



7

## EXHIBITION PLACE

February 12, 1999

To: The Board of Governors of Exhibition Place  
From: Joe Pantalone, Chair  
Subject: Composition of the 1999 Committees of the Board

**Recommendation:**

**It is recommended that the composition of the 1999 Committees of the Board of Governors, as indicated in the attached, be approved.**

**Background:**

Each year, a committee structure is proposed by the Chair to carry out the business of Exhibition Place.

**Discussion:**

I am submitting my recommendation for the composition of the 1999 Committees of the Board of Governors.

Also attached are the terms of reference for each committee.

  
Joe Pantalone, Chair

att.

**The foregoing report was reviewed by the Executive Committee at its meeting held on February 19, 1999 and is recommended to the Board of Governors for APPROVAL.**

**BOARD OF GOVERNORS OF EXHIBITION PLACE**

**1999 COMMITTEES**

**EXECUTIVE**

**Joe Pantalone - Chair**

Robert Bowman  
Fred Eisen  
Chris Korwin-Kuczynski  
David Miller

**BUSINESS DEVELOPMENT**

**Paul Valenti - Chair**  
**David Miller - Vice-Chair**

Robert Bowman  
Mario Giansante  
Carole Kerbel  
Joe Pantalone (ex officio)  
Deborah Woodman

**FINANCE & AUDIT**

**Fred Eisen - Chair**  
**Mario Giansante - Vice-Chair**

Robert Bowman  
Ken Lantz  
Joe Pantalone (ex officio)  
David Windrim  
Deborah Woodman

**COMMUNITY LIAISON**

**Chris Korwin-Kuczynski - Co-Chair**  
**David Miller - Co-Chair**

John Downing  
Ken Lantz  
Joe Pantalone (ex officio)  
Paul Valenti  
David Windrim

**MARKETING & NTC LIAISON**

**Carole Kerbel - Chair**  
**Chris Korwin-Kuczynski - Vice-Chair**

Rob Davis  
John Downing  
Mario Giansante  
Joe Pantalone (ex officio)  
David Windrim

# **THE BOARD OF GOVERNORS OF EXHIBITION PLACE**

## **1999 COMMITTEE TERMS OF REFERENCE**

### **BUSINESS DEVELOPMENT COMMITTEE**

This Committee deals with development initiatives and advancement of business opportunities with respect to Exhibition Place.

### **COMMUNITY LIAISON COMMITTEE**

This Committee meets at regular intervals with local community and industrial representatives to foster community relations and to examine present Exhibition Place activities as well as any new programs that are introduced. The mandate of this Committee is the development of strategies aimed at minimizing any possible negative impact of those events on the neighbouring communities.

### **EXECUTIVE COMMITTEE**

This Committee meets on a monthly basis and has a two-fold purpose:

- (a) considers all matters of planning, policy, staff reports, and other business related to the management and operation of Exhibition Place and make recommendations thereon to the Board, and shall perform such other duties as may be assigned to it from time to time by the Board; and
- (b) deals with all personnel matters, such as - negotiation of labour contracts, arbitration cases, reorganization, requests for new positions, reclassifications, job grading, and personnel policies.

### **FINANCE & AUDIT COMMITTEE**

This Committee deals with the City Auditor, the annual audit of our accounts, the year-end financial statements, reviews the annual budget, quarterly financial statements, and the finance and risk insurance management, determining the adequacy of coverage and the requirements to be put into contracts with users of Exhibition Place.

### **MARKETING & NATIONAL TRADE CENTRE LIAISON COMMITTEE**

This Committee provides the link between the Trade/Consumer Show Managers and the Board of Governors of Exhibition Place. The Committee also reviews (in consultation with appropriate staff) the food services contracts, food services global requirements, and the complaints and problems related to the catering service provided at Exhibition Place.

February 12, 1999