo not only met the needs of the Board and our clients but also undertook to obtain his degree in engineering and obtained his designation as a professional engineer in 1998.

On behalf of the Board of Governors and staff of Exhibition Place, the Chair thanked Leo for his dedication and hard work and wished Leo the best of luck in his future endeavours.

24. **2005 OPERATING BUDGET**

The General Manager & CEO provided a detailed power-point presentation with respect to the 2005 Operating Budget, a copy of which was distributed at the meeting and a copy appended to the minutes of this meeting.

The Board entered into a brief discussion, which resulted in the following:

On motion duly made by Mark Grimes, and seconded by Sylvia Watson, and **CARRIED**, it was **RESOLVED** that the 2005 Operating Budget, attached to Report No. 2 of the General Manager and CEO dated September 14, 2005, be **APPROVED**, thereby authorizing the recommendations outlined in subject report with respect to the 2005 Operating Budget; and **FURTHER** that, a notation be included in the report to City Council indicating that the CNE actual results for 2004 are estimates.

Bob MacWilliam thanked the Chair and the Board for authorizing recommendation 3 in subject report wherein the CNEA will be allowed for an "in-year" withdrawal from the Exhibition Place Stabilization Fund for the purposes of new entertainment/event programs for the annual CNE provided such withdrawal request is supported by a business case and approved by the Board and City Council.

25. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Sam Sniderman, seconded by Fernando Do Rio, and **CARRIED**, it was **RESOLVED** that Adam Giambrone and Sean Webster having notified the Corporate Secretary of their unavailability to attend this meeting of the Board, be **EXCUSED**.

26. **DATE OF NEXT MEETING**

The next meeting of the Board is scheduled to be held on **Friday, October 29, 2004 at 8:30 a.m.**

ADJOURNMENT

There being no further business, the Chair adjourned the meeting at 9:20 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

Fatima Scayaf

Corporate Secretary

Chair

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the _____
day of _____, 2004.

Chair

