

February 22, 2007

To: The Board of Governors of Exhibition Place

From: Dianne Young  
Chief Executive Officer

Subject: **Safety Engineering Services Agreement 2007 to 2010**

Purpose:

To submit for approval the terms and conditions for an agreement to provide Safety Engineering Services to Exhibition Place.

Financial Implications:

The projected annual expenditure for services related to Safety Engineering is \$200,000.00 of which \$27,000.00 is recoverable from clients of the Board. The remaining \$173,000.00 is provided for in the 2007 Operating Budget.

Recommendation:

**It is recommended that the Board enter into agreement with RCM Technologies Canada Corporation, ("RCM") for the provision of Safety Engineering Services to Exhibition Place on such terms and conditions as contained in this report, the Request for Quotations or as required by the Chief Executive Officer and the City Solicitor.**

Background:

In April, 2004, a request for proposal (RFP) for Safety Engineering services was awarded by the Board to RCM Technologies Canada Corporation for a term of three years ending March 31, 2007.

Comments:

In January 2007, Exhibition Place through the City of Toronto Finance Department, Purchasing and Materials Management Division (PMMD) issued an RFQ for the provision Safety Engineering services to twelve listed bidders.

The RFQ was structured in a manner that clearly detailed the scope of services, vendor qualifications and specific expertise required for both the Canadian National Exhibition and

THE BOARD OF GOVERNORS OF EXHIBITION PLACE



Exhibition Place. Bidders were required to submit hourly rates for the various levels of professional and engineering services called.

The RFQ closed on January 24, 2007, with four responses. The results, based on projected service requirements over the three-year term of the agreement were as follows:

Kleinfeldt Consultants Limited	\$231,000
Ancam Management & Engineering & Consulting Limited	\$260,270
RCM Technologies Canada Corporation	\$261,210
Hite Engineering Corporation	\$413,550

Safety engineering services have been provided to Exhibition Place and the Canadian National Exhibition since 1987. These services are required as part of due diligence by the Board to ensure that the grounds and on site events meet safety standards and comply with the prevailing Codes respecting fire safety, occupancy and exiting, structural integrity, environmental hazards, outdoor/indoor displays and setup, fuel handling, storage and use, children's play spaces and equipment, protection of public (physical acts of others) and amusement devices (ride safety).

Staff report that the lowest two bids received were unacceptable. The bid from Kleinfeldt Consultants Limited did not meet the qualification requirements specifically with respect to amusement devices. The bid from Ancam Management & Engineering & Consulting Limited did not meet the qualification requirements having one years' minimal experience in the area of amusement devices. The bidder also lacks manpower, which would be problematic during the CNE when a larger contingent of experienced staff are required.

RCM Technologies Canada Corp. is a Professional Engineering company, specializing in risk management/safety engineering and power generation engineering. A Nova Scotia registered company, with over 120 employees in Canada; it is a wholly owned subsidiary of RCM Technologies Inc. of Pensauken, New Jersey with sales of \$200 million per annum. RCM, has been providing safety engineering services to the Board since 2001. The City of Toronto Fair Wage and Labour Trades Office confirms that RCM Technologies Canada Corp. is in compliance with the Fair Wage and Labour Trades requirements for this work.

The substantial terms of the agreement will be as follows:

- (a) Term: Three years commencing April 1, 2007 until March 31, 2010.
- (b) Fees: Fees be fixed during the term of the Agreement.
- (c) Union Agreements: RCM shall comply with all agreements in force between the Board and any union or association with respect to Exhibition Place.
- (d) Assignment: The agreement between the Board and RCM shall not be assigned RCM without the consent of the Board.
- (e) Insurance/Indemnity: RCM shall provide proof of insurance in a form and amount satisfactory to the Board and containing provisions including the Board, CNEA and the City of Toronto as additional insured with a cross liability/severability of interest clause of standard wording. Insurance shall be primary before any insurance held by the additional

insured and the Board shall be entitled to thirty days notice of any intention to cancel or not to renew the policy. United shall indemnify the Board, the CNEA and the City of Toronto with respect to any and all liability arising from any damage or injury as a result of the negligent acts or omissions of RCM, or its employees or any other person for whom it is in law responsible, in the supply and quality of the equipment.

- (f) Other Terms: Such other terms and conditions as contained in the Request for Quotations or as required by the Chief Executive Officer and the City Solicitor.

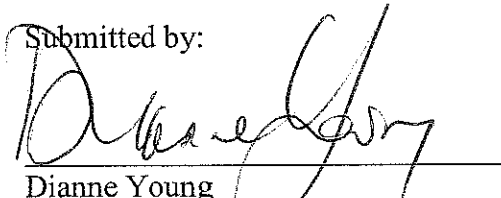
Conclusions:

This report recommends the Board enter into three-year agreement with RCM Technologies Canada Corp. The Board of Directors of the CNEA at its meeting of February 22, 2007 considered and approved a report from the General Manager requesting that it ratify to be part of the RCM Agreement.

Contact:

Arlene Campbell, General Manager  
Sales & Event Management Department  
Tel: 416-263-3030  
Fax: (416) 263-3019  
Email: [acampbell@directenergycentre.com](mailto:acampbell@directenergycentre.com)

Submitted by:



---

Dianne Young  
Chief Executive Officer

