

MINUTES

PUBLIC SESSION

THE BOARD OF GOVERNORS OF EXHIBITION PLACE

Friday, May 31, 2002

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MINUTES
THE BOARD OF GOVERNORS OF EXHIBITION PLACE
Fountain Dining Room - Queen Elizabeth Building - Exhibition Place

Friday, May 31, 2002 – 9:00 a.m.

The Board of Governors of Exhibition Place met in the Fountain Dining Room, Queen Elizabeth Building on Friday, May 31, 2002.

PRESENT: Mario Silva, Chairman
Stan Budd, John Downing, Chris Korwin-Kuczynski, Peter Milczyn, Ron Moeser, Sean Webster, Debbie Woodman

APOLOGIES: Frank DiGiorgio, Fernando Do Rio, Fred Finlayson, Doug Holyday, Sam Sniderman

ATTENDING: Dianne Young, General Manager & CEO/Exhibition Place
Fatima Scagnol, Corporate Secretary
Paul Egli, Director of Finance
Kathryn Reed-Garrett, Director/Business Development
David Bednar, General Manager/CNE
Leo Lauro, Interim Director/Operations
Danny Chui, Manager, Capital Works
Sito Mungcal, Administrative Assistant/General Manager & CEO
Ward Earle, Solicitor/City Legal Department
Ron Taylor, O&Y/SMG Canada
Ernest Vincent, O&Y/SMG Canada, General Manager/NTC
Arlene Campbell, O&Y/SMG Canada/Associate General Manager
& Director of Finance/NTC
Berardo Mascioli, Executive Assistant to Mario Silva

Mario Silva presided and Fatima Scagnol acted as Secretary to the meeting. The meeting was called to order at 9:010 a.m.

The Chairman advised that City Council has appointed Councillors Gloria Lindsay Luby and Sharene Shaw to the Board of Governors effective June 21, 2002, and have re-appointed Councillors Chris Korwin-Kuczynski, Ron Moeser and himself effective the same date.

On motion duly made by Sean Webster, seconded by Ron Moeser, and **unanimously CARRIED**, it was **RESOLVED** that a **Vote of Thanks** be extended to both Councillors Frank DiGiorgio and Peter Milczyn for their dedication and contributions to the Board.

Before proceeding with the regular business of the meeting, the Chairman requested members to indicate the report on the public agenda wherein they have an interest, together with the nature of the interest. None were declared

1. **MINUTES OF PREVIOUS MEETING**

On motion duly made by Sean Webster seconded by Ron Moeser, and **CARRIED**, it was **RESOLVED** that the Minutes of Meeting of the Board of Governors held on April 26, 2002 be **VERIFIED** in the form distributed to the members.

CONSIDERATION OF REPORTS

The Chairman proposed that the Board proceed through the reports on the agenda with members indicating those reports, by number, on which they wish to speak; that the Board then proceed with the adoption of the remaining reports; and then give consideration to those reports held for discussion at the request of the members, not necessarily in the order that they appear on the agenda. The Board concurred with the following proposal.

2. **ACCOUNTS PAYABLE – APRIL 2002**

Upon the question of the adoption of Report No. 2 dated May 15, 2002 from the General Manager & CEO entitled “**Accounts Payable for April 2002**”, it was received for **INFORMATION**.

3. **NTC MANAGEMENT REPORT - APRIL 30, 2002**

Upon the question of the adoption of Report No. 6 dated April 30, 2002 from the General Manager/NTC entitled “**NTC Management Report for the month ending April 30 2002**”, it was received for **INFORMATION**.

4. **2002 CNE - VOLUNTEERS'/ASSOCIATES'/GUESTS' PRIVILEGES**

Upon the question of the adoption of Report No. 7 dated May 2, 2002 from the General Manager & CEO entitled “**2002 CNE - Volunteers'/Associates'/Guests' Privileges**”, it was received for **INFORMATION**.

5. **GES EXPOSITION SERVICES (CANADA) LTD. AGREEMENT**

Upon the question of the adoption of Report No. 10 dated May 16, 2002 from the General Manager & CEO entitled “**GES Exposition Services (Canada) Ltd. Agreement**”, it was **APPROVED**.

6. **WHISPERING BROOK YORKSHIRES AGREEMENT**

Upon the question of the adoption of Report No. 11 dated May 16, 2002 from the General Manager & CEO entitled “**Whispering Brook Yorkshires Agreement**”, it was **APPROVED**.

The Chairman proposed that the Board give consideration to those reports held for discussion at the request of the members.

The Board concurred with this proposal.

7. **VARIANCE REPORT - PERIOD ENDING APRIL 30, 2002**

Sean Webster applauded staff on the positive variance with respect to parking revenue and encouraged staff to look at other possible opportunities to drive parking income upwards.

On motion duly made by Sean Webster, seconded by Stan Budd, and **CARRIED**, it was **RESOLVED** that Report No. 3 dated May 21, 2002 from the General Manager & CEO with respect to the Variance Report for the period ending April 30, 2002, be received for **INFORMATION**.

8. **2002 CAPITAL WORKS PROGRAM MAY PROGRESS REPORT**

On motion duly made by Chris Korwin-Kuczynski, seconded by Stan Budd, and **CARRIED**, it was **RESOLVED** that Report No. 4 dated May 15, 2002 from the General Manager & CEO with respect to the 2002 Capital Works Program May Progress Report, be received for **INFORMATION**.

9. **TENDER FOR OTHER BUILDINGS - PRINCES' GATES RESTORATION**

On motion duly made by Ron Moeser, seconded by Chris Korwin-Kuczynski, and **CARRIED**, it was **RESOLVED** that the recommendation contained in Report No. 5 dated May 17, 2002 from the General Manager & CEO be **AMENDED**, thereby noting that the total contract price includes an amount of \$10,000 which refers to masonry work, and that the report, as amended be **APPROVED**, thereby awarding the Princes' Gates Restoration contract to Phoenix Restoration of Toronto in the amount of \$193,968.70, this being the lowest tender received.

10. **FILMING AT EXHIBITION PLACE**

On motion duly made by Chris Korwin-Kuczynski, seconded by Ron Moeser, and **CARRIED**, it was **RESOLVED** that Report No. 8 dated May 21, 2002 from the General Manager & CEO with respect to Filming at Exhibition Place be received for **INFORMATION**; and **FURTHER** that, Exhibition Place officials encourage both Nabet Productions and IATSE Union Local 58 to work out their differences related to filming jurisdiction.

11. **CHIN PICNIC 2002**

The Chairman advised that CHIN Radio has established a committee to investigate two appropriate memorials honouring the Late Johnny Lombardi; one to be located within the City of Toronto and the second one at Exhibition Place which would be unveiled at the opening of the CHIN Picnic 2003.

On motion duly made by Chris Korwin-Kuczynski, seconded by Peter Milczyn, and **CARRIED**, it was **RESOLVED** that Report No. 9 dated May 21, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing a one-year agreement with CHIN Radio-TV International for the CHIN Picnic 2002, based on the terms and conditions outlined in subject report.

12. **LOBBYING DISCLOSURE POLICY FOR CERTAIN REQUESTS FOR PROPOSALS AND TENDER/QUOTATION CALLS**

On motion duly made by Sean Webster, seconded by Ron Moeser, and **CARRIED**, it was **RESOLVED** that Report No. 12 dated May 16, 2002 from the General Manager & CEO with respect to the Lobbying Disclosure Policy for Certain Requests for Proposals and Tender/Quotation Calls, be **REFERRED** to the next meeting of the Board.

13. **CODE OF CONDUCT FOR MEMBERS OF THE BOARD OF GOVERNORS**

On motion duly made by Sean Webster, seconded by Ron Moeser, and **CARRIED**, it was **RESOLVED** that Report No. 13 dated May 15, 2002 from the General Manager & CEO with respect to the Code of Conduct for Members of the Board of Governors, be **REFERRED** to the next meeting of the Board.

14. **RESOLUTION RE ABSENTEEISM**

On motion duly made by Sean Webster, seconded by Stan Budd, and **CARRIED**, it was **RESOLVED** that Frank DiGiorgio, Fernando Do Rio, Fred Finlayson, Doug Holyday and Sam Sniderman having notified the office of the Corporate Secretariat of their unavailability to attend this meeting of the Board, be **EXCUSED**.

15. **DATE OF NEXT MEETING**

The next meeting of the Board is scheduled for **Friday, June 21, 2002 at 9:00 a.m.**

16. **FACILITY & EVENT SECURITY & DOCK MARSHALLING SERVICES**

On motion duly made by Ron Moeser, seconded by Stan Budd, and **CARRIED**, it was **RESOLVED** that Report No. 16 dated May 24, 2002 from the General Manager & CEO, which was distributed at the meeting, be **APPROVED**, thereby authorizing a three-year agreement with Eastlea Security & Show Services Inc. for the Facility & Event Security & Dock Marshalling Services for the NTC, this being the lowest overall acceptable bid; and **FURTHER** that, staff report back to the Board on a general policy concerning term of agreements.

17. **RESOLUTION RE CLOSED SESSION**

On motion duly made by Stan Budd, seconded by Sean Webster, and **CARRIED**, it was **RESOLVED** that the Board go into Closed Session for the purposes of dealing with items of a proprietary, personnel and of a contractual nature.

The Board members (Mario Silva/Chairman, Stan Budd, John Downing, Chris Korwin-Kuczynski, Peter Milczyn, Ron Moeser, Sean Webster and Debbie Woodman) reconvened in public session at 11:10 a.m. and concurred with the following.

18. **NTC - ACCOUNTS RECEIVABLE - APRIL 30, 2002**

On motion duly made by Debbie Woodman, seconded by John Downing, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 18 dated May 22, 2002 from the General Manager & CEO with respect to the NTC Accounts Receivable for the period ending April 30, 2002, be received for **INFORMATION**.

19. **APPROVAL OF MULTI-YEAR RENTAL CONTRACTS**

On motion duly made by Sean Webster, seconded by Peter Milczyn, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 19 dated May 7, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing the execution of three rental contracts with DMG World Media (Canada) Inc. for both the National Home Show 2003, 2004 and 2005 and the Fall Home Show 2003, 2004 and 2005.

20. **SPONSORSHIP AGREEMENT WITH MAPLE LEAF FOODSERVICE**

On motion duly made by Sean Webster, seconded by Stan Budd, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 20 dated May 15, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing a three-year (February 1, 2002 to January 31, 2005) sponsorship agreement with Maple Leaf Foodservices for the NTC, based on the conditions and terms outlined in subject report.

21. **MARKETING CONTRACTS - CNE 2003, 2004 & 2005**

On motion duly made by John Downing, seconded by Debbie Woodman, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 21 dated May 16, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing three-year Marketing Contracts with Stubbs Chapman, Echo Advertising and Holmes Creative Communications, based on the terms and conditions outlined in subject report.

22. **CHANGE IN ACTIVE EMPLOYEE & RETIREE BENEFITS**

On motion duly made by Sean Webster, seconded by Ron Moeser, and **CARRIED**, it was **RESOLVED** that In-Camera Report No. 22 dated May 15, 2002 from the General Manager & CEO be **APPROVED**, thereby authorizing the recommendations contained in subject report related to the Change in Active Employee and Retiree Benefits for Exhibition Place employees.

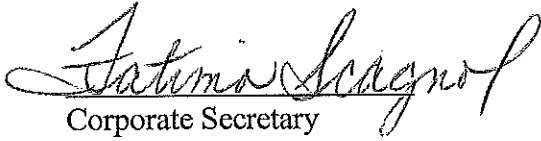
23. **COLISEUM REVITALIZATION - PROJECT OVERVIEW**

On motion duly made by John Downing, seconded by Debbie Woodman, and **CARRIED**, it was **RESOLVED** that presentation from the General Manager & CEO with respect to the Coliseum Revitalization Project, be received for **INFORMATION**.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 11:15 a.m.

(Copies of the communications, reports and other documents referred to in the minutes of this meeting have been distributed to the members and copies thereof inserted as schedules to the official minutes of the proceedings of this meeting of the Board.)


Corporate Secretary

Chairman

VERIFIED at a meeting of the Board of Governors of Exhibition Place held on the ____ day of _____, 2002.

Chairman