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October 26, 1999

EXHIBITION PLACE

To: The Board of Governors of Exhibition Place

From: Joe Pantalone, Chair

Subject: Composition of the Year 2000 Committees of the Board

Recommendation:

It is recommended that the composition of the Year 2000 Committees of the Board of Governors, as indicated in the attached, be approved.

Background:

Each year, a committee structure is proposed by the Chair to carry out the business of Exhibition Place. Toward this end, the undersigned has communicated to the Board Members on October 15, 1999 requesting that the members indicate their area of interest.

Discussion:

Attached are my recommendations for the composition of the Year 2000 Standing Committees of the Board of Governors based on my best efforts to accommodate the responses received and achieve optimum advantage of the knowledge and expertise available within the Board membership. The Chair is an ex-officio member of all the Standing Committees.

Please note that at its meeting on October 22, 1999, the Executive Committee approved its desolution and further that should there be a need for any issues resolution, the Chair of the Board will communicate with the relevant and appropriate Committee chair for the necessary meeting/s to be scheduled.

Also attached are the terms of reference for each committee.

M. Z. Chung
for Joe Pantalone, Chair

Fatima Scagnol
att.

Toronto

THE BOARD OF GOVERNORS OF EXHIBITION PLACE

Exhibition Place, Toronto, Ontario M6K 3C3 Tel: (416) 393-6000

BOARD OF GOVERNORS OF EXHIBITION PLACE

YEAR 2000 COMMITTEES

BUSINESS DEVELOPMENT

Carole Kerbel – Chair
Mario Giansante – Vice-Chair
John Downing
Chris Korwin-Kuczynski
David Miller
Sam Sniderman
Joe Pantalone (ex-officio)

FINANCE & AUDIT

Robert Bowman - Chair
Fernando Do Rio
Mario Giansante
Sean Webster
Deborah Woodman
Joe Pantalone (ex-officio)

COMMUNITY LIAISON

Chris Korwin-Kuczynski - Co-Chair
David Miller - Co-Chair
Sean Webster
Joe Pantalone (ex-officio)

MARKETING & NTC LIAISON

Jim Melvin - Chair
Rob Davis
John Downing
Sean Webster
Joe Pantalone (ex-officio)

THE BOARD OF GOVERNORS OF EXHIBITION PLACE

YEAR 2000 COMMITTEE TERMS OF REFERENCE

BUSINESS DEVELOPMENT COMMITTEE

This Committee deals with development initiatives and advancement of business opportunities with respect to Exhibition Place.

COMMUNITY LIAISON COMMITTEE

This Committee meets at regular intervals with local community and industrial representatives to foster community relations and to examine present Exhibition Place activities as well as any new programs that are introduced. The mandate of this Committee is the development of strategies aimed at minimizing any possible negative impact of those events on the neighbouring communities.

FINANCE & AUDIT COMMITTEE

This Committee deals with the City Auditor, the annual audit of our accounts, the year-end financial statements, reviews the annual budget, quarterly financial statements, and the finance and risk insurance management, determining the adequacy of coverage and the requirements to be put into contracts with users of Exhibition Place.

MARKETING & NATIONAL TRADE CENTRE LIAISON COMMITTEE

This Committee provides the link between the Trade/Consumer Show Managers and the Board of Governors of Exhibition Place. The Committee also reviews (in consultation with appropriate staff) the food services contracts, food services global requirements, and the complaints and problems related to the catering service provided at Exhibition Place.

