

MINUTES

PUBLIC SESSION

THE BOARD OF GOVERNORS OF EXHIBITION PLACE

Friday, November 26, 1999

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MINUTES
THE BOARD OF GOVERNORS OF EXHIBITION PLACE
Fountain Dining Room - Q.E. Bldg. – Exhibition Place
Friday, November 26, 1999 – 8:30 a.m.

The Board of Governors of Exhibition Place met in the Fountain Dining Room, Exhibition Place on Friday, November 26, 1999.

PRESENT: Joe Pantalone, Chair

Rob Davis, Fernando Do Rio, Mario Giansante, Carole Kerbel, Chris Korwin-Kuczynski, Jim Melvin, David Miller, Sam Sniderman, Sean Webster, Debroah Woodman

APOLOGIES: Robert Bowman, John Downing

ATTENDING: Dianne Young, Interim General Manager/Exhibition Place
David Bednar, General Manager/CNE
Robert Hicks, Director of Finance
Kathryn Reed-Garrett, Director/Business Development & Special Events
Leo Lauro, Interim Director/Operations
Fatima Scagnol, Corporate Secretary
Danny Chui, Manager, Capital Works
Ward Earle, Solicitor
Sito Mungcal, Administrative Assistant/General Manager
Arlene Jang, Systems Department
Ernest Vincent, O&Y/SMG Canada, General Manager/NTC
Ron Taylor, O&Y/SMG Canada
Arelene Campbell, O&Y/SMG Canada, Director of Finance/NTC

Joe Pantalone presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 8:35 a.m.

Before proceeding with the regular business of the meeting, the Chair requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. None were declared

1. **MINUTES OF PREVIOUS MEETING**

On motion duly made by Sam Sniderman seconded by Fernando Do Rio, and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on October 29, 1999, be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chair proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda.

The Board concurred with the following proposal.

2. **ACCOUNTS PAYABLE – OCTOBER 1999**

Upon the question of the adoption of Report No. 2 dated November 5, 1999 from the Director of Finance entitled “**Accounts Payable for October 1999**”, it was **APPROVED**.

3. **1999 CAPITAL WORKS PROGRAM PROGRESS REPORT**

Upon the question of the adoption of Report No. 3 dated November 14, 1999 from the Manager/Capital Works entitled “**1999 Capital Works Program Progress Report**”, it was **RECEIVED**.

4. **CNE FOOD BUILDING RENTAL RATES**

Upon the question of the adoption of Report No. 5 dated November 15, 1999 from the Corporate Secretary entitled “**CNE Food Building Rental Rates**”, it was **APPROVED**.

5. **POLICY OF SCOPE-OF-WORK CHANGE FOR CAPITAL PROJECTS**

Upon the question of the adoption of Report No. 7 dated June 15, 1999 from the Interim General Manager entitled “**Policy of Scope-of-Work Change for Capital Projects**”, it was **RECEIVED**.

6. **ERNIE’S ARCADE, OPERATING AS THE BANDSHELL CAFE**

Upon the question of the adoption of Report No. 11 dated November 17, 1999 from the Director of Business Development entitled “**Ernie’s Arcade, Operating as the Bandshell Cafe**”, it was **APPROVED**.

7. **EXHIBITION PLACE RIDING ACADEMY, HORSE PALACE**

Upon the question of the adoption of Report No. 12 dated November 17, 1999 from the Director of Business Development entitled “**Exhibition Place Riding Academy, Horse Palace**”, it was **APPROVED**.

8. **THE ROYAL AGRICULTURAL WINTER FAIR, COLISEUM BUILDING**

Upon the question of the adoption of Report No. 13 dated November 17, 1999 from the Director of Business Development entitled “**The Royal Agricultural Winter Fair, Coliseum Building**”, it was **APPROVED**.

9. **THE CANADIAN SPORTS HALL OF FAME, HALL OF FAME BUILDING**

Upon the question of the adoption of Report No. 15 dated November 17, 1999 from the Director of Business Development entitled “**The Canadian Sports Hall of Fame, Hall of Fame Building**”, it was **APPROVED**.

10. **2000 OPERATING BUDGET**

Upon the question of the adoption of Report No. 18 dated November 10, 1999 from the Director of Finance entitled "2000 Operating Budget", it was **APPROVED**.

The Chair proposed that the Board give consideration to those reports held for discussion at the request of the members.

The Board concurred with the following proposal.

11. **STATUS OF STADIUM PROJECT & EXHIBITION PLACE RESERVE FUND**

On motion duly made by Carole Kerbel, seconded by Jim Melvin, and **CARRIED**, it was **RESOLVED** that Report No. 4 dated November 17, 1999 from the Director of Finance with respect to the Status of the Stadium Project & Exhibition Place Reserve Fund Chair be **RECEIVED**.

12. **CANADA'S SPORTS HALL OF FAME APPOINTMENTS – YEAR 2000**

On motion duly made by Carole Kerbel, seconded by Sam Sniderman and **CARRIED**, it was **RESOLVED** that Fernando Do Rio and Sean Webster representing Exhibition Place, and Councillor Doug Holyday representing the CNEA be appointed to the Canada's Sports Hall of Fame for the year 2000.

13. **END-OF-YEAR MANAGEMENT REPORT – EXHIBITION PLACE PROGRAM**

On motion duly made by Carole Kerbel, seconded by Sam Sniderman, and **CARRIED** it was **RESOLVED** that Report No. 8 dated November 19 1999 from the Interim General Manager with respect to the End-of-Year Management Report for the Exhibition Place Program be **RECEIVED**; and **FURTHER** that, the Board extends its appreciation to Ms. Dianne Young and her staff for their continued efforts and contributions related to the smooth operation of Exhibition Place.

14. **NTC MANAGEMENT REPORT FOR OCTOBER 31, 1999**

On motion duly made by Carole Kerbel, seconded by Jim Melvin, and **CARRIED**, it was **RESOLVED** that Report 9 from the General Manager/NTC with respect to the NTC Management Report for October 31, 1999, be **RECEIVED**; and **FURTHER** that, the Interim General Manager/Exhibition Place and the General Manager/NTC provide a joint report and presentation to the January meeting of the Board with respect to the delivery of electrical services to the trade and consumer shows.

15. **ECONOMIC IMPACT ANALYSIS OF NTC – COMMUNICATION STRATEGY**

On motion duly made by Sean Webster, seconded by Carole Kerbel and **CARRIED**, it was **RESOLVED** that Report No. 10 dated November 17, 1999 from the Interim General Manager/Exhibition Place and the General Manager/NTC with respect to the Communication Strategy for the Economic Impact Analysis of the NTC, be **RECEIVED**.

16. **AGREEMENT WITH RESPECT TO THE QUEEN ELIZABETH THEATRE**

On motion duly made by Jim Melvin, seconded by Carole Kerbel, and **CARRIED**, it was **RESOLVED** that Report No. 14 dated November 17, 1999 from the Interim General Manager be **APPROVED**, thereby authorizing:

- (a) a further agreement with O&Y/SMG for the marketing and management of programming the Queen Elizabeth Theatre and Lobby for a term of one year from January 1, 2000, on the terms and conditions as the previous agreement; and
- (b) the Interim General Manager in consultation with the General Manager/NTC report back to the Board on possible rental structures for the Theatre.

Rob Davis, Mario Giansante, Chris Korwin-Kuczynski and David Miller joined the meeting at 8:50 a.m.

17. **CONSOLIDATION OF THE BOARD'S PROCEDURAL & FINANCIAL BY-LAWS**

On motion duly made by Carole Kerbel, seconded by Chris Korwin-Kuczynski, and **CARRIED**, it was **RESOLVED** that Report No. 16 dated November 19, 1999 from the Corporate Secretary be **APPROVED**, thereby:

- (a) enacting the General Operating By-law No. 1-99 and the Financial Control By-law No. 2-99 attached as schedule "a" and "b" to subject report;
- (b) repealing the previous Board's By-law Nos. 1, 2, 4, 5, 6, 7 and 8;
- (c) confirming the policies set out in schedules "c" and "d" of subject report; and
- (d) authorizing the delegation schedule and authorized signatories as set out in schedule "e" of subject report.

18. **ESTABLISHMENT OF NTC CAPITAL RESERVE FUND**

On motion duly made by Carole Kerbel seconded by Jim Melvin, and **CARRIED**, it was **RESOLVED** that Report No. 17 dated November 10, 1999 from the Interim General Manager/Exhibition Place and the General Manager/NTC be **APPROVED**, thereby:

- (a) authorizing the establishment of the NTC Capital Reserve Fund with contributions commencing in 2000;
- (b) directing Exhibition Place staff to finalize, in consultation with staff of the City of Toronto Finance & Corporate Services Departments, a business plan for the establishment of an NTC Capital Reserve Fund;
- (c) the Board receiving a report not later than its meeting of September 2000 to ensure integration within the 2001 operating budget process;

- (d) authorizing an amendment and renaming the Exhibition Place Capital Reserve Fund to the NTC Capital Reserve Fund in 2000 for the purpose of supporting future capital remediations requirements of the NTC; and
- (e) directing the Interim General Manager to communicate these recommendations of the Board to the City of Toronto Finance Department to ensure residual funding within the Exhibition Place Capital Reserve Fund will not be exhausted for projects requested within the 2000-20004 Capital Works Program.

19. **DATE OF NEXT MEETING**

The next meeting of the Board of Governors is scheduled to be held on **Friday, January 28, 2000 at 8:30 a.m.**

20. **RESOLUTION RE ABSENTEESIM**

On motion duly made by Rob Davis, seconded by Chris Korwin-Kuczynski, and **CARRIED**, it was **RESOLVED** that Robert Bowman and John Downing having informed the office of the Corporate Secretariat of their unavailability to attend this meeting of the Board, be **EXCUSED**.

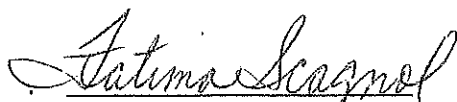
21. **CITY OF TORONTO ECONOMIC DEVELOPMENT AWARDS BANQUET**

Mr. Ron Taylor reported that the Manager of the National Trade Centre, O&Y/SMG Canada received an award at the annual City of Toronto Economic & Development Awards Banquet.

ADJOURNMENT

There being no further business, the Board adjourned the meeting at 9:05 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)


Corporate Secretary

Chair

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the ____ day of _____, 2000.

Chair

