



EXHIBITION PLACE

January 12, 2001

To: The Board of Governors of Exhibition Place

From: Paul Egli, Director of Finance

Subject: Write-Off of Uncollectible CNEA Accounts Receivable

Recommendation:

It is recommended that accounts receivable of \$7,180.00, as specified in Attachment # 1 to this report, be written-off as bad debts.

Background:

At the December 14, 2000, meeting of the Finance Committee of the CNEA, Mr. David Bednar presented a report recommending that various uncollectible accounts receivable be written off. After reviewing this report, the Finance Committee indicated that legal action should be commenced for a number of these accounts and gave staff direction with respect to the remaining accounts receivable.

Discussion:

Attachment # 1 indicates those accounts receivable that the CNEA management, after taking into account the directions of the Finance Committee, consider to be uncollectible. In each of these cases all efforts have been made to obtain payment from the customers. The common reasons why the amounts cannot be collected are that the debtor has filed for bankruptcy, gone out of business or the collection company has provided staff with an opinion that further collection activity would not be cost-effective or productive. In all of these cases the amount to be written off was recognized as a bad debt expense in a prior year or will be so recognized for the year 2000.

Conclusion:

It is recommended that the Board approve the write-off as uncollectible bad debts for the CNEA of the specific accounts listed in Attachment # 1 to this report.

Submitted by:

Paul Egli
Director of Finance

Reviewed by:

Dianne Young
General Manager & CEO

Attachment 1

**Write-Off of Uncollectible Accounts
Canadian National Exhibition Association
As of December 1, 2000**

| Company Name | Date of Invoice | Reason for Write-Off | Amount (\$) |
|---------------------------|------------------------|---|------------------------|
| Caspian Design | June, 1998 | Collection company advises that subject company has no financial assets | 1,605.00 |
| Easi Access Systems | September, 1999 | Company cannot be located | 5,000.00 |
| Summer Water Sports, Inc. | November, 1998 | Collection company advises that subject company has no financial assets | 575.00 |
| | | Total | <u>7,180.00</u> |