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June 28, 2007

## EXHIBITION PLACE

To: The Board of Governors of Exhibition Place

From: Dianne Young  
Chief Executive Officer

Subject: **Occupational Health and Safety Report – 2<sup>nd</sup> Quarter, 2007**

Purpose:

This report is to update the Board on the Occupational Health & Safety Program at Exhibition Place.

Financial Implications and Impact Statement:

There are no financial implications to this report.

**Recommendation:**

**It is recommended that the Board receive this report for its information.**

Background

Pursuant to the *Occupational Health & Safety Act*, section 25(1) & 26(1), the Board as the employer is responsible for taking every precaution reasonable for the safety of the workers. Also, as a local board of a municipality, the Board is a Schedule II employer for the purposes of workers compensation.

Comments:

Exhibition Place staff have been working diligently at improving the Exhibition Place Health & Safety program. During the 2<sup>nd</sup> quarter of 2007 the major initiatives included the following:

- Monthly spot checks on all fleet equipment documentation to ensure compliance of procedure.
- WHMIS training for all new employees and continuous training for existing employees.
- Completion of training on new equipment (sweeper, kubotas, elephant vacuum).
- Completion of Certification Training, Phase I for Managers, Coordinators and Supervisors
- Completion of Arc Flash Training for Electrical Services Area.
- Implementation of Workers Committee to assist with the Joint Health & Safety Committee.

One of the purposes of continually monitoring and improving our Health and Safety Program is to avoid/prevent any accidents or lost time incidents. Below is a chart showing the Accident Statistics until the end of June:

Organization	No. of First Aid		Recordable Medical Aids		Lost Time Injuries	
	Month	YTD	Month	YTD	Month	YTD
Exhibition Place Offices		2		1		
Cleaners		1	2	3		2
HVAC		1				
Plumbers				1		
Mechanical						
Electrical		3		1		
Labourers			1	1		2
Carpenters						
IATSE		2				
Painters				1		
Mechanics						
Security						
Parking	1	1				
DEC						
CNE						
<b>Total</b>	<b>1</b>	<b>10</b>	<b>3</b>	<b>8</b>		<b>4</b>

As indicated above, in 2007, there have been 10 first aid incidents which only required attention on site by Exhibition Place staff (i.e. bandage for small cuts). There have been 8 recordable medical aid incidents which required attention by a physician at a hospital or doctor's office. Two of the medical aids resulted in lost time injuries resulting from accidents which occurred in 2006. There have been 4 lost time injuries in the first 6 months of 2007, including the 2 medical aids in 2006.

In accordance with the Board's procedure, for every incident (first aid, medical aid, lost time) the direct supervisor must complete an Incident Report and as part of this report, management collectively determines what corrective action or procedures, if any, need to be put in place so as to prevent any future incidents of a similar nature. The education about any corrective action is communicated to all employees on the ground through their supervisors.

#### Conclusion:

This report outlines for the information of the Board, the Occupational Health and Safety Program at Exhibition Place. The intent is to report to the Board on a quarterly basis on OH&S matters.

Contact:

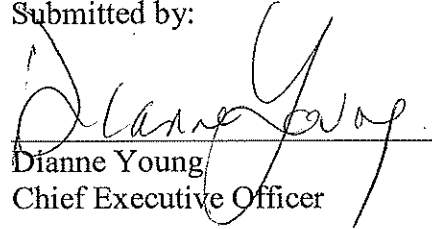
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Submitted by:

A handwritten signature in cursive script, appearing to read "Dianne Young", is written over a horizontal line.

Dianne Young  
Chief Executive Officer

