

MINUTES

PUBLIC SESSION

THE BOARD OF GOVERNORS OF EXHIBITION PLACE

Friday, March 1, 2002

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MINUTES
THE BOARD OF GOVERNORS OF EXHIBITION PLACE
Fountain Dining Room - Queen Elizabeth Building - Exhibition Place
Friday, March 1, 2002 – 9:00 a.m.

The Board of Governors of Exhibition Place met in the Fountain Dining Room, Queen Elizabeth Building on Friday, March 1, 2002.

PRESENT: Mario Silva, Chairman
Stan Budd, Fernando Do Rio, Frank DiGiorgio, John Downing, Fred Finlayson, Doug Holyday, Peter Milczyn, Debbie Woodman

APOLOGIES: Chris Korwin-Kuczynski, Ron Moeser, Sam Sniderman, Sean Webster

ATTENDING: Dianne Young, General Manager & CEO/Exhibition Place
Fatima Scagnol, Corporate Secretary
Paul Egli, Director of Finance
Kathryn Reed-Garrett, Director/Business Development
David Bednar, General Manager/CNE
Leo Lauro, Interim Director/Operations
Danny Chui, Manager, Capital Works
Sito Mungcal, Administrative Assistant/General Manager & CEO
Ward Earle, Solicitor/City Legal Department
Ron Taylor, O&Y/SMG Canada
Ernest Vincent, O&Y/SMG Canada, General Manager/NTC
Arlene Campbell, O&Y/SMG Canada/Associate General Manager
& Director of Finance/NTC

Mario Silva presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 9:05 a.m.

Before proceeding with the regular business of the meeting, the Chairman requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. None were declared

1. **MINUTES OF PREVIOUS MEETINGS**

- (a) On motion duly made by Fernando Do Rio seconded by Debbie Woodman, and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on January 25, 2002 be **VERIFIED** in the form distributed to the members.
- (b) On motion duly made by Fernando Do Rio seconded by Debbie Woodman, and **CARRIED**, it was **RESOLVED** that the Minutes of a Telephone Poll of the Board of Governors held on February 7, 2002 be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chairman proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda.

The Board concurred with the following proposal.

2. **ACCOUNTS PAYABLE – JANUARY 2002**

Upon the question of the adoption of Report No. 2 dated February 12, 2002 from the General Manager & CEO entitled “Accounts Payable for January 2002”, it was received for **INFORMATION**.

3. **2001 CAPITAL WORKS PROGRAM YEAR-END REPORT**

Upon the question of the adoption of Report No. 4 dated February 13, 2002 from the General Manager & CEO entitled “2001 Capital Works Program Year-End Report”, it was received for **INFORMATION**.

4. **APPOINTMENT OF REPRESENTATIVES OF THE BOARD TO THE RAWF**

Upon the question of the adoption of Report No. 5 dated February 13, 2002 from the General Manager & CEO entitled “Appointment of Representatives of the Board to the RAWF”, it was received for **INFORMATION**.

5. **NTC MANAGEMENT REPORT - JANUARY 2002**

Upon the question of the adoption of Report No. 6 dated January 31, 2002 from the General Manager/NTC entitled "NTC Management Report for January 31, 2002", it was received for **INFORMATION**.

6. **FRAUD AND OTHER SIMILAR IRREGULARITIES POLICY**

Upon the question of the adoption of Report No. 8 dated February 13, 2002 from the General Manager & CEO entitled “Fraud and Other Similar Irregularities Policy”, it was **APPROVED**.

7. **REQUEST FOR PROPOSALS FOR JANITORIAL SUPPLIES**

Upon the question of the adoption of Report No. 9 dated February 15, 2002 from the General Manager & CEO entitled “Request for Proposals for Janitorial Supplies”, it was **APPROVED**.

8. **RIDE FOR HEART EVENT - JUNE 2, 2002**

Upon the question of the adoption of Report No. 10 dated February 15, 2002 from the General Manager & CEO entitled "Ride for Heart Event - June 2, 2002", it was **APPROVED**.

The Chairman proposed that the Board give consideration to those reports held for discussion at the request of the members. The Board concurred with this proposal.

9. **ACCOUNTS RECEIVABLE - DECEMBER 2001**

On motion duly made by Doug Holyday, seconded by Fred Finlayson, and **CARRIED**, it was **RESOLVED** that Report No. 3 dated February 11, 2002 from the General Manager & CEO with respect to the Accounts Receivable as of December 31, 2001, be received for **INFORMATION**.

10. **INCOME TAX RECEIPTS FOR CASH DONATIONS & GIFTS IN-KIND POLICY**

On motion duly made by John Downing, seconded by Debbie Woodman, and **CARRIED**, it was **RESOLVED** that Report No. 7 dated February 13, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing the "Income Tax Receipts for Cash Donations and Gifts-In-Kind Policy"

11. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Stan Budd, seconded by Doug Holyday, and **CARRIED**, it was **RESOLVED** that Chris Korwin-Kuczynski, Ron Moeser, Sam Sniderman and Sean Webster having notified the office of the Corporate Secretariat of their unavailability to attend this meeting of the Board, be **EXCUSED**.

12. **DATE OF NEXT MEETING**

The next meeting of the Board is scheduled for **Friday, April 26, 2002 at 9:00 a.m.**

OTHER BUSINESS13. **SALE OF MOBILE GRANSTAND STAGE**

On motion duly made by John Downing, seconded by Fred Finlayson, and **CARRIED**, it was **RESOLVED** that Report No. 13 dated February 25, 2002 from the General Manager & CEO, which was distributed at the meeting, be **APPROVED**, thereby authorizing an agreement with Priestly Demolition Inc. for the mobile grandstand stage at a sale price of \$5,150.00 subject to the terms and conditions satisfactory to the General Manager & CEO and to the City Solicitor.

14. **RESOLUTION RE CLOSED SESSION**

On motion duly made by Stan Budd, seconded by Peter Milczyn, and **CARRIED**, it was **RESOLVED** that the Board go into Closed Session for the purposes of dealing with items of a proprietary, personnel and of a contractual nature.

The Board members (Mario Silva/Chairman, Stan Budd, Frank DiGiorgio, Fernando Do Rio, John Downing, Fred Finlayson, Doug Holyday, Peter Milczyn, and Debbie Woodman) reconvened in public session at 9:25 a.m. and concurred with the following.

15. **AUTOMATED TELLER MACHINES - CNE**

On motion duly made by Fred Finlayson, seconded by Fernando Do Rio, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 15 dated February 11, 2002 from the General Manager & CEO be **APPROVED**, thereby concurring with the recommendation of the Board of Directors of the CNEA with respect to entering into a three-year agreement (at the 2002, 2003 and 2004 CNE) with Communitiq Systems based on the terms and conditions outlined in the report from the General Manager/CNE dated January 15, 2002.

16. **STAPLES BUSINESS DEPOT - AMENDEMNT TO SPONSORSHIP AGREEMENT**

On motion duly made by John Downing, seconded by Stan Budd, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 16 dated February 13, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing the amendment to the third year of the sponsorship agreement with STAPLES Business Depot as outlined in subject report.

17. **TRILLIUM MARKETING - AMENDMENT TO SPONSORSHIP AGREEMENT**

On motion duly made by Fernando Do Rio, seconded by Stan Budd, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 17 dated February 13, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing the amendment to the sponsorship agreement with Trillium Marketing Management Inc. and The Wilkinson Group Inc., c.o.b. as The Trillium Wilkinson Group based on the terms and conditions outlined in subject report and such other terms as required by the General Manager & CEO, and in such a form as required by the City Solicitor.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 9:30 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)

Fatima Scagnol
Corporate Secretary

Chairman

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the ____ day of _____, 2002.

Chairman

