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EXHIBITION PLACE

July 31, 2002

To: The Board of Governors of Exhibition Place

From: Dianne Young
General Manager & CEO

Subject: Elevator for the Animal Shelter- Horse Palace RFQ # 6718-02-3321

Recommendation:

It is recommended that the Board approve the quotation received from CNIM Canada Inc. in the amount of \$174,609.87 including GST, to install a new elevator for Toronto Animal Shelter in Horse Palace.

Background:

At its meeting of November, 2001, a Board approved of entering into a three year lease with the City of Toronto Board of Health, for the establishment of a south district animal shelter within the Horse Palace, to be located in south East corner of main floor and second floor.

Discussion:

The Board of Health has contracted with Exhibition Place to be the general contractor for the construction of the Animal Shelter at the Horse Palace. Construction of this facility would be completed in two phases. Phase one would include the construction and completion of approximately 2,380 square feet of office area on the main floor of the Horse Palace (formerly known as "Conklin Office"). Phase Two would include completion of the kennels and supporting services on the portion of the second floor of the Horse Palace (formerly known as "Fox Room"). Both phases are scheduled for completion by the end of 2002.

The Board issued an RFQ for provision and installation of an elevator through the City of Toronto Purchasing Department. Fourteen firms were invited to reply but only one quotation was submitted by CNIM Canada Inc. for the supply of all labor, material and equipment necessary to manufacture, supply, install and commission one new elevator including the construction and installation of the Hoist Way in the amount of \$174,609.87, including GST. The delivery of the elevator is set at twenty-four weeks from the date of the shop drawing approval. This price has been approved by the Board of Health as within the overall budget.

The Board's Financial By-law 2-99 requires that commitments in excess of \$100,000 be reported to and approved by the Board prior to commitment. However, in instances where in the opinion of the General Manager and CEO an emergency exists, The General Manager & CEO in consultation with the Chairman of the Board is given authority to authorized to take immediate steps as may be

considered necessary. In this instance there was some urgency to place the order given the time-frame for manufacture of the elevator and completion of the project.

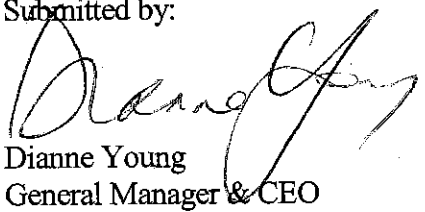
Conclusion:

This report recommends that the Board approve a commitment to the above noted bidder in the amount of \$174,609.87 including GST.

Contact:

Jal Panthaky, Maintenance Manager
Tel.: 416-263-3662
Fax: 416-263-3681
e-mail: jpanthaky@explace.on.ca

Submitted by:



Dianne Young
General Manager & CEO