



Exhibition Place

Environmental Favourable Procurement Policy

Effective Date: January 1, 2017

Policy Type: Corporate

Policy Statement

In order to meet the expectations of the Exhibition Place Environmental Plan, this policy encourages bidders to offer products and services which are Environmentally Preferred.

Application

This policy applies in the evaluation of all third party bids/proposals.

Definitions

Environmentally Preferred Products & Services –

Refers to products that are durable, reusable, energy efficient, low pollution and products (including those used in services) containing maximum levels of post-consumer waste and or recyclable content, and products which provide minimal impact to the environment.

Conditions

An Environmentally Preferred product or service is one that is less harmful to the environment than the next best alternative with characteristics including, but not limited to, the following:

1. Reduce waste and make efficient use of resources: A product or service that is more energy, fuel, or water efficient, or that uses fewer resources.
2. Are reusable or contain reusable parts: Examples of this would be products which are rechargeable batteries, reusable building partitions, and laser printers with refillable toner cartridges.
3. Are recyclable: A product that can be recycled at the end of its useful life by local facilities exist capable of recycling the product.
4. Contain recycled materials: A product that contains post-consumer recycled content.

5. Produce fewer polluting by-products and/or safety hazards during manufacture, use or disposal: A product that is non-hazardous or replaces a hazardous product.
6. Have a long service-life and/or can be economically and effectively repaired or upgraded.

Environmentally Preferred Products and Services must be competitive in cost as defined in this policy, conform to specifications, performance requirements and, be suitable for the intended application, as determined by Exhibition Place.

In order to meet the expectations of the Exhibition Place Environmental Plan, Exhibition Place reserves the right not to award to the lowest bidder, and in particular may, at its option, choose to accept an otherwise qualified bid which includes Environmentally Preferred products and services with environmental benefits (outside of any specifications), that can be substantiated and verified to the satisfaction of Exhibition Place, provided that the bid price does not exceed the lowest qualified bid by greater than 15% of the lowest qualified bid price.

Implementation

Evaluation Process

- Bidders shall if requested, provide written verification of any environmental claims made in their bid/proposal satisfactory to the Environmental Benefit Review Committee (Procurements) EBRC-P within five(5) working days of request, at no cost to Exhibition Place.
- Verification may include, but not be limited to, certification to recognize environmental programs, independent laboratory tests or manufacturer's certified tests.
- Submissions in response to environmental claims will be evaluated by the EBRC-P composed of one management member from each of Finance, Facility Services, Operations and Purchasing, as well as the end user. Other staff with relevant experience and external advisors may be called upon to assist the EBRC-P with its review.
- Aside from providing written verification of any environmental claims, bidders may also be called for an interview with the EBRC-P to answer questions and make presentation.
- Environmental claims will be evaluated by the EBRC-P on the basis the criteria set forth in the Environmental Favourable Procurement Clause, all of which may be subject to a weighting if more than one bidder is under consideration.
- The following is intended to set out an overview of the evaluation criteria that may be applied by the EBRC-P in its review of environmental claims made.

Evaluation Criteria

- Reduces waste and makes more efficient use of resources
- Reusable or contains reusable parts.
- Recyclable.
- Contains recycled materials Produces fewer polluting by-products
- Longer service-life

The evaluation results are the property of Exhibition Place. Exhibition Place intends not to disclose results, under any circumstances either before, during, or after the evaluation process. By responding to an RFQ, bidders agree to accept the recommendations of the EBRC-P as final and binding.