

## EXHIBITION PLACE

Date: April 4, 2007  
To: Board of Governors of Exhibition Place  
From: Dianne Young,  
CEO  
Subject: 82<sup>nd</sup> Annual IAAM Conference & Trade Show

Purpose:

This report recommends approval of travel expenses for Mr. Jeff Gay, Director of Event Management Services.

Financial Implication and Impact:

Funding for this conference is contained in the Board's 2007 Operational Budget managed by the General Manager / Sales & Events Management.

Recommendations:

**It is recommended that the Board authorize travel expenses for the Director of Event Management to travel to Salt Lake City, UT, to attend the 82<sup>nd</sup>. Annual IAAM Conference & Trade Show on July 20 – 24, 2007 at a cost not to exceed \$2,668.00.**

Background:

The Board's travel policy states that travel over \$2,500.00 must be approved in advance by the Board.

Comments:

The IAAM conference and trade show is the preeminent gathering of professionals in the facility management business. Topics covered relevant to Exhibition Place grounds such as "Convention Centre Outlook: The Flexible Venue" and "Greening Existing Buildings for LEED Certification" are particularly pertinent with our future planned expansion into the conference and meetings market. Other topics of interest include "Tracking Event Expenses", "ADA Audit", "Food Service Design & Renovation" and "Facility Specific Town Halls" all of which are expected to enhance and improve our efficiency.

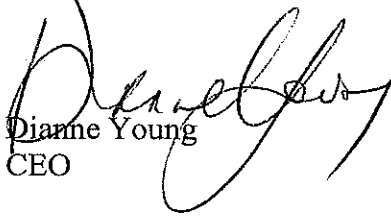
Conclusion:

This report seeks approval of travel expenses for the Director of Event Management Services as outlined in this report and as required pursuant to the By-Law of the Board.

Contact:

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Submitted by:

  
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CEO