

19



May 15, 2000

EXHIBITION PLACE

TO: The Board of Governors of Exhibition Place

FROM: Dianne Young
General Manager & CEO

SUBJECT: Security Services for the NTC

Recommendation:

It is recommended that the agreement for Security Services for the NTC between the Board and Trillium Security Services Inc. ("Trillium"), be extended for an additional year in accordance with the terms of the original Request for Quotation submitted in 1999.

Background:

At its meeting on June 25, 1999 the Board authorized an agreement with Trillium security services in the NTC for a one-year term from July 1, 1999 to June 30, 2000. Further staff was asked to report back to the Board with regards to an analysis of the agreement with a recommendation for the future.

Discussion:

At its meeting of June 25, 1999, the Board considered the staff recommendation to enter into a two-year agreement with Trillium for security services. Concerns were raised about wage levels paid to Trillium employees and that it was below the requirements of City of Toronto Fair Wage Policy. The City of Toronto Fair Wage Office advises staff that over the last year Trillium has and continues to comply with the requirements of the Fair Wage Policy.

Management of the NTC has been pleased with the services provided by Trillium since July 1, 1999. Trillium has demonstrated their extensive experience in servicing trade and consumer shows, the convention industry, special event security, and building and facility security.

Given the performance of Trillium staff are recommending an extension of its contract because of the importance of stabilizing security within the NTC. Whenever a new security company is brought in there is a transition period when it has become familiar with the nuances of the facility. It is the opinion of staff that to conduct another Request for Quotation for this service after one year would be disruptive to the NTC's operation. For that reason a one-year extension

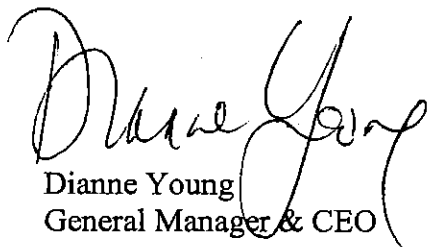
is being recommended at this time. Staff will report back to the Board next year with a recommendation for the future provision of this service.

The major terms and conditions of the extension to the agreement are:

1. Term: One year.
2. Provision of required complement of staff as per the RFQ issued March 16, 1999.
3. Comprehensive public liability and property damage insurance covering all operations and liability assumed under the contract, with an insurance company satisfactory to the NTC, the Board, City of Toronto, O&Y/SMG Canada, their respective directors, officers and employees being added as additional insured.
4. Provision of written policies and procedures.
5. All other terms and conditions which are satisfactory to the General Manager of Exhibition Place and the City Solicitor.

Conclusions:

This report recommends that the Board extend the current agreement with Trillium for the provision of security services to the NTC for one additional year (July 1, 2000 to June 30, 2001) based on the terms of the original RFQ issued March 6, 1999. Mr. Ernest Vincent, General Manager, NTC, has reviewed this report and agrees with its content.



Dianne Young
General Manager & CEO